

Policy 9 BOARD COMMITTEES

Committees are established by the Board to assist in the governance of the Division. A committee conducts a comprehensive examination and makes recommendations on matters referred to it by the Board. Committees provide trustees opportunities to participate in standing committees, joint committees with other organizations, ad-hoc committees established for one time issues and committees of the whole in which trustees can participate equally in detailed governance issues. Committees have no legal power unless they are empowered by the Board to act on its behalf.

1. Guidelines for the operation of committees:

- 1.1 The Board Chair shall be an ex-officio member of every Board committee and may actively participate and vote;
- 1.2 The Superintendent will attend committee meetings and activities, as required;
- 1.3 The members of each committee will be appointed at the annual organizational meeting of the Board.
 - 1.3.1 The negotiation committee shall always be less than the quorum of the Board;
 - 1.3.2 If a committee represents Division wide interests, a minimum of two trustees will be selected; and
- 1.4 All trustees may attend any committee meetings and, with the consent of the committee, take part in the discussion but will not be entitled to vote;
- 1.5 Each committee shall select its own chair;
- 1.6 Minutes of all committee meetings shall be taken and distributed as necessary; and
- 1.7 If a member cannot attend a meeting, that member is responsible for having an alternate attend on his/her behalf.

Reviewed: February 2014, April 16, 2019

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