

While rural busing is free for eligible students who live more than 2.4 km from their designated school, a user fee is charged for busing students who reside closer than 2.4 km. Urban (in-town) bus service is available on a year-to-year basis, at the discretion of the Principal, and approved by the Board.

Procedures

1. Each year, the Principal or designate establishes routes and common pick-up and delivery points.
2. Parents/Guardians of students residing within 2.4 km from their designated school who wish to request transportation services for the school year must complete the registration form and submit it to the school administration by June 15 annually.
 - 2.1 Form 604-1 – Wainwright In-Town Student Transportation Form
 - 2.2 Form 604-2 – Stettler Student Transportation Form
3. A transportation fee will be charged to all regular students accessing Division transportation services; such fees are to be reviewed annually as part of the budget development process.
4. On some in-town routes, students have to access the service at designated bus stops.
5. An in-town bus makes no more than two runs before school and two runs after school.
6. The Division expects bus drivers and principals to maintain levels of student discipline on the bus, consistent with AP 609 - Bus Rules and Discipline Matters.
 - 6.1 The bus driver is responsible for maintaining an acceptable level of student discipline on the bus. Problems that cannot be resolved by the bus driver are to be referred to the principal, who will evaluate the situation and initiate an appropriate response.
7. The principal is responsible for informing students and parents of transportation procedures.
8. Parents are to notify the bus driver and the principal when they will no longer require bus service.

Reviewed/Revised: September 2016

Reference: Sections 37, 10, 59, 53, 52, 222, 225 Education Act
Traffic Safety Act
Commercial Vehicle Safety Regulation 121/2009 (amended AR 78/2013)
Student Transportation Regulation 250/98 (amended AR 133/2015)
St. Thomas Aquinas R.C.S.R.D No. 38 AP 550 – Student Transportation Services
Buffalo Trail Public Schools AP 701.2 – Payride Busing