



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Monday, August 22, 2016
Central Office – Wainwright, AB

Board and Representatives:

Mardy Charlebois	Board Chair	Presiding
Debra Klein	Vice Chair	Present
Rob Nichols	Trustee	Present
Larry Wasylik	Trustee	Present
Duane Ausitn	Trustee	Present
Greg Ibach	Trustee	Present
Jim Sanson	Trustee	Absent

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Assistant Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary	Present

Presentations

SNS Technology – Tom Lademann

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer –Trustee D. Klein Next meeting (September) – Trustee D. Austin	
II.	<u>Action Item</u> Chair M. Charlebois commenced the August 22, 2016 meeting at 4:15 pm.	
III.	<u>Presentation</u> <u>SNS Technology – Tom Lademann</u> • Tom shared a video called Ignite Talks which he designed for the Community of Practice which was designed to assist ECACS and other school boards with technology in the classroom. • Tom has increased the number of devices in the schools (Chromebook and iPad) added to the Wi-Fi in the schools and has increased the bandwidth for the division to align with the Community of Practice. • With the addition of technology there is the requirement of PD for the devices. • Tom goes into the schools and takes 4-5 teachers and works with them. Tom goes into the classroom and teaches with the device and then the teacher goes in and teaches with it. • There have been upgrades to the Supernet. • Tom is currently focusing on the PowerSchool training for the secretaries in the next two days. • It will take up to a year for teachers to learn PowerSchool and go through the cycle of reporting. • The ultimate goal to work towards for the division is bring your own device. The board broke at 4:34 pm for the Organizational Meeting. The board reconvened at 5:16 pm.	
IV.	<u>Faith Formation</u> • Trustee G. Ibach led the trustees in this month's faith formation.	

V. Consideration of the Agenda

Motion 2016-072:

Trustee R. Nichols moved to approve the agenda as presented. Motion carried.

VI. Review of Previous Minutes

June 27, 2016 Regular Meeting Minutes

Motion 2016-073:

Trustee D. Klein moved to approve the Minutes of the June 27, 2016, Regular Board Meeting as presented. Motion carried

VII. Business Arising Out of Previous Minutes

School of Hope Audits

- Alberta Education will not be clawing any money back from the audit performed on expenses paid to parents from 2015-2016 for students who were registered in the virtual program.
- Alberta Education provided new guidelines for Virtual funding.
- In previous years our division has had a lot of Grade 10-12 priority school conflicts with other schools for virtual students. Home schooling enrollment is higher than expected this year but Teacher Directed is lower than expected.

VII. Inclusive Education/Dual Credit/Religion/Technology Reports

- An Inclusive Education report was not provided for the Board Members to review.
- A Religion report was provided for the Board Members to review.
- A Dual Credit report was not provided for the Board Members to review.

IX. Secretary/Treasurer's Report

- Central Office started using SRB finance which went live July 17, 2016. It was a challenge with the staff covering various positions.
- The Secretary-Treasurer provided the trustees with some finance reports to review and discuss from the new software system.
- The dual credit program should break even this year. There is still some grant money available.
- The Secretary-Treasurer is still working on reconciling school generated funds.
- The Secretary Treasurer had a discussion with the Trustees about school fees and whether or not the board should standardize them.
- Alberta Education asked for more information about our budget.
- The modular ordered for Blessed Sacrament School will be delayed because of production problems. There are some other projects going on at the school that will be completed on time.
- The flooring project for Central Office is delayed until the middle of September because the contractor ordered the wrong flooring.
- The phone systems will be implemented at the various schools and central office in the next week or so.
- The SRB project is going well. HR, Payroll and Accounts payable have been moving forward smoothly.
- The boot camp for Secretaries will be on August 23 and 24, 2016.
- KEV is still not live at the schools. There will be a meeting tomorrow to discuss an implementation timeline. The accounts and GL have been approved.
- The Chromebook carts and iPad for the schools have been received.
- The County of Paintearth is interested in Mother Teresa School, they have toured the school. They requested an extension until September 30 to make a decision regarding Mother Teresa School.
- The year-end audit will occur the week of October 17, 2016.

The Board accepts the Secretary-Treasurer's report as presented.

Motion 2016-74:

Trustee G. Ibach moved to put Michelle Folk and Charlene Lindmark-Mailloux's name on the Desjardin cards. Motion carried.

X. Superintendent's Report

- The Youth Minister has started work in the division.
- The Administrator's Meeting will be held on Thursday, August 25, 2016. The Vice-Principals will attend the September's meeting.
- Tim Coates will present at the October Admin meeting to discuss the difference between school generated marks and diploma marks.
- Superintendent McCormack met with Michelle Folk and the two Vice-Principals from Blessed Sacrament School.
- A significant number of issues at School of Hope this year that will require time and effort.
- The Minister of Education announced a review of curriculum for Alberta.
- The SLA will only be for grade 3's it will be another pilot year. ECACS was not chosen to be a part of the pilot project this year.
- Lakeland College is committed to keeping the Dual Credit program going. We are waiting to see what the numbers will be for this year.
- We had a positive group of teachers at the new teacher's orientation today.
- Mother Teresa staff has been reassigned.
- Policy and Procedures have been revised and created as needed.
- The Division applied for and was successful in getting another Wellness grant. We received \$60,000 over the next two years. The goal is to have one individual in the South and one in the North to oversee the program.
- The modernization at St. Jerome's School is behind schedule by about 4 weeks.

The Board accepts the Superintendent's report as presented.

XI. Committees

ASBA Representative - Trustee D. Klein

- There have been no meetings in July or August. The next meeting will take place on September 23, 2016.

ACSTA Director – Trustee L. Wasyluk

- No Report this month.

Negotiations

- Nothing to report as of June 2016.

XII. New Business

Trustee Resignation

Motion 2016-075:

Trustee D. Austin moved to accept Trustee Daryl Possberg's resignation effective June 30, 2016. Motion carried.

Priest & School Council Meetings

- A tentative date for the meeting has been set for October 12, 2016.
- The Youth Minister will be added to the agenda to present to the Priests.

Board Retreat

- The board would like to have a retreat that would be for 2 days to work on the three year education plan for next year. It will be on a Friday and Saturday.
- A tentative date of February 10 & 11, 2017 has been selected for the Board and Admin Retreat and it will be held in Camrose, AB.

XII.	<u>In-Camera Session</u> Motion 2016-076: <i>Trustee D. Klein moved to go in camera at 7:49 pm. Motion carried.</i> Motion 2016-077: <i>Trustee D. Austin moved to come out of camera at 9:14 pm. Motion carried</i>	
XII.	<u>Information Items</u> <u>Correspondence</u> • There was no correspondence for this month. <u>Student and Staff Recognition</u> The Board recognizes specific students and staff at each Board meeting. Due to FOIPP, the names of the individuals who have been so honored will not be identified in the Board Minutes. Letters of recognition will be sent to students and staff whom Trustees have recognized. <u>Trustee Round Table</u> • There were no items mentioned during the round table. <u>Board Evaluation (concerns)</u> • The evaluations will be done every 3 months instead of every month	
XV.	<u>Future Business</u>	
	Date of the next regular Board Meeting will be September 26, 2016 at Central Office, commencing at 4:00 p.m.	
XVI.	<u>Closing Prayer</u> Closing Prayer – Trustee D. Klein Next Meeting (September) – Trustee D. Austin	
XVII.	<u>Adjournment</u> Meeting was adjourned at 9:20 pm.	

Respectfully submitted:

Jessica Channon, Board Executive Secretary

Date

Approved:

Mardy Charlebois, Board Chair

Date