

Students should have access to a comprehensive educational program. Distance Education courses provide acceptable alternatives to small high schools in the Division that can offer only a limited number of courses in any single year.

Procedures

1. The Principal shall be responsible to approve the registration of students in all Distance Education courses.
2. The Principal shall determine the rate of reimbursement of fees in accordance with the following:
 - 2.1 100% of the course fees will be paid by the school if:
 - 2.1.1 Timetable conflicts prevent a student from taking a required course by regular instruction during a particular school year;
 - 2.1.2 Limited student enrolments prevent the course from being offered in the school during a particular school year; or
 - 2.1.3 The Principal recommends a student enroll in a Distance Education course due to extenuating circumstances.
 - 2.2 Fifty percent of the course fees will be paid by the school if:
 - 2.2.1 A student wishes to take an optional course that is not offered by the school;
 - 2.2.2 A resident student in a home schooling program is enrolled in a Distance Education course.
3. Reimbursement of course costs will be dependent upon approval of the Principal and submission of evidence of the successful completion of the course.

Review/Revised: March 2014