

Board and Representatives:

Debra Klein	Board Chair	Presiding
Greg Ibach	Vice Chair	Present
Rob Nichols	Trustee	Present
Duane Ausitn	Trustee	Present
Jim Sanson	Trustee	Present
Alan Rogan	Trustee	Present
Malachy Young	Trustee	Present
Harry Loonen		

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Deputy Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary & PowerSchool Lead	Present

Presentations

Christ-King Catholic School – Tara McMillan

Johnson Controls – Andrew Narthey and Asad Jan

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer –Trustee J. Sanson Next meeting (June) – Trustee A. Rogan	
II.	<u>Action Item</u> Board Chair D. Klein commenced the meeting at 5:01 pm.	
III.	<u>Presentation</u> <u>Christ-King Catholic School – Tara McMillan</u> Christ-King School has 10 teachers, 8 Educational Assistants, 1 custodian, 3 bus drivers and 1 amazing secretary. The School staff faced some challenges at the start of the school year. Some of the challenges were a decrease in enrollment, a negative image in the community and they faced a lack of cohesiveness amongst their staff. To turn things around they had to start making connections with staff, parents, students, and the community. They had to build their CKCS Family theme. They did this in a number of ways. The first thing they did was to revamp their Open House this year. They put on a BBQ for their open house where they presented to the families what happens in the school every year and invited parents to get involved. When supper was finished the, families were invited to tour the school. It was a huge success! The school also worked on their image. Using graphic designs they have created a distinct look in all their advertising. They are utilizing social media to showcase the amazing things happening at the school. They have made connections with local businesses and the local papers to promote their school. The school has also partnered with community organizations. Different sports groups use their gym facility and then agreed to come in during the school day to share their sports with the students. They have included different businesses in their fundraisers. They have also paired up with Stettler Learning Center and hosted different informational nights for their new immigrant families.	

They have strengthened ties with the parish by putting a school update in the church bulletin every month and they have invited parishioners to visit them.

The staff then addressed what was happening in their classrooms as most of the time teachers did their own thing in their classrooms not really knowing what was done the year prior. To address this the staff brainstormed 11 different areas they felt not confident in teaching or felt there was a lack of resources which caused the PLC's to be created. They meet every Monday for an hour after school to work on these topics.

They are using Talking Points as a tool to communicate with parents that don't speak English as their first language.

They focused on literacy this year. They are using Fountas and Pinnell and have tested all their students on their literacy level. They have a book worm club which is a school wide home reading program and each class depending on the grade has been challenged to read so many minutes a month.

They have purchased science equipment and they have reopened their library this year.

Renovations were done at the school they have two new classrooms and a science lab. They also put in a sensory room in the school.

They will continue their PLC sessions; they will introduce lead teachers, which will be gurus or experts in the school that teachers can go to. They are revamping their numeracy program. They will continue to work on their maintenance list; they will do some Learning Commons renovations and continue to build connections within the school and community.

Johnson Controls:

Andrew Nartey with Johnson Controls discussed the Energy and Infrastructure Modernization project they completed for East Central Catholic Schools

Project Overview:

Each building in the district had an LED upgrade for lights, some buildings had air-handling units replaced and had the Metasys system installed. Andrew reviewed pictures of the before and after at each location for the work done with lights and air handling units.

Grant Review:

So far the following grant cheques have been issued to East Central Catholic Schools by the Efficiency Alberta Program:

Blessed Sacrament School - \$18,358

Board Office - \$1,866

Christ-King Catholic School - \$5,138

School of Hope - \$1,159

St. Jerome's Catholic School - \$12,008

Measurement & Verification:

The guaranteed Target for Energy Performance Contract savings was estimated to be \$57,989. The total savings to date is \$40,738 and the savings achieved for end of year 1 (estimated) is \$72,444. So currently, the district is estimated to be \$14,455 over the guaranteed Target.

A Cogeneration Unit was installed at Blessed Sacrament School. The savings target for year 1 is \$21,099. The estimated savings achieved for end of year 1 was \$24,677 so there is potential for it to be \$3,578 over the guaranteed target for year 1.

Overall the Energy Improvement Project for 2018 has achieved the following: the energy savings achieved installation period to date is 273,013 kilowatt-hour (kWh) in electricity savings. 16,860 m³ in Natural gas savings, which resulted in 206.4 tons of reduced CO₂-e. To put this in perspective the reduced greenhouse gasses equates to CO₂ sequestered by 5,292 tree seedlings grown for 10 years in an urban scenario. CO₂ emissions from 39 passenger vehicles and CO₂ emissions from the energy use of 37 homes for one year.

Ongoing Support:

There is a one year plan in place to continue with maintenance of the air handling units and the cogen unit.

Trustee R. Nichols would like to have some numbers sent out to see the comparisons of gas costs and savings, etc.

IV. Faith Formation

The trustees reviewed and discussed Chapter 11 from Redeeming Administration by Ann. M. Garrido.

V. Consideration of the Agenda

Motion 2019-034:

Trustee H. Loonen moved to approve the agenda for the May 23, 2019 Regular Board meeting as presented. Motion carried.

VI. Review of Previous Minutes

Regular Board Meeting Minutes

Motion 2019-035:

Trustee D. Austin moved to approve the Minutes of the April 11, 2019 Regular Board Meeting as circulated. Motion carried.

VII. Business Arising Out of Previous Minutes

There was no business arising out of the previous minutes.

VII. Inclusive Education/Dual Credit/Religion/Technology Reports

- An Inclusive Education report was provided for the Board Members to review.
- A Religion report was provided for the Board Members to review.
- A Dual Credit report was provided for the Board Members to review.

IX. Secretary-Treasurer's Report

August 31, 2019 projection spreadsheets provided a break out of the expenses over 12 months. The notes provide a breakdown for the cause of variances or explains why there is a variance.

Trustee A. Rogan questioned the variance in certificated staff benefits vs the certificated staff salaries. The variance is higher than it should be. The Secretary-Treasurer will look into it.

Trustee M. Young questioned why the deficit is as high as it is. He wanted to know if the variance in salaries is factored in. The Secretary-Treasurer stated that a variance is factored in but there were significant staffing changes this year that factored into the overages in the budget.

Trustee A. Rogan asked how many schools in the district have sensory rooms. The Deputy Superintendent stated that currently only one school has a sensory room.

An Accumulated Surplus Report was provided for the trustees to review. The board is working towards decreasing the surplus.

The Board accepts the Secretary-Treasurer's report as presented.

X. Deputy Superintendent's Report

There were two admin meetings this month. Changes were made to Admin Procedures for Bus Cancellation and Inclement weather to align with Buffalo Trail and Clearview. There was some discussion on hiring procedures and there are some documents that the principals will have for this.

The CTS Trailer is completed and will be delivered in a week or so. We will be putting the trailer in some of the parades that will be coming up as well as putting it on display for the public to see what it looks like inside.

The Wellness Program has wrapped up for this year. The final meeting took place on May 21, 2019.

The Deputy Superintendent reviewed the Diploma Exam results with the trustees and showed the differential between the schools awarded mark and the diploma exam mark. There is still work that needs to be done to get the differential down but progress is being made.

The Board accepts the Deputy Superintendent's report as presented.

XI. Superintendent's Report

There has been a lot of staffing done for School of Hope. There are two new office spaces found for Edmonton and Calgary.

There is a group of Dual Credit students completing the Health Care Aid program over the summer.

The Superintendent received a request of employees that are eligible for the Leadership Certification. The information will be sent into TWINS.

The Inclusive Education position will continue to be held in Central Office next year.

The request for new construction at Blessed Sacrament School has been submitted to Alberta Education.

The Board accepts the Superintendent's report as presented.

XII. Committees

ASBA Representative - Trustee D. Klein

Chair D. Klein shared the minutes of the last meeting with the trustees.

ACSTA Director – Trustee G. Ibach

The bylaw information was shared with the trustees.

Negotiations

Nothing to report at this time.

GrACE Committee

Trustee H. Loonen met with the school council members at Christ-King School. One of the teachers from Christ-King School volunteered to join the GrACE committee.

