

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

Held in Person on Thursday, January 22, 2026 at  
Central Office, 1018 1 Ave, Wainwright, AB

**ADMINISTRATION IN ATTENDANCE**

Jim Taplin - Superintendent  
Kelly Ehalt – Deputy Superintendent  
Michele Revoy – Director of Teaching  
Quality & Staff Development  
Mary Ann Threinen – Secretary-Treasurer  
Liberty Stafford – Assistant Superintendent  
of Faith and Educational Services  
Jessica Knight – Board Executive Secretary  
& PowerSchool Lead

**ATTENDED**

In Person  
In Person  
In Person  
In Person  
In Person  
In Person  
In Person

**TRUSTEES IN ATTENDANCE**

Derek Collins - Chair  
Marlyn Charlebois – Vice Chair  
Carolyn Fetaz  
Angelique Peeters  
Ryan Bolin  
Rebecca Scherger  
Noel Wirachowsky  
Alan Rogan

**ATTENDED**

In Person  
In Person

**1. OPENING PRAYER**

Opening Prayer – Trustee R. Scherger  
Next meeting (February) – Trustee N. Wirachowsky

**2. TREATY ACKNOWLEDGEMENT**

Chair D. Collins

**3. CALL TO ORDER**

Chair D. Collins commenced the meeting at 4:00 pm.

**4. ADOPTION OF THE AGENDA**

**2026-001:**

*Trustee N. Wirachowsky moved to approve the agenda for the January 22, 2026, board meeting as presented. Motion carried.*

**5. APPROVAL OF MINUTES**

**2026-002:**

*Trustee R. Scherger moved to approve the Minutes of the December 12, 2025, Regular Board Meeting as circulated. Motion carried.*

**6. BOARD FAITH FORMATION**

Assistant Superintendent of Faith and Educational Services, Liberty Stafford, lead the trustees in the faith reflection this month.

**7. REVIEW BOARD ANNUAL WORK PLAN**

If there are any items, the trustees would like to add they are able to add them.

**8. BOARD BUSINESS ARISING FROM MINUTES**

There was no business arising from the previous minutes.

**9. ACTION ITEMS**

**9.1 Policy 15 – Retirement Incentive Plan**

**2026-003:**

*Trustee C. Fetaz moved to approve the suspension of the Retirement Incentive Plan for the 2026-2027 school year, based on current operational and financial considerations, as recommended by Senior Administration,*

*with Senior Administration to review the policy and bring forward future recommendations as appropriate. Motion carried.*

### **9.2 2026-2027 School Calendars – North Schools**

Superintendent Jim Taplin discussed the 2026-2027 school calendars for the North Schools which includes School of Hope, St. Jerome's, Blessed Sacrament School, Blessed Sacrament Outreach and St. Thomas Aquinas School.

#### **2026-004:**

*Trustee N. Wirachowsky moved to approve the 2026-2027 school calendar for the North Schools which includes School of Hope, St. Jerome's School, Blessed Sacrament School, Blessed Sacrament Outreach and St. Thomas Aquinas School and that the Superintendent of Schools be granted discretion and authority to make necessary, minor, non-instructional adjustments to the North Schools calendar to ensure immediate and continuous alignment with the approved Buffalo Trail Public Schools transportation schedule. Motion carried.*

### **9.3 Board Strategic Plan 2025-2029**

A draft Strategic Plan was shared with the trustees to review. The Strategic Plan should align with the division's Education Plan. The board will review the strategic plan and bring it back to the February meeting to finalize it.

### **9.4 Christ-King Catholic School and Theresetta School Teachers' Convention**

Clearview has switched teachers' convention dates for 2027. We share a school calendar with Clearview. The Superintendent contacted the ATA about switching Theresetta Catholic School and Christ-King Catholic School to the same Teachers' Convention as Clearview. It usually takes 18 months to facilitate this change. The Superintendent met with the ATA representative twice and the Local President once and will meet with them again.

### **9.5 Request to Change May Board Meeting Date**

#### **2026-005:**

*Trustee M. Charlebois moved to approve the rescheduling of the May 2026 Board Meeting from May 28, 2026, to May 21, 2026, to accommodate Senior Administration's participation in the Lakeland Catholic School Division Bishop's Assurance School Review. Motion carried.*

## **10. TRUSTEE INFORMATION ITEMS AND COMMITTEE REPORTS**

### **10.1 ASBA Representative**

Chair D. Collins provided a report for meeting that took place on January 16, 2026.

### **10.2 ACSTA Representative**

There will be no director's report this month.

### **10.3 Negotiations**

Nothing to report at this time.

### **10.4 GrACE Committee**

The GrACE newsletter was provided for the trustees to review.

### **10.5 Rural Caucus**

Nothing to report at this time.

### **10.6 Transportation**

The meeting scheduled to take place in January has been postponed for now.

## **11. POLICY REVIEW**

Trustees are to review Policy 1 – Foundation Statements and provide feedback by February 13, 2026. The Policy will be added to the February Agenda.

## **12. ADMINISTRATION REPORTS**

### **12.1 Indigenous Culture and Program Facilitator**

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

### **12.2 Dual Credit**

A Dual Credit report was provided for the trustees to review.

### **12.3 Director of Teaching Quality and Staff Development**

The Director of Teaching Quality and Staff Development provided a report for the trustees to review.

### **12.4 Assistant Superintendent of Faith and Educational Services**

The Assistant Superintendent provided a report for the trustees to review.

### **12.5 Deputy Superintendent**

The Deputy Superintendent provided a report for the trustees to review.

### **12.6 Secretary-Treasurer**

The Secretary-Treasurer provided a report for the trustees to review.

### **12.7 Superintendent**

The Superintendent provided a report for the trustees to review.

## **13. IN-CAMERA MEETING**

### **2026-006:**

Trustee A. Peeters moved to go in-camera at 6:33 pm. Motion carried.

### **2026-007:**

Trustee N. Wirachowsky moved to come out of in-camera at 7:12 pm. Motion carried.

## **14. MOTIONS COMING OUT OF IN-CAMERA**

There were no motions coming out of in-camera.

## **15. TRUSTEE ROUND TABLE**

Chair D. Collins asked each trustee to share a challenge and a celebration.

## **16. CLOSING PRAYER AND ADJOURNMENT**

Closing Prayer – Trustee R. Scherger

Next Meeting (February) – Trustee N. Wirachowsky

Chair D. Collins adjourned the meeting at 7:21 pm.

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SIGNATURE OF CHAIR

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SIGNATURE OF BOARD EXECUTIVE SECRETARY &  
POWERSCHOOL LEAD