

Board and Representatives:

Debra Klein	Board Chair	Presiding
Greg Ibach	Vice Chair	Present
Rob Nichols	Trustee	Present (via Phone)
Duane Ausitn	Trustee	Present
Jim Sanson	Trustee	Present
Thomas Laurence	Trustee	Present
Malachy Young	Trustee	Present

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Deputy Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary	Present

Presentations

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer –Trustee J. Sanson Next meeting (September) – Trustee D. Austin <i>Trustee R. Nichols attended the meeting via phone.</i>	
II.	<u>Action Item</u> Board Chair D. Klein commenced the meeting at 4:36 pm.	
III.	<u>Presentation</u> There is not presentation this month.	
IV.	<u>Faith Formation</u> There will be no faith formation this month as the trustees received their books at the meeting today. It will continue at the September meeting.	
V.	<u>Consideration of the Agenda</u> Motion 2018-067: <i>Trustee M. Young moved to approve the agenda for August 28, 2018 the Regular Board meeting as amended. Motion carried.</i>	
VI.	<u>Review of Previous Minutes</u> <u>Regular Board Meeting Minutes</u> Motion 2018-068: <i>Trustee G. Ibach moved to approve the Minutes of the June 26, 2018 Regular Meeting as circulated. Motion carried.</i>	
VII.	<u>Business Arising Out of Previous Minutes</u>	
VII.	<u>Inclusive Education/Dual Credit/Religion/Technology Reports</u> An Inclusive Education report was not provided this month for the Board Members to review.	

- The Superintendent stated that the position will be evaluated this year to see how we should address it in future years.
- A Religion report was not provided this month for the Board Members to review.
- A Dual Credit report was not provided this month for the Board Members to review.
 - The same individual will continue to run the program as previous years. There is a new cooking course being offered this year and the Health Aid program as well. We have applied to be a part of a new program in conjunction with some other boards as well.

IX. Secretary-Treasurer's Report

- The Secretary-Treasurer shared the Statement of Operations as of July 31, 2018. The district is on board with the revenues same with expenses. Schools did not submit invoices for July and the first part of August but now that staff are at the school they will start coming in. The Secretary-Treasurer had planned to expense a lot of the Johnson Controls Project using surplus; however, there was IMR money that could be used instead.
- The Secretary-Treasurer shared the Surplus workbook. The accumulated surplus as of August 1 was 6.9 million. This document shows how we are spending the surplus to date. Our surplus at the end of August will be 5.9 million. There was a list of items that were deferred to 18-19. The modular classrooms for Blessed Sacrament school will be delivered after September 1, 2018. The Christ-King School Modernization repurposed space that was leased out to community organizations into two classrooms and a science lab.
- The IMR balance as of August 31 was 2.5 million. The lights replaced at the schools were fully funded by. The lights at the central office cannot be claimed through IMR as it is only for schools. With the temperature controls and the Christ-King pipes at the end of August IMR should go down to 1. million dollars. Online students are not allowed to be counted toward IMR however blended students are still allowed to be counted toward the IMR grant. The roofing project can go towards IMR as well as the rooftop unit at St. Jerome's. At least 30% of IMR needs to be capitalized per the new rule effective December 2017.
- Trustee D. Klein asked if there were pads located at each school for the CTS trailer. The Deputy Superintendent mentioned that they are looking at the best place to advertise the trailer and place it. Once they finalize the number of welders for the trailer they will know how much power the trailer will need and will work towards getting power installed at the schools for the trailer.
- The Surplus plan was shared. A 5-year plan was put together for the surplus. The CTS trailer was deferred to next year. Not all of the surplus plan was approved, it is a work in progress for what the money can be spent on. Alberta Education wants to know how districts are using their surplus.
- The Secretary-Treasurer stated the school fees that were approved at the May board meeting have been approved by Alberta Education. The fall budget has been updated with staffing changes. The secretaries are going to spend more time sending notices to parents to use KEV. There was a FOIP request in July asking how much carbon tax cost ECACS, the Secretary-Treasurer provided the necessary information. The Secretary-Treasurer provided dates for a By-Election and how much time is needed for this. Chair Klein stated that the By-Election information is for information purposes only and will be discussed at the September meeting.
- Trustee G. Ibach asked about the CTS trailer if it would be outfitted when it gets here or will we have to outfit it. The Deputy Superintendent mentioned that the equipment will be ordered and ready for it. Trustee G. Ibach wanted to know if it will be part of the budget surplus reduction plan. Deputy Superintendent Zarichny said that the preproduction drawings have been approved and a meeting will be scheduled with the builder for September/October to discuss the final outfitting and then a tender will be put out for the outfitting of the equipment. There is still a lot of work moving forward with this.

The Board accepts the Secretary-Treasurer's report as presented.

