



Parent/Guardian Consent Form Protection of Privacy Act

Student Name: _____

School Year: _____

The personal information collected on this form is part of the Division registration process and is authorized under the provisions of the *Education Act* and its regulations and under Section 10 and used and disclosed in accordance with Sections 12 and 13 or the *Protection of Privacy Act (POPA)*. All personal information collected during the registration process and during the course of the school year will be used to provide an educational program and ensure a safe and secure environment. If you have any questions or concerns regarding the collection or intended use of this information, please contact the Division’s Access and Privacy Officer at ECACS Office at 780-842-3992.

It is important to understand that school events which are open to the public are not subject to the conditions of the POPA Act. These events may include general assemblies, concerts, school plays, special activities, academic-focused activities and athletics. The general public, parents and media may be in attendance and are allowed to take photographs, create video and audio recordings, and conduct interviews, without first obtaining consent. (It is not expected that the general public or parents will conduct interviews.) The media are expected to work cooperatively with schools within the realm of mutually agreed upon guidelines and protocol.

Throughout the school year, there will be opportunities for television, radio, newspaper, community organizations, and Division representatives to be invited into the school to provide outside coverage of events and programs not included in the general public category described above. Also, throughout the year, there may be opportunities to display your son/daughter’s work or other forms of school work at locations outside of the school. There may also be educational activities where your son/ daughter's schoolwork may be hosted or displayed online via a website or social media tool. All of the activities described in this paragraph are not considered to be in the public domain category described in bold print above. **Your signature (parent/guardian) will authorize your selected option** with respect to your son/daughter (as named on this form) being involved with the following activities:

- | | Yes | No |
|--|--------------------------|--------------------------|
| 1. Interviewed by the media; approved community organizations; School Division. | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Photographed by the media; approved community organizations; School Division. | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Video or audio recorded by the media; approved community organizations; School Division. | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Having student work and/or accomplishments displayed, recognized, or reproduced outside of school (i.e. signed art work, creative writing, Student of the Day, or academic presentations such as science fair projects). | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Having student work posted in various social media tools for educational purposes. | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Having your son’s/daughter’s name, school, grade, photo, and write ups in newsletters, yearbook or other school or school division publications, and local print and broadcast publications, ECACS websites, or social media. | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Having your son's/daughter's name and information shared with the school council. | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Having your son's/daughter's name and information shared with the local parish. | <input type="checkbox"/> | <input type="checkbox"/> |

Note: Information relating to these student work/recognition activities noted in points 4, 5 and 6 are often communicated to the home in advance.

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Consent to Release Information to School Council

The school has a School Council which represents the parents and engages in activities of the school. The school will normally make the parent/guardian name, phone number and email address as well as the student's name and grade level available to the School Council for contact purposes. I give permission for the release of the above information to the School Council.

Yes

No

If you have any questions or concerns regarding the collection or use of information, please contact the Division's Access and Privacy Officer at ECACS Office at 780-842-3992.

Parent/Guardian Name (Please Print)

Parent/Guardian Signature

Date