



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Tuesday, May 23, 2017
Central Office – Wainwright, AB

Board and Representatives:

Mardy Charlebois	Board Chair	Presiding
Debra Klein	Vice Chair	Present
Rob Nichols	Trustee	Present
Duane Ausitn	Trustee	Absent
Greg Ibach	Trustee	Present
Jim Sanson	Trustee	Present

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Assistant Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary	Present

Presentations

Veronica Pinkoski – Christ-King School

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer –Trustee J. Sanson Next meeting (June) – Trustee D. Klein	
II.	<u>Action Item</u> Board Chair M. Charlebois commenced the May 23, 2017 meeting at 5:37 pm.	
III.	<u>Presentation</u> <u>Christ-King School – Veronica Pinkoski</u> - Christ-King School is in their 5th year of the Leader in Me program. They have put more signs up around the school. - Veronica provided a breakdown of the activities and projects that each of the grades have participated in over the year and how it related to learning for the students. - The boys basketball team won 2nd in Provincials - They have over 70 students in their Marathon club. - They have a school health team with 8 students and a couple of teachers.	
IV.	<u>Faith Formation</u> Trustee G. Ibach led the Trustees in this month's faith formation which consists of a book study for David Wells' book The Grateful Disciple. The Trustees reviewed and discussed chapters 25-28. Trustee R. Nichols joined the meeting via Google Hangouts at 6:45 pm.	
V.	<u>Consideration of the Agenda</u> Additions under New Business: f) Theresetta School Field Trip Request – Jr. High Camping Trip Motion 2017-033: <i>Trustee D. Klein moved to approve the agenda for the May 23, 2017 Regular Board meeting as amended. Motion carried.</i>	
VI.	<u>Review of Previous Minutes</u> <u>April 25, 2017 Regular Board Meeting Minutes</u>	

Motion 2017-034:

Trustee D. Klein moved to approve the Minutes of the April 25, 2017 Meeting as circulated. Motion carried.

**VII. Business Arising Out of Previous Minutes
2017-2018 School Calendars**

Motion 2017-035:

Trustee J. Sanson moved to approve in principle the 2017/2018 school calendars subject to modifications due to the TEBA negotiations. Motion carried.

VII. Inclusive Education/Dual Credit/Religion/Technology Reports

- An Inclusive Education report was provided for the Board Members to review.
- A Religion report was provided for the Board Members to review.
- A Dual Credit report was provided for the Board Members to review.
- A report from the Youth Minister was not provided this month for the Board Members to review.

IX. Secretary-Treasurer's Report

- The Secretary-Treasurer has provided the financial reports for trustees to review.
- ECACS will lose \$14,000 of funding in lieu of Kindergarten fees for 2017-2018 because kindergarten fees were reporting in "Kindergarten and Preschool fees" instead of "Basic Instruction Fees" in the audited 2015-2016 financial statements.
- Alberta Education said to put Kindergarten in with Preschool, and next year they would be moved to base instruction.
- Employee Expense Web has been tested and will be rolled out soon.

Trustee R. Nichols left the meeting at 7:15 pm.

- Absence/Leave management system was rolled out April 12, 2017 without testing the transfer of data to payroll. Discovered when process May payroll. May payroll issues have been resolved. There has been trouble with the absence entry with the replacements for the absences.
- April 29, 2017 KEV Secretary PD was held. Secretaries asked questions, shared knowledge and made suggestions.
- Monthly Alberta Education reporting is online. April data submitted before the deadline.
- The Secretary-Treasurer attended Election training in Edmonton. After the session there was an opportunity to discuss High School Redesign and Bill 1.
- Alberta Education is monitoring Home School program by requesting information for 16 students.
- Theresetta School bids for the roof project close today.
- Asking for a new bus for Castor and Vermilion.
- ASBIE equity payout will be issued in September 2017. ECACS will receive \$7425.29.

Trustee R. Nichols joined the meeting via google hangouts at 7:31 pm

Motion 2017-036:

Trustee J. Sanson moved to approve the purchase of two more school buses. Motion carried.

The Board accepts the Secretary-Treasurer's report as presented.