X. Deputy Superintendent's Report

- There are some new administrators at some of the schools. There was a new teacher orientation on August 27, 2018 as well as the Fountas and Pinnell session that was held at Blessed Sacrament School, there were 43 teachers in attendance for this session. Fountas and Pinnell is very important for the district with the SLA's being optional so now all of the students will be benchmarked from grades K-3 however teachers from grades 4-7 have

been trained as well. It is Important to know where what level our students are reading at and to measure students' growth.

- We have the Classroom Improvement Fund (CIF) grant application. Last year we could spend the funds on what we wanted to and we spent it on Professional Development and staffing. This year there are more specifications put on how the funds can be sent. Mostly for staffing, supports, etc. We can spend a little bit on materials for Professional Development.
- The Renovations are almost complete at Christ-King School. The Superintendent and Deputy Superintendent will go through the final inspection on August 31. The principal has been assisting with the renovations throughout the summer. The project is on time.
- Trustee D. Austin asked about the Principal and Vice-Principal for School of Hope. The Vice Principal is Acting Principal and the Acting Vice Principal is new to the school.
- The initial design drawings for the CTS trailer have been approved and they have started to build it.
- The Deputy Superintendent will be attending School Council meetings this year.
- The Deputy Superintendent worked at the Knights of Columbus booth for the stampede this year. It was a big success.
- There was a surplus for the Wellness Grant from last year and we were able pre-purchase supports for the schools this year. The government did expand the funding for the nutrition grant and we received an additional \$70,000 and we are able to expand the Breakfast program at Christ-King. They are trying to structure it so that it is not competing with anything that currently exists at the school that it is just supplementing it.

The Board accepts the Deputy Superintendent's report as presented.

Trustee R. Nichols left the meeting at 5:48 pm.

Trustee R. Nichols joined the meeting at 6:54 via phone.

XI. Superintendent's Report

- Mission and Ministry Day is August 30, 2018.
- The Superintendent discussed the student enrollment data. School of Hope has lost some students. The official count date is September 30. Other school districts are opening virtual schools. The Superintendent hopes that this year will be a renewal year for the school.
- The Superintendent met with Buffalo Trail Public Schools Superintendent to discuss the government announcement of \$5million in funds for the Mental Health Capacity Building in Schools Initiative. Buffalo Trail would like to expand their program in Provost. We would like to expand our program in Christ-King.
- Brent Allen Learning Network presented to the teachers that participated in the New Teacher Orientation. He discussed some of the services and Professional Development opportunities the Learning Network offers.
- The centers have been set up for School of Hope in Lethbridge, Calgary, Leduc and Vermilion.
- Alberta Health Services sent information out regarding immunizations that will take place in the schools this school year.
- We have a new representative from Field Services Department with Alberta Education. They will be meeting on September 11.
- The Superintendent met with Alberta Infrastructure to discuss the replacement school for St. Thomas Aquinas School. The Superintendent received a letter stating the district will receive an additional \$700,000 to put solar technology on the school.
- The new gym on the school in Provost will be smaller then the current gym that is on the school. There are two options to explore. The community could raise funds to build a bigger gym at the school or take over the current gym as a community rec gym.
- Trustee M. Young asked about the Diploma Exam marks for June. Superintendent stated that the results would be presented at the September meeting.

The Board accepts the Superintendent's report as presented.

XII.	<u>Committees</u> <u>ASBA Representative - Trustee D. Klein</u> - Trustee D. Klein has sent out any information she has received. The next meeting will be held on September 28. <u>ACSTA Director – Trustee G. Ibach</u> - The next meeting will be held in September. Trustee G. Ibach is on the Governance committee. They are changing one of the bylaws. Changing executive committee elections every second year, expanding it to four or five members. ACSTA would like to have an indoctrination for the new board members. <u>Negotiations</u> - CUPE has served notice to begin negotiations.
XIII.	<u>New Business</u>
XIV.	<u>In Camera Sessions</u> Motion 2018-069: <i>Trustee D. Austin moved to go in camera at 7:53 pm. Motion carried.</i> Motion 2018-070: <i>Trustee G. Ibach moved to come out of camera at 9:09 pm. Motion carried.</i>
XV.	<u>Information Items</u> <u>Correspondence</u> <u>Trustee Round Table</u> - Trustee J. Sanson would like to recognize the Acting Principal for the work he has done at the School of Hope. - Trustee D. Klein would like to welcome everyone back and to thank Central Office for how smooth everything is running.
XVI.	<u>Future Business</u> Date of the next regular Board Meeting will be held Thursday September 27, 2018 at Central Office, commencing at 4:00 pm.
XVII.	<u>Closing Prayer</u> Closing Prayer – Trustee J. Sanson Next Meeting (September) – Trustee D. Austin
XVIII.	<u>Adjournment</u> Meeting was adjourned at 9:17 pm.

Respectfully submitted:

Jessica Channon, Board Executive Secretary

Date

Approved:

Debra Klein, Board Chair

Date