

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person and Via Zoom on Friday, January 25, 2024 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent
Kelly Ehalt – Deputy Superintendent
Michele Revoy – Director of Teacher
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person

TRUSTEES IN ATTENDANCE

Debra Klein - Chair
Harry Loonen – Vice Chair
Jim Sanson
Malachy Young
Robert Gratton
Duane Austin
Derek Collins

ATTENDED

In Person
In Person
In Person
By Zoom
In Person
In Person
In Person

1. OPENING PRAYER

Opening Prayer – Trustee R. Gratton
Next meeting (February) – Trustee D. Austin

2. TREATY ACKNOWLEDGEMENT

Chair D. Klein

3. ACTION ITEM

Chair D. Klein commenced the meeting at 4:01 pm.

4. PRESENTATION

There will be no presentation this month.

5. CONSIDERATION OF THE AGENDA

2024-001:

Trustee R. Gratton moved to approve the agenda for the January 25, 2024, Regular Board meeting as circulated. Motion carried.

6. REVIEW OF PREVIOUS MINUTES

2024-002:

Trustee H. Loonen moved to approve the Minutes of the December 15, 2023, Regular Meeting as circulated. Motion carried.

7. BOARD FAITH PLAN

Director of Faith and Wellness, Liberty Stafford, lead the trustees in the faith reflection this month.

8. REVIEW BOARD ANNUAL WORK PLAN

If there are any items, the trustees would like to add they are able to add them.

9. BUSINESS ARISING OUT OF PREVIOUS MINUTES

There was no business arising out of previous minutes.

10. BOARD POLICY REVIEW

Policy 1 – Foundation Statements

2024-003:

Trustee D. Collins moved to accept Policy 1 – Foundation Statements as presented. Motion carried.

11. IN-CAMERA SESSION

2024-004:

Trustee J. Sanson moved to go in-camera at 6:44 pm. Motion carried.

2024-005:

Trustee H. Loonen moved to come out of in-camera at 7:58 pm. Motion carried.

2024-006:

Trustee H. Loonen moved to accept the Memorandum of Agreement between the ATA and East Central Catholic School Division. Motion Carried.

2024-007:

Trustee H. Loonen moved to go ahead with option 2 for the Jurassic Storage project. Motion carried.

12. SECRETARY-TREASURERS REPORT

The Secretary-Treasurer provided a report for the trustees to review. The Secretary-Treasurer will be switching credit card providers for the division. The Capital Plan is due April 1. The Capital plan was shared with the trustees for review. The Superintendent suggested the trustees tour the schools for the Capital Plan to see which projects should be submitted. Trustee J. Sanson, H. Loonen and R. Gratton will tour the schools with the Superintendent. A Financial Statement was provided for the trustees to review. The Operating Reserves were shared with the Trustees.

13. DEPUTY SUPERINTENDENT'S REPORT

The Deputy Superintendent provided a report for the trustees to review. The Superintendent and Deputy Superintendent are reaching out to Principals for nominations for Excellence in Catholic Education. The candidate would attend the SPICE/Blueprints conference and be recognized there. On January 31 the division will be launching the fourth condition on Positivity for the Third Path. The Deputy Superintendent is still researching Hour Zero resources, he had another zoom meeting with Aaron Mass the rep for Hour Zero. The Deputy Superintendent and Religion Lead Teacher attended Career fairs at the U of A and St. Joseph's college.

14. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT

The Director provided a report for the trustees to review. In October there was a PD session on assessment (Rebooting Assessment) and the division has opted to tie it in with the January PD day. There will be elements on the culture of learning, and discussions on how consistent are we being on these. The Director has been looking at additional ways of supporting Early Learning Students (Pre-K & K) there is a need to do some kind of screening with them early in September. There has been an increase in EAL students within the division this year and there is work being done to find ways to better support English language acquisition for these students. The e-Mental Health platform is for students aged 15-24. The Director is working with St. Jerome's School and would like to launch and invite students to become part of the platform on February 2.

15. SUPERINTENDENT'S REPORT

The Superintendent provided a report for the trustees to review. The Superintendent, Deputy Superintendent and Director will be meeting with our Education Manager from Alberta Education on January 30 to review the AERR. The Superintendent met with File Hold Systems Inc. which is an electronic document management service. Cyber Security professional development is continuing. The Superintendent met with Nordic Mechanical Services and had them tour around BSS. They put together a project proposal for the Superintendent and Secretary-Treasurer to review.

16. COMMITTEES

a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN

Trustee D. Austin stated the meeting was last Friday. The President of ASBA reported that she had a meeting with the Minister in the December. The Vice President is working on governance policy. Calgary Catholic has left the ASBA, ASBA is in discussion with them about this. There are concerns about funding with the Weighted Moving Average formula Alberta Education has implemented from different boards. There is a lot of interest from the Ministries to meet with ASBA.

b. ACSTA DIRECTOR – Trustee R. Gratton

Trustee R. Gratton submitted the divisions director report.

c. NEGOTIATIONS – TEBA – CHAIR D. KLEIN

Chair D. Klein discussed in camera.

d. GRACE COMMITTEE – TRUSTEE D. COLLINS

Trustee D. Collins reported that May 9 is the Summit on Catholic Education.

e. RURAL CAUCUS – TRUSTEE J. SANSON

Trustee J. Sanson had nothing to report at this time.

17. NEW BUSINESS

a. Policy 15 – Retirement Incentive Plan

2024-008:

Trustee H. Loonen moved to suspend the implementation of Policy 15 – Retirement Incentive Plan for the 2023-2024 school year. Motion carried.

b. Theresetta Ski Trip Request – Canmore & Lake Louise

2024-009:

Trustee D. Austin moved to approve Theresetta School's Grade 7 to 9 ski trip to Canmore & Lake Louise from February 25 to February 27 provided that all field trip procedure requirements have been met. Motion carried.

c. St. Thomas Aquinas Ski Trip Request – Table Mountain

2024-010:

Trustee R. Gratton moved to approve St. Thomas Aquinas School's Grade 4 to 9 skit trip to Table Mountain Ski Hill in SK on March 14, 2024 provided that all field trip procedure requirements have been met. Motion carried.

d. Theresetta Ski Trip Request – Valley Ski Hill

2024-011:

Trustee D. Collins moved to approve Theresetta School's grade K-6 ski trip to Valley Ski Hill in Alliance, AB on February 8, 2024, provided that all field trip procedure requirements have been met. Motion carried.

e. School of Hope Ski Trip Request – Kinosoo Ridge Resort

2024-012:

Trustee J. Sanson moved to approve School of Hope's grade K-12 ski trip to Kinosoo Ridge Resort in Cold Lake, AB, on January 26, 2024, provided that all field tip procedure requirements have been met. Motion carried.

f. Blessed Sacrament Ski Trip Request – Table Mountain

2024-013:

Trustee H. Loonen moved to approve Blessed Sacrament's grade 10-12 ski trip to Table Mountain in Saskatchewan on February 27, 2024 provided that all field trip procedure requirements have been met. Motion carried.

g. Policy 16 – Hearings on Teacher Transfer

2024-014:

Trustee J. Sanson moved to approve the first and second reading of Policy 16 – Hearings on Teacher Transfer. Motion carried.

h. Board Pictures

The board will take a new group picture.

i. 2024 CCSTA Convention request for Sponsorship

2024-015:

Trustee H. Loonen moved to donate \$400 as a bronze sponsorship for the CCSTA convention. Motion carried.

j. 23-24 Provincial Satisfaction Surveys

Information was provided about the surveys to the trustees.

k. ACSTA SWOT Analysis

The trustees completed the SWOT Analysis form.

18. DUAL CREDIT/RELIGION REPORTS

A Religion report was provided for the trustees to review.

A Dual Credit report was provided for the trustees to review.

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

19. INFORMATION ITEMS

a. CORRESPONDENCE

- i. Dates for the SPICE & Blueprints conferences were shared with the trustees.
- ii. Information for the Alberta Education Rural Symposium were shared with the trustees.
- iii. Memo from the CCSTA Executive Director was shared with the trustees.

b. TRUSTEE ROUND TABLE

The trustees provided an update of events for their area.

17. FUTURE BUSINESS

The date of the next Regular Board meeting will be Thursday, February 22, 2024, by zoom and in person, commencing at 4:00 pm.

18. CLOSING PRAYER

Closing Prayer – Trustee R. Gratton

Next Meeting (February) – Trustee D. Austin

19. ADJOURNMENT

Chair D. Klein adjourned the meeting at 8:37 pm.

SIGNATURE OF CHAIR

**SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD**