



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Tuesday, October 24, 2017
Central Office – Wainwright, AB

Board and Representatives:

Mardy Charlebois	Board Chair	Presiding
Debra Klein	Vice Chair	Present
Rob Nichols	Trustee	Present (via Google Hangout)
Duane Ausitn	Trustee	Present
Greg Ibach	Trustee	Present
Jim Sanson	Trustee	Present
Malachy Young	Trustee	Present (via Google Hangout)
Thomas Laurence	Trustee	Present

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Deputy Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary	Present

Presentations

Andrew Nartery - Johnson Controls

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer –Trustee D. Austin Next meeting (November) – Trustee D. Klein	
II.	<u>Action Item</u> Board Chair M. Charlebois commenced the meeting at 5:00 pm. Motion 2017-087: <i>Trustee G. Ibach moved to go in camera at 5:01 pm. Motion carried.</i> Motion 2017-088: <i>Trustee D. Klein moved to come out of camera at 5:28 pm. Motion carried.</i>	
III.	<u>Presentation</u> <u>Johnson Controls - Andrew Nartery– (7:00 pm)</u> - Andrew Nartery with Johnson Controls presented to the board while Bernie Orgonoski joined the meeting on the phone for Johnson Controls. Bernie is the engineering operations Manager. He has been with Johnson Controls for 6 years now but has experience with this type of work for 35 years. - Andrew provided the trustees with a PowerPoint presentation. - Andrew commented that some examples of the pressures that our school district faces include being able to manage the completion of capital projects on time and aging infrastructure within the schools. - Johnson Controls have taken project impacts and will complete the projects 100%. They will have a team dedicated to the project, and it is built into the costing. - Trustee G. Ibach wanted to know what would happen if they start the project and there are some out of scope items that come up or items that were not included in the original project? Andrew said that there is a fixed cost for the project, anything over and above the project cost is on Johnson Controls. - Mr. Nartery completed a thorough presentation on the proposed project. <i>Trustee M. Young joined the meeting at 7:00 pm</i>	

Motion 2017-089:

Trustee G. Ibach moved to approve the project for the Performance Infrastructure Program and Detailed Business case report as presented by Johnson Controls. Motion carried.

IV. Faith Formation

- Trustee G. Ibach led the Trustees in this month's faith formation which consists of a book study for Lead with Humility by Jeffrey A. Krames. The Trustees reviewed and discussed Chapter 3.

V. Consideration of the Agenda

Motion 2017-090:

Trustee D. Klein moved to approve the agenda for October 24, 2017 the Regular Board meeting as circulated. Motion carried.

The Board broke for supper at 5:59 pm.

Trustee M Young left the meeting at 5:59 pm.

Trustee R. Nichols joined the meeting at 6:50 pm via Google Hangouts.

Trustee M. Young joined the meeting at 7:00 pm via Google Hangouts.

VI. In Camera Sessions

Motion 2017-091:

Trustee D. Austin moved to go in camera at 7:59 pm. Motion carried.

Motion 2017-092:

Trustee D. Klein moved to come out of camera 8:24 at pm. Motion carried.

VII. Review of Previous Minutes

Regular Board Meeting Minutes

Motion 2017-093:

Trustee G. Ibach moved to approve the Minutes of the September 26, 2017 Meeting as circulated. Motion carried.

VIII. Business Arising Out of Previous Minutes

- There was no business arising out of previous minutes.

IX. Inclusive Education/Dual Credit/Religion/Technology Reports

- An Inclusive Education report was provided for the Board Members to review.
- A Religion report was provided for the Board Members to review.
 - Trustee G. Ibach asked about the new model for the Faith Formation. The Deputy Superintendent will discuss this under his report.
- A Dual Credit report was provided for the Board Members to review.
 - Trustee D. Klein commented that the numbers are down for Dual Credit. The Superintendent explained that the government has put a cap on CEU's so the schools are trying to reserve the CEU's for their school instead of towards Dual Credit. Trustee D. Klein asked if the district would pick up the cost. The Superintendent said that if the Dual Credit program carries a deficit the division would have to carry it.

X. Secretary-Treasurer's Report

- The Secretary-Treasurer provided a copy of the draft financial statements as of October 18, 2017.
- The Auditors will be here next week to start the year end audit.

- The Secretary-Treasurer explained that the Accumulated Surplus note shows us what the final accumulated surplus will be for the district. It is \$7,083,052 million, most of this has been allocated but not spent. We have spent \$900,000 so far. Overall our surplus did not decrease as we had projected. The projects that were targeted to decrease the surplus that were projected to be completed last year but not all were completed in time will be put towards the surplus this year and some projects were deferred to the 2017-2018 school year.
- The updated enrollment numbers were included for budget purposes. The Secretary-Treasurer explained the impact of the increase/decrease of enrollments at the schools in the division on their school budgets.
- The Secretary-Treasurer commented that the KEV program is being used by parents more often. The Schools are showing interest in the activity reports.

The Board accepts the Secretary-Treasurer's report as presented.

XI. Deputy Superintendent's Report

- The Deputy Superintendent informed the board that the Administrator's meeting was held on October 19, 2017. Meetings are now very busy due to the Professional Development that has been incorporated into the meetings plus the regular agenda items. Nicole McNally came out to discuss moving Forward with High School Redesign.
- The schools are starting to spend the Classroom Improvement Fund money and put some plans together.
- The Deputy Superintendent, Superintendent and Principals attended the CCSSA Leadership Conference in Red Deer on October 12-13, 2017.
- The Deputy Superintendent will be attending the Blend Ed Conference this Thursday and Friday for online education schools.
- The Deputy Superintendent will be meeting with William Roy to review our wellness fund.
- The first Faith Formation meeting took place with teachers from the schools. The Religion Lead Teacher will help guide the students that will be involved with the faith formation. He is also reaching out to Face to Face Ministries and NET.
- The Deputy Superintendent is in the process of booking school council meetings.

The Board accepts the Deputy Superintendent's report as presented.

XII. Superintendent's Report

- The Superintendent informed the board that Catholic Education Sunday is November 5, 2017. Information has been sent to schools.
- The Superintendent commented on the School of Hope parent council. We have communicated with them via School Messenger and they are very appreciative of it.
- Tim Coates presented to the principals. Tim discussed the disparity between Diploma Exam Marks and the School Awarded Marks. Some schools like Blessed Sacrament Outreach had discrepancies so wide that they will be investigated by the Superintendent. Tim provided some spreadsheets that the teachers can use to dissect their Diploma results.
- The Superintendent mentioned that Board Chair Charlebois, Trustee R. Nichols, Trustee D. Klein have been nominated for long service awards with ASBA.
- The Superintendent and Board Chair attended the awards night at Blessed Sacrament School on October 20, 2017.
- The Superintendent is finalizing the Johnson Controls project.
- ATA negotiations were discussed in-camera.
- The Human Rights case was discussed in-camera.
- Personnel issues were discussed in-camera.
- The Superintendent reported on meeting with the Department of Education, CASS and CCSSA.

The Board accepts the Superintendent's report as presented.

Motion 2017-094:

Trustee D. Klein moved to extend the meeting until 10:00 pm. Motion carried.

XIII. Committees

ASBA Representative - Trustee D. Klein

- Trustee D. Klein mentioned that the ASBA Elections will be held on November 27, 2017. The budget will be presented at the next meeting. There was a rep from Microsoft at the last meeting that came out and presented on the new products that Microsoft has coming out.

ACSTA Director – Trustee G. Ibach

- Trustee G. Ibach said that there hasn't been a meeting this month. The Vice-President was not re-elected. They will not fill the position until the November 17-18 annual general meeting.

Negotiations

- There will be a meeting held on November 8, 2017.

XIV. New Business

Blessed Sacrament School Grade 7-9 Ski Trip

Motion 2017-095:

Trustee G. Ibach moved to approve Blessed Sacrament Schools request for a ski trip to Table Mountain at North Battleford, Saskatchewan for grades 7-9 on March 14, 2018, provided that all field trip requirements have been met. Motion carried.

Opting out of ASFF (Alberta School Foundation Fund)

Motion 2017-096:

Trustee D. Klein moved therefore be it resolved Division 4 of Part 6 of the Revised School Act (2000) does not apply to this Board. Trustee G. Ibach seconded. Motion carried.

Catholic Education Sunday

- The letter from the Catholic Bishops was attached to the agenda

Blessed Sacrament School Grade 10-12 Ski Trip

Motion 2017-097:

Trustee J. Sanson moved to approve Blessed Sacrament Schools request for a ski trip to Marmot Basin in Jasper, Alberta for grades 10-12 from February 14-16, 2018, provided that all field trip requirements have been met. Motion carried.

Division Organizational Chart

Motion 2017-098:

Trustee D. Klein moved to approve the new organizational chart for the division. Motion carried.

XV. Information Items

Correspondence

Trustee Round Table

- Trustee G. Ibach suggested inviting the new priests in to join the trustees for supper at the board meetings to introduce themselves to the board members.
- Trustee J. Sanson would like to thank the Deputy Superintendent for presenting at the awards ceremony at St. Jerome's School.

XVI. Future Business

Date of the next regular Board Meeting will be held Tuesday November 28, 2017 at Central Office, commencing at 4:00 pm.

XVII.	<u>Closing Prayer</u> Closing Prayer – Trustee D. Austin Next Meeting (November) – Trustee D. Klein	
XVIII.	<u>Adjournment</u> Meeting was adjourned at 9:45 pm.	

Respectfully submitted:

Jessica Channon, Board Executive Secretary

Date

Approved:

Mardy Charlebois, Board Chair

Date