

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person and Via Zoom on Thursday, April 27, 2023 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Glenn Nowosad - Superintendent
Kelly Ehalt – Deputy Superintendent
Michele Revoy – Director of Teacher
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person

TRUSTEES IN ATTENDANCE

Debra Klein - Chair
Harry Loonen – Vice Chair
Jim Sanson
Malachy Young
Robert Gratton
Duane Austin
Derek Collins

ATTENDED

In Person
In Person
In Person
By Zoom
In Person
In Person
Absent

1. OPENING PRAYER

Opening Prayer – Trustee H. Loonen
Next meeting (May) – Trustee J. Sanson

2. TREATY ACKNOWLEDGEMENT

Chair D. Klein

3. ACTION ITEM

Chair D. Klein commenced the meeting at 4:01 pm.

4. PRESENTATION

There are no presentations this month.

5. CONSIDERATION OF THE AGENDA

2023-032:

*Trustee R. Gratton moved to approve the agenda for the April 27, 2023, Regular Board meeting as circulated.
Motion carried.*

6. REVIEW OF PREVIOUS MINUTES

2023-033:

*Trustee D. Austin moved to approve the Minutes of the March 30, 2023, Regular Meeting as circulated.
Motion carried.*

7. BUSINESS ARISING OUT OF PREVIOUS MINUTES

Division Mission and Visioning Session – Fall 2023
Chair discussed this with Chris

Board Evaluation & New Board Member Onboarding – Spring 2024
Chris will contact the trustees and generate a one-page evaluation for the board.

Trustee M Young joined the meeting at 4:15 pm.

8. IN-CAMERA SESSION

2023-034:

Trustee D. Austin moved to go in-camera at 6:48 pm. Motion carried.

2023-035:

Trustee D. Austin moved to come out of in-camera at 8:44 pm. Motion carried.

9. SECRETARY-TREASURERS REPORT

The Secretary-Treasurer reviewed her report with the trustees. Attended the ASBOA Zone 3 meeting on April 20, 2023. Reviewed the statement of Revenue and expenses as of April 24, 2023.

10. DEPUTY SUPERINTENDENT'S REPORT

The Deputy Superintendent provided a report for the trustees to review as he was not present at the meeting.

11. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT

The Director reviewed her report with the trustees. Virtual tickets have been secured for the Indigenous Youth Empowerment Gathering. The students will come to Central Office to attend virtually. Coordinating with K-3 teachers for resources with respect to the new curriculum. Plan is to bring in the teachers and work in grade level teams to collaborate and work on lesson design and planning around the new curriculum implementation. Reviewing the assurance survey data received from parents, students and staff. Preparing documentation for Principals to review the data and prepare for gathering input from their staff.

12. SUPERINTENDENT'S REPORT

The Superintendent reviewed his report with the trustees. Met with the Principals to review budget and staffing for next year. The schools will have cultural events taking place at the end of May and into June.

13. COMMITTEES

a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN

Trustee D. Austin attended the Speakers Corner meeting on Monday. Will attend the meeting on May 1.

b. ACSTA DIRECTOR – Trustee R. Gratton

Trustee R. Gratton Course starts on May 15.

c. NEGOTIATIONS – TEBA – CHAIR D. KLEIN

Chair D. Klein discussed in camera. There is a meeting on May 3, 2023.

e. GRACE COMMITTEE – VICE CHAIR H. LOONEN

Vice Chair H. Loonen attending the GrACE conference on May 12.

f. RURAL CAUCUS – TRUSTEE J. SANSON

Trustee J. Sanson next meeting on June 4 in Calgary.

14. NEW BUSINESS

a. Policy Review – Policy 4 Trustee Code of Conduct

Motion 2023-036:

Trustee R. Gratton moved to approve Policy 4 – Trustee Code of Conduct as presented. Motion carried.

b. Administrative Procedure 404 – Teacher Supervision, Evaluation & Growth Plans

Amendments were made to Administrative Procedure 404. A revised procedure was provided for the trustees to review.

c. Blessed Sacrament School – Request for Division Track Meet Medals

Request for the division to purchase medals for the divisional track and field.

Motion 2023-037:

Trustee H. Loonen moved to approve the purchase of medals for the 2022-2023 Divisional Track and Field meet. Motion carried.

d. Theresetta Catholic School – Field Trip Request**Motion 2023-038:**

Trustee J. Sanson moved to approve Theresetta Catholic Schools field trip request for grade 7-9 students to go to Kootenay Plains Ecological Reserve from June 7-10, 2023 provided that all field trip procedure requirements are met. Motion carried.

e. LDC Course Request**Motion 2023-039:**

Trustee J. Sanson moved to approve the use of the following locally developed courses by East Central Catholic Schools Division. Motion carried.

Course Name	Version	Course Code	First Approved Year	Approved Start Date	Last Approved Year
Dance 15	3 Credits (2023-2027)	LDC1413	2023-2024		2026-2027
Dance 15	5 Credits (2023-2027)	LDC1413	2023-2024		2026-2027
Dance 25	3 Credits (2023-2027)	LDC2413	2023-2024		2026-2027
Dance 25	5 Credits (2023-2027)	LDC2413	2023-2024		2026-2027
Dance 35	3 Credits (2023-2027)	LDC3413	2023-2024		2026-2027
Dance 35	5 Credits (2023-2027)	LDC3413	2023-2024		2026-2027
ESL Introduction to Science 15	5 Credits (2023-2027)	LDC1213	2023-2024		2026-2027
ESL Introduction to Science 25	5 Credits (2023-2027)	LDC2213	2023-2024		2026-2027

15. DUAL CREDIT/RELIGION REPORTS

A religion report was provided for the trustees to review.

A Dual Credit report was provided for the trustees to review.

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

16. INFORMATION ITEMS**a. CORRESPONDENCE**

- i. CCSTA 2023 AGM and Convention is in July

b. TRUSTEE ROUND TABLE

The trustees provided an update of events for their area.

17. FUTURE BUSINESS

The date of the next Regular Board meeting will be Thursday, May 25, 2023, by zoom and in person, commencing at 4:00 pm.

18. CLOSING PRAYER

Closing Prayer – Trustee H. Loonen

Next Meeting (May) – Trustee J. Sanson

19. ADJOURNMENT

Chair D. Klein adjourned the meeting at 8:57 pm.

SIGNATURE OF CHAIR

SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD