

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person and Via Zoom on Thursday, August 24, 2023 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent
Kelly Ehalt – Deputy Superintendent
Michele Revoy – Director of Teacher
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person

TRUSTEES IN ATTENDANCE

Debra Klein - Chair
Harry Loonen – Vice Chair
Jim Sanson
Malachy Young
Robert Gratton
Duane Austin
Derek Collins

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person
In Person

1. OPENING PRAYER

Opening Prayer – Trustee M. Young
Next meeting (September) – Trustee D. Austin

2. TREATY ACKNOWLEDGEMENT

Chair D. Klein

3. ACTION ITEM

Chair D. Klein commenced the meeting at 4:38 pm.

4. PRESENTATION

Military Family Appreciation Day – Maryanne King
September 15, 2023 third Friday in September

5. CONSIDERATION OF THE AGENDA

2023-072:

Trustee R. Gratton moved to approve the agenda for the August 24, 2023, Regular Board meeting as circulated. Motion carried.

6. REVIEW OF PREVIOUS MINUTES

2023-073:

Trustee J. Sanson moved to approve the Minutes of the June 22, 2023, Regular Meeting as circulated. Motion carried.

7. BUSINESS ARISING OUT OF PREVIOUS MINUTES

There was no business out of previous minutes

8. IN-CAMERA SESSION

2023-074:

Trustee D. Austin moved to go in-camera at 6:32 pm. Motion carried.

2023-075:

Trustee H. Loonen moved to come out of in-camera at 7:23 pm. Motion carried.

9. SECRETARY-TREASURERS REPORT

The Secretary-Treasurer reviewed her report with the trustees. The Secretary-Treasurer discussed the projects that were completed over the summer and those that are still outstanding. Discussed the Statement of Revenue and Expenses as of August 21, 2023.

10. DEPUTY SUPERINTENDENT'S REPORT

The Deputy Superintendent provided a report for the trustees to review. He is preparing for Mission and Ministry Day. Chris Bray is presenting at Mission & Ministry Day.

11. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT

The Director reviewed her report with the trustees. She shared the provincial survey results with the trustees. Has ordered all of the teacher requested literacy and math resources for the new curriculum and sent them to the schools. There are still some items that have not arrived yet.

12. SUPERINTENDENT'S REPORT

The Superintendent reviewed his report with the trustees. The Superintendent has been meeting with staff and learning about the division. Met with Solut to discuss the division's technology and issues that need to be resolved.

13. COMMITTEES

a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN

Trustee D. Austin strategic meeting at the end of September.

b. ACSTA DIRECTOR – Trustee R. Gratton

Trustee R. Gratton is not able to attend the next meeting. Trustee J. Sanson will attend the meeting.

c. NEGOTIATIONS – TEBA – CHAIR D. KLEIN

Chair D. Klein discussed in camera.

d. SERVICE AWARDS

Trustee D. Austin received a service award for 10 years

Trustee M. Young received a service award for 5 years.

e. GrACE COMMITTEE – VICE CHAIR H. LOONEN

Vice Chair H. Loonen motioned that Father Roger has moved so the division will need a new priest representative. Trustee D. Collins has taken over as chair of this committee. Email to be sent to GrACE to inform the committee of the division's new rep.

f. RURAL CAUCUS – TRUSTEE J. SANSON

Trustee J. Sanson had nothing new to report at this time.

14. NEW BUSINESS

a. LDC Course Request – World Religions

2023-076:

Trustee D. Collins moved to approve the use of the following locally developed courses by East Central Catholic School Division.

Course Name	Version	Course Code	First Approved Year	Approved Start Date	Last Approved Year
Religions of the World 35	3 Credits (2021-2025)	LDC3450	2023-2024		2024-2025
Religions of the World 35	5 Credits (2021-2025)	LDC3450	2023-2024		2024-2025

Motion carried.

b. Administrative Procedure 129 – COVID-19 Vaccination Procedure & Schedules

This procedure will be sent to the Principals for review.

c. Off-Campus Education Program Approval

2023-077:

Trustee H. Loonen moved to approve the involvement of ECACS in the Off-Campus Education Program for the 2023-2024 school year. Motion carried.

d. Archbishop’s Dinner

Board Chair asked trustees if they will be attending. Trustee H. Loonen stated he would attend.

e. Ward 1 Theresetta Ward By-Election

2023-078:

Trustee H. Loonen moved to hold a by-election for one Trustee in the Castor Ward 1 on November 13, 2023 and nominations will be accepted until noon on October 16, 2023. Motion carried.

2023-079:

Trustee M. Young moved to approve Shirly Prosser be appointed as the returning officer for the upcoming By-Election. Motion carried.

2023-080:

Trustee J. Sanson moved to approve Mary Ann Threinen, Secretary-Treasurer be appointed as the Substitute Returning Officer for the upcoming By-Election. Motion carried.

15. DUAL CREDIT/RELIGION REPORTS

A religion report was not provided for the trustees to review.

A Dual Credit report was not provided for the trustees to review.

An Indigenous Culture and Program Facilitator report was not provided for the trustees to review.

16. INFORMATION ITEMS

a. CORRESPONDENCE

- i. There was no correspondence this month.

b. TRUSTEE ROUND TABLE

The trustees provided an update of events for their area.

17. FUTURE BUSINESS

The date of the next Regular Board meeting will be Thursday, September 28, 2023 with the regular meeting to follow, by zoom and in person, commencing at 4:00 pm.

18. CLOSING PRAYER

Closing Prayer – Trustee M. Young

Next Meeting (September) – Trustee D. Austin

19. ADJOURNMENT

Chair D. Klein adjourned the meeting at 7:48 pm.

SIGNATURE OF CHAIR

SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD