

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person on Thursday, September 26, 2024 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent
Kelly Ehalt – Deputy Superintendent
Michele Revoy – Director of Teaching
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Liberty Stafford – Director of Faith &
Wellness
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person
By Zoom

TRUSTEES IN ATTENDANCE

Harry Loonen - Chair
Derek Collins – Vice Chair
Jim Sanson
Malachy Young
Robert Gratton
Duane Austin
Debra Klein

ATTENDED

In Person
In Person
In Person
Absent
In Person
In Person
In Person

1. OPENING PRAYER

Opening Prayer – Trustee D. Austin
Next meeting (October) – D. Klein

2. TREATY ACKNOWLEDGEMENT

Chair H. Loonen

3. ACTION ITEM

Chair H. Loonen commenced the meeting at 3:58 pm.

4. PRESENTATION

There will be no presentation this month.

5. CONSIDERATION OF THE AGENDA

2024-080:

*Trustee R. Gratton moved to approve the agenda for the September 26, 2024 board meeting as circulated.
Motion carried.*

6. REVIEW OF PREVIOUS MINUTES

2024-081:

*Trustee J. Sanson moved to approve the Minutes of the August 22, 2024, Organizational Meeting as circulated.
Motion carried.*

2024-082:

*Trustee D. Klein moved to approve the Minutes of the August 22, 2024, Regular Board Meeting as circulated.
Motion carried.*

7. BOARD FAITH PLAN

Director of Faith and Wellness, Liberty Stafford, lead the trustees in the faith reflection this month.

8. REVIEW BOARD ANNUAL WORK PLAN

If there are any items, the trustees would like to add they are able to add them.

9. BUSINESS ARISING OUT OF PREVIOUS MINUTES

2024-083:

Trustee R. Gratton moved to approve the third reading of Policy 7 – Board Governance and Operations with changes to 1.4 adding the words In-Camera and add Closing Prayer to 3.1.2. Motion carried.

2024-084:

Trustee D. Klein moved to approve the third reading of Policy 18 – Field Trips, Excursions and Tours. Motion carried.

10. BOARD POLICY REVIEW

2024-085:

Vice Chair D. Collins moved to approve Policy 8 – Policy Making as presented. Motion carried.

11. IN-CAMERA SESSION

2024-086:

Trustee D. Collins moved to go in-camera at 6:30 pm. Motion carried.

2024-087:

Trustee D. Klein moved to come out of in-camera at 7:59 pm. Motion carried.

2024-088:

Trustee D. Austin moved to accept the ECACS Exempt Employee's Condition of Employment contract. Motion Carried.

12. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT

The Director provided a report for the trustees to review. Sam Demma presentations have occurred at the schools and they have been well received. The students and parents have really enjoyed the presentations. The Director has been working on the Learning Disruption report. The results are good and the division has seen an improvement from September to June with the students that were tested. There is another application for the Learning Disruption funding that will come out soon. The division has received an extension for the Mental Health in Schools project. It was supposed to end in December but it has been extended to June 2025.

13. DIRECTOR OF FAITH AND WELLNESS

The Director provided a report for the trustees to review. The Director of Faith and Wellness will begin to conduct classroom visits for grade 1 and 2 and she will be visiting the Blessed Sacrament Outreach. His Grace would like all of Alberta to pray the Angelus at noon, this will roll out during Catholic Education Week. The Director has provided resources for Catholic Education Sunday for all the schools to utilize during Catholic Education Week.

14. SECRETARY-TREASURERS REPORT

The Secretary-Treasurer provided a report for the trustees to review. She reviewed an adjusted Statement of Revenue and Expenses as of August 31, 2024 with the trustees. Theresetta School will be getting a replacement platform swing. St. Thomas Aquinas School has a new slide for the playground. The Secretary-Treasurer provided a facilities update report for the trustees. There will be two audit committee meetings one before the audit and one after the audit is completed to review the results of the audit.

15. DEPUTY SUPERINTENDENT'S REPORT

The Deputy Superintendent provided a report for the trustees to review. The Deputy Superintendent attended the Marked by God Conference along with the administration from each of our schools. Hour Zero implementation will be provided to parents in the ECCS October newsletter. Dual Credit enrolment numbers have increased this year. We have received the grant money for the health care aid program for Dual Credit.

The Deputy Superintendent will be attending a Labour Management Meeting with CUPE on October 21, 2024. Negotiations will begin at the end of October.

16. SUPERINTENDENT'S REPORT

The Superintendent provided a report for the trustees to review. The Superintendent added a 'Catholicity' component on the letter of employment for Support Staff and the Support Staff evaluation. The Superintendent developed a Month End Report for Principals to complete. With this the principals provide examples of teachers that should get commendation letters sent to them. The Superintendent reviewed the division's enrolments with the trustees. The Superintendent developed a new computer technician evaluation tool. The first month of enforcing the Procedure for no Personal Devices in Schools has gone well.

17. COMMITTEES

a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN

Trustee D. Austin meeting took place last Friday. Met with the Minister of Education.

b. ACSTA DIRECTOR – Trustee R. Gratton

Trustee R. Gratton shared the September 13 Directors meeting key messages with the trustees.

c. NEGOTIATIONS – TEBA – CHAIR D. KLEIN

Trustee D. Klein provided a TEBA report for in-camera.

d. SERVICE AWARDS

Necessary award nominations have been submitted.

e. GRACE COMMITTEE – TRUSTEE D. COLLINS

Trustee D. Collins reported that the GrACE Summit will take place on October 25, 2024. The report from the Summit in May was sent out and shared with everyone.

f. RURAL CAUCUS – TRUSTEE J. SANSON

Trustee J. Sanson stated the next meeting is November 17.

g. FACILITIES

Tour dates for the schools are as follows:

- (a) October 3, 2024 BSS/BSO (am) and STA (pm)
- (b) October 9, 2024 SOH (am) and STJ (pm)
- (c) October 21, 2025 TCS (AM) and CKCS (pm)

18. NEW BUSINESS

a. ACSTA Banquet Supper

Trustees are to let the Board Executive Secretary if they will be attending and if they spouse will be joining them.

b. BTPS Transportation Meeting

There will be a joint transportation meeting on October 25, 2024. Chair Harry Loonen, Trustee Debra Klein, Superintendent Jim Taplin and Secretary-Treasurer Mary Ann Thrienen will be attending.

c. Alberta Municipalities Conference

The Superintendent received an email from Mayor Bruce Pugh of Wainwright stating he was attending the Annual Alberta Municipalities Conference in Red Deer and he was reaching out to local municipal partners to see if there are any issues, concerns or pieces of information that we may wish for him to share with the members of our provincial government that they may come in contact with.

d. CASA Classroom

This was discussed in camera.

19. DUAL CREDIT AND INDIGENOUS CULTURE AND PROGRAM FACILITATOR REPORTS

A Dual Credit report was provided for the trustees to review.

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

20. INFORMATION ITEMS

a. CORRESPONDENCE

Correspondence was provided for the trustees.

b. TRUSTEE ROUND TABLE

The trustees provided an update of events for their area.

17. FUTURE BUSINESS

The date of the next Regular Board Meeting will be Thursday, October 24, 2024, by zoom and in person, commencing at 4:00 pm.

18. CLOSING PRAYER

Closing Prayer – Trustee D. Austin

Next Meeting (October) – Trustee D. Klein

19. ADJOURNMENT

Chair H. Loonen adjourned the meeting at 8:12 pm.

SIGNATURE OF CHAIR

**SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD**