

Board and Representatives:

Debra Klein	Board Chair	Presiding
Greg Ibach	Vice Chair	Present
Rob Nichols	Trustee	Present
Duane Ausitn	Trustee	Present
Jim Sanson	Trustee	Present
Thomas Laurence	Trustee	Absent
Malachy Young	Trustee	Absent

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Deputy Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary & PowerSchool Lead	Present

Presentations

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer –Trustee D. Austin Next meeting (October) – Trustee R. Nichols	
II.	<u>Action Item</u> Board Chair D. Klein commenced the meeting at 4:00 pm.	
III.	<u>Presentation</u> There is no presentation this month.	
IV.	<u>Faith Formation</u> Trustee G. Ibach led the Trustees in this month's faith formation which consists of a book study for Redeeming Administration, 12 Spiritual Habits for Catholic Leaders by Ann M. Garrido. The Trustees reviewed and discussed Chapter 1 and 2.	
V.	<u>Consideration of the Agenda</u> Motion 2018-071: <i>Trustee R. Nichols moved to approve the agenda for September 27, 2018 the Regular Board meeting as amended. Motion carried.</i>	
VI.	<u>Review of Previous Minutes</u> <u>Regular Board Meeting Minutes</u> Motion 2018-072: <i>Trustee D. Austin moved to approve the Organizational Board Minutes of the August 28, 2018 Meeting as circulated. Motion carried.</i> Motion 2018-073: <i>Trustee G. Ibach moved to approve the Regular Board Minutes of the August 28, 2018 Meeting as circulated. Motion carried.</i>	
VII.	<u>Business Arising Out of Previous Minutes</u> <u>By-Election for Wainwright</u>	

- Trustee T. Laurence is planning to move to Derwent. A by-election will most likely need to occur for the Vermilion ward as well.
- There is an open position for the Wainwright ward.
- The trustees want to move forward with an election.

Motion 2018-074:

Trustee J. Sanson moved to approve going forward to fill two vacancies on the board one for Vermilion and one for Wainwright with Nomination Day for October 22, 2018 with a possible election day of November 19, 2018. Motion carried.

VII. Inclusive Education/Dual Credit/Religion/Technology Reports

- An Inclusive Education report was provided for the Board Members to review.
- A Religion report was provided for the Board Members to review.
- A Dual Credit report was provided for the Board Members to review.
 - The Health Care aid program will cost about \$10000 to run. A teacher will be hired to run the program. There are 165 students in dual credit for first semester.

IX. Secretary-Treasurer's Report

- Draft Financial Statement shows a surplus of \$852,000 this year, revenues for this year are \$844,000 more in revenues than anticipated and includes \$250,000 of VIBE which will be removed for the financial audit. Students earned more CEU's than anticipated last year.
- All of the contracts are complete with the exception of the St. Jerome's rooftop unit.
- The Secretary-Treasurer provided a comparison of September 30 enrollments between this year and last year.
- Additional Fees have been submitted to Alberta Education for approval. Theresetta School requested approval of field trips and some schools increased volleyball fees.
- Roof repairs for St. Thomas Aquinas School and Christ-King School were delayed because of snow.

The Board accepts the Secretary-Treasurer's report as presented.

X. Deputy Superintendent's Report

- The Administrator's Meeting was held on September 20, 2018.
- The CIF proposal has been submitted. The focus was on staffing, supports for students with complex needs and English as a Second Language students. We are looking at support put in place at Blessed Sacrament School and St. Jerome's School for English as a Second Language students. Theresetta and St. Thomas Aquinas School will receive support for students with complex needs.
- The Deputy Superintendent met with Brent Allen from the Learning Network to firm up November 23 Professional Development day. Brent Allen mentioned that East Central is the first school division to lead in Professional Development for C.B.C.I.
- The Deputy Superintendent attended the Johnson Controls wrap up meeting this week.
- The Deputy Superintendent attended the CCSSA meeting in Calgary, there will be some training for the Life Framework. A train the trainer model.
- Religious Education will continue the same as last year meetings will be scheduled for students to attend.
- The CTS trailer is in manufacturing the Deputy Superintendent and Superintendent will look at a trailer in Duchess,
- School Council dates are being shared by the schools so the Superintendent and Deputy Superintendent can attend the meetings.
- The Deputy Superintendent purchased a half day session for K-6 for Amped up Fitness for all schools.