X. Assistant Superintendent's Report

- Brent Allan had a curriculum survey meeting and we had good representation throughout the division at the meeting that day.
- The Assistant Superintendent attended the St. Thomas Aquinas graduation mass, ceremony and banquet. They did a fantastic job.
- The Assistant Superintendent toured St. Thomas Aquinas School with the new principal and the Superintendent.
- The Assistant Superintendent will be participating in Teacher interviews at St. Jerome's School and will be attending the graduation ceremonies for St. Jerome's School.

Trustee R. Nichols left the meeting at 7:35 pm.

- The Assistant Superintendent will also be attending the School of Hope parent council meeting on May 29, 2017.
- The Assistant Superintendent attended a nutrition grant meeting on May 12, 2017. The division will be receiving \$141,000. Christ-King school will be receiving most of the grant as they have the need for it and the other schools have programs that are established and are working.

Trustee R. Nichols joined the meeting via conference call at 7:42 pm.

Trustee R. Nichols left the meeting at 7:46 pm.

Trustee R. Nichols joined the meeting via Google Hangouts and Conference Call at 7:50 pm

The board took a break at 7:50 and reconvened at 8:05

The Board accepts the Assistant Superintendent's report as presented.

XI. Superintendent's Report

- We have received the letter from the government for approval to sell Mother Teresa School.
- There is a provincial curriculum survey.
- Meeting with the ATA to discuss staff reduction.
- Dual Credit there was an announcement from the Minister regarding funding that will be issued over the next four years to help expand the program with new startup programs.
- The new principal for Christ-King will be meeting with current principal on June 13, 2017.
- Steve Bayus, Alberta Education was instrumental in assisting with moving the process along for the sale of Mother Teresa School.

The Board accepts the Superintendent's report as presented.

XII. Committees

ASBA Representative - Trustee D. Klein

- ASBA Spring General Meeting is June 4, 5, and 6, 2017.

ACSTA Director – Trustee G. Ibach

- Meeting May 24 and 25, 2017. This will be the last meeting until September.

Negotiations

- Nothing to report at this time.

XIII. New Business

Fee Schedule

This will be brought forward at the June Board Meeting.

June 13, 2017 Board Meeting

Motion 2017-037:

Trustee G. Ibach moved to remove the June 13, 2017 date for a board meeting date. Motion carried.

Board Hearing

- Depending what happens with the ATA we may need to have a board hearing for the staff reduction and reassignment.

Year End Wind-up

- Would be nice to have a social event with Trustees to finish out the year.
- August 19, 2017 has been selected for the date and it will be held out at Riverdale. Trustee

J. Sanson will organize the event.

Bus Purchase

This was covered under the Secretary-Treasurer's Report.

XIV. In Camera Sessions

Motion 2017-038:

Trustee D. Klein moved to go in camera at 8:44 pm. Motion carried.

Motion 2017-039:

Trustee R. Nichols moved to come out of camera at 9:10 pm. Motion carried.

Motion 2017-040:

Trustee D. Klein moved to approve the Theresetta School Camping Field trip request for the grades 7, 8 and 9 students to go camping at Kootney Plains from June 7 to 10, 2017, provided that all field trip requirements are met. Motion carried.

Motion 2017-041:

Trustee G. Ibach moved to implement the compensation package as discussed with the Superintendent to encompass the remaining 4 years of his contract. Motion carried.

XV. Information Items

Correspondence

Letter from Buffalo Trail approving bussing for extra days requested attached for review.

Letter from Mary Sharp to al school boards attached for review.

Trustee Round Table

- Board Chair Charlebois would like to congratulate Michelle Folk for the award she received for Excellence in Catholic Education.

Board Evaluation (concerns)

- The next board evaluation will be completed at the August 22, 2017 meeting.

XVI. Future Business

Date of the next regular Board Meeting will be held Tuesday June 27, 2017 at Central Office, commencing at 4:00 pm.

XVII. Closing Prayer

Closing Prayer – Trustee J. Sanson

Next Meeting (June) – Trustee D. Klein

XVIII.

Adjournment

Meeting was adjourned at 9:18 pm.

Respectfully submitted:

Jessica Channon, Board Executive Secretary

Date

Approved:

Mardy Charlebois, Board Chair

Date