XIII. New Business

Blessed Sacrament School Grade One Field Trip Request:

Motion 2019-036:

Trustee R. Young moved to approve the Blessed Sacrament School field trip request to take the grade one students to the Lloydminster Petting Zoo and Bud Miller Park on June 6, 2019, provided that all field trip requirements have been met. Motion carried.

LDCOMMS:

Motion 2019-037:

Trustee H. Loonen moved to approve the following locally developed courses from September 1, 2019 to August 31, 2023: RS Roman Catholic (2019) 15, 25 & 35 to be offered for 3 or 5 credits and to be acquired from Edmonton Catholic School District No. 7 and Dance 15, 25 & 35 to be offered for 3 or 5 credits and to be acquired from Edmonton School District No. 7. Motion carried.

St. Thomas Aquinas Grade One Field Trip Request:

Motion 2019-038:

Trustee J. Sanson moved to approve the St. Thomas Aquinas School field trip request for the grade one students to go to the Luseland Bible Camp on June 19, 2019, provided that all field trip requirements have been met. Motion Carried.

Cross Jurisdiction Boundary Request (St. Jerome's School):

Motion 2019-039:

Trustee A. Rogan moved to approve upon St. Paul Education's approval a request to enter into a transportation agreement with Buffalo Trail Public Schools for the 2019/2020 school year for cross-jurisdiction boundary exemption requesting bus pick up at SW-34-53-06-W4. ECACS agrees to pay any transportation shortfall should there be a shortfall incurred while transporting the student to St. Jerome's School in Vermilion, AB. This request is to be reviewed and approved annually. Motion carried.

St. Thomas Aquinas School Grade Five Field Trip Request:

Motion 2019-040:

Trustee M. Young moved to approve the St. Thomas Aquinas School field trip request for the Grade Five class to go to Blue Mountain Adventure Park on June 7, 2019, provide that all field trip requirements have been met. Motion carried.

Christ-King School Grade 7-9 Camping Trip Request:

Motion 2019-041

Trustee D. Austin moved to approve the Christ-King School camping trip request for Grade 7 to 9 students to go to Big Knife Provincial Park from June 5-7, 2019 provided they follow the field trip procedure guidelines. Motion carried.

Theresetta School Grade 7-9 Camping Trip Request:

Motion 2019-042:

Trustee R. Nichols moved to approve Theresetta Catholic School field trip request for grades 7-9 students to go to Kootenay Plains Ecological Reserve from May 29 to June 1, 2019 provided all field trip requirements are met. Motion carried.

XIV. In Camera Sessions

Motion 2019-043:

Trustee R. Nichols moved to go in camera at 6:32 pm. Motion carried.

Motion 2019-044:

Trustee H. Loonen moved to come out of camera at 7:32 pm. Motion carried.

Partnership Statement of Commitment for St. Thomas Aquinas School

Motion 2019-045:

Trustee J. Sanson moved to approve the Partnership Statement of Commitment for St. Thomas Aquinas School, which states the Partner commits to funding the following: Additional gymnasium space equal to 170 m² plus an additional 12 m² of wall space at a cost of \$545,000. Motion carried.

MOU Agreement for St. Thomas Aquinas School

Motion 2019-046:

Trustee H. Loonen moved to approve the New School Memorandum of Understanding for St. Thomas Aquinas School, Provost as presented. Motion Carried.

Motion 2019-047:

Trustee R. Nichols moved to extend the meeting. Motion carried.

XV. Information Items

Correspondence

Terry Fox letter of appreciation was shared with the trustees.

Trustee Round Table

Trustee A. Rogan brought forward the Indigenous Day at St Jerome's school. It was a great event that was very engaging for the students.

Board Evaluation (concerns)

The trustees complete the board evaluation this month.

XVI. XVII. XVIII.	<u>Future Business</u> Date of the next regular Board Meeting will be held Thursday June 27, 2019 at Central Office, commencing at 4:00 pm. <u>Closing Prayer</u> Closing Prayer – Trustee J. Sanson Next Meeting (June) – Trustee A. Rogan <u>Adjournment</u> Meeting was adjourned at 9:47 pm.	
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Respectfully submitted:

Jessica Channon, Board Executive Secretary &
PowerSchool Lead

Date

Approved:

Debra Klein, Board Chair

Date