The Board accepts the Deputy Superintendent's report as presented.

XI. Superintendent's Report

- The Superintendent informed the board that Joanne Leskosky passed away, she was the former secretary at Blessed Sacrament School.
- Dean Sarnecki from ACSTA sent around information from Public School Boards Association.
- The Superintendent shared a curriculum timeline tool.

- Dual Credit enrolment is higher than it has ever been at approximately 165 students registered.
- The Superintendent attended the TEBA central bargaining meeting on September 20, 2018 in Edmonton.
- The Superintendent attended the St. Thomas Aquinas School awards ceremony and 60th anniversary.
- The Superintendent is very pleased with Christ-King school project that Johnson Controls managed. The project was completed on time and any items that came up during the project were dealt with immediately.
- The Superintendent has visited every school except for Blessed Sacrament School. There will be some work that needs to be completed at School of Hope for the offices but overall the staff is happy with the space.
- The Superintendent attended the CASS Zone 2/3 meeting there were quite a few items that were brought forward.
- Jason Callihou will now be the lead from Alberta Infrastructure for St. Thomas Aquinas School.
- The modulars for Blessed Sacrament School are scheduled to be delivered for October 1.
- The Superintendent has asked Johnson Controls to present at the October meeting. They will present different proposal for preventative measures going forward for the schools.

The Board accepts the Superintendent's report as presented.

XII. Committees

ASBA Representative - Trustee D. Klein

- Trustee D. Klein sent a survey around to trustees for board input; it was for the Alberta Education Business Plan Consultation. The next meeting is September 28, 2018.

ACSTA Director – Trustee G. Ibach

- Trustee J. Sanson attended the September 13-14, 2018 meeting. They have redrafted the by-laws for President and Vice-President. Paul Bourassa will not be running in the fall. On November 16, 2018 Paul McCaughlin will be putting on a session on Political Perspectives in the morning. ACSTA fees will increase 1.5% this year. David Wells will be back in 2020 he will be presenting at Blueprints and Spice. The CCSTA conference will be held on May 30-June 1, 2019 in Canmore. Registration will open in January 2019.

Negotiations

- Nothing to report at this time.

XIII. New Business

Priests, Secretaries & School Council Chair Meeting

- A tentative date was set for Thursday, March 14, 2019. Invitations will be sent out to the priests, secretaries and School Council Chairs.

Catholic Education Sunday November 4, 2018

- Chair Klein asked for suggestions on other things that could be done other than reading the letter in church.
- The Superintendent suggested adding it to the agenda for the Principals meeting in October and discuss it with them.

Blessed Sacrament Grade 7-9 Ski Trip Request

Motion 2018-074:

Trustee G. Ibach moved to approve Blessed Sacrament Schools request for a ski trip to Table Mountain at North Battleford, Saskatchewan for grades 7-9 on March 13, 2019, provided that all field trip requirements have been met. Motion carried.

Board-Staff Christmas Party

- Board Executive Secretary will look into options for this.

Board Retreat or Blueprints Meeting

- The Superintendent mentioned that it was decided that we would alternate years. The Deputy Superintendent mentioned that the Principals would prefer to attend Ulead. Chair Klein mentioned that the Principals can attend Ulead this year. The Trustees should attend CCSTA which will be held in Canmore on May 30 to June 1, 2019.

ACSTA Conference

- Chair Klein wanted to know who is attending the ACSTA Conference.

XIV. In Camera Sessions

Motion 2018-075:

Trustee D. Austin moved to go in camera at 8:03 pm. Motion carried.

Motion 2018-076:

Trustee R. Nichols moved to come out of camera at 8:22 pm. Motion carried.

**XV. Information Items
Correspondence**

- Letter from City of St. Albert was shared with the Trustees regarding inflatables.

Trustee Round Table

- There was nothing brought forward from the trustees at this time.

XVI. Future Business

Date of the next regular Board Meeting will be held Thursday October 25, 2018 at Central Office, commencing at 4:00 pm.

XVII. Closing Prayer

Closing Prayer – Trustee D. Austin

Next Meeting (October) – Trustee R. Nichols

XVIII.

Adjournment

Meeting was adjourned at 8:30 pm.

Respectfully submitted:

Jessica Channon, Board Executive Secretary

Date

Approved:

Debra Klein, Board Chair

Date