



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Tuesday, April 24, 2018

Central Office – Wainwright, AB

Board and Representatives:

Mardy Charlebois	Board Chair	Presiding
Debra Klein	Vice Chair	Present
Rob Nichols	Trustee	Present (via Google Hangouts)
Duane Ausitn	Trustee	Present
Greg Ibach	Trustee	Present
Jim Sanson	Trustee	Absent
Thomas Laurence	Trustee	Present
Malachy Young	Trustee	Present

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Deputy Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary	Present

Presentations

Allan Chase – St. Jerome's School

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer –Trustee D. Klein Next meeting (May) – Trustee T. Laurence	
II.	<u>Action Item</u> Board Chair M. Charlebois commenced the meeting at 4:05 pm.	
III.	<u>Presentation</u> <u>Allan Chase – St. Jerome's School</u> - St. Jerome's School has a student population of 382, which has increased by 30 students over the past 5 years. Coded students account for 23% of the school's student population. They have 21.5 FTE teachers and 22.5 FTE Support Staff at the school. - Trustee G. Ibach wanted to know if they have separate classes for the English as a Second Language (ESL) students. Allan said that it is inclusive but they do pull the students out for some one on one work. - The staff at St. Jerome's are in transition, they have some teachers that are within a few years of retirement. - The modernization of the school is complete. They have an electronic sign that they applied for a grant for. Trustee D. Austin wanted to know about the cost of the sign as Christ-King School is looking at one for their school. Trustee D. Klein asked about the power usage for the sign. Allan said that it does not use very much power as it uses LED lights. Allan said that the biggest cost is the number of pixels that you want for the picture quality. - Allan showed the trustees pictures of the school now that it has been modernized. - The school has TVs in the front entrance that they display messages for the students or parents. - St. Jerome's School has a hot lunch program that they run out of their CTS Foods Commercial room. They offer hot lunch on Tuesdays, Wednesday, and Thursdays. - St. Jerome's School has an amazing group of students. They have strong teachers and support staff. Father Roger enjoys spending time in the school. Every week that he is in town he visits the school. - Some of the challenges faced by St. Jerome's School include staffing for positions that have opened. - Some of the projects that St. Jerome's is currently working on is a (PAC) Accessible Playground Addition to their school. There is no accessible playground right now. They	

would like to get work done on their track as it is a dirt track. They are getting Stained Glass panels for the windows in the front entrance of the school. They would like to transform the Library to a Learning Commons that has learning areas for students.

- St. Jerome's School's Professional Development focus this year included three days of focused FNMI knowledge and issue. They are reviewing the Diploma Gaps for their school and Standardized Assessment.
- Trustee M. Young asked about the English as a Second Language (ESL) students at St. Jerome's School. The majority are from the Philippines. They are taught English in the Philippines but they struggle with it when they arrive.

IV. Faith Formation

- Trustee G. Ibach led the Trustees in this month's faith formation, which consists of a book study for Jeffrey A. Krames's book Lead with Humility. The Trustees reviewed and discussed chapter 10.

V. Consideration of the Agenda

Motion 2018-023:

Trustee D. Klein moved to approve the agenda for the April 24, 2018 Regular Board meeting as presented. Motion carried.

VI. Review of Previous Minutes

Regular Board Meeting Minutes

Motion 2018-024:

Trustee G. Ibach moved to approve the Minutes of the March 27, 2018 Regular Board Meeting as circulated. Motion carried.

**VII. Business Arising Out of Previous Minutes
Mission & Ministry Day Speaker**

- We are going with the speaker that was arranged with STAR Catholic. Next year we will need to start this discussion a lot earlier to find a local speaker.

Division Logo

- Deputy Superintendent Zaric hny mentioned Trustee J. Sanson would like to rename the division. It is a lengthy process to change the name. We can change our email so it isn't quite so long. There were three options provided for the trustees to review. The board likes the image with the cross and the wheat. We will need to turn the image into a vector image. We will have different versions of it so we can use it in different ways.

Motion 2018-025:

Trustee G. Ibach moved that we accept design Number 11 to make it the division logo and to be identified as East Central Catholic Schools. Motion carried.

VII. Inclusive Education/Dual Credit/Religion/Technology Reports

- An Inclusive Education report was provided for the Board Members to review.
- A Religion report was provided for the Board Members to review.
- A Dual Credit report was provided for the Board Members to review.

Trustee R. Nichols joined the meeting at 5:14 pm.

IX. Secretary-Treasurer's Report

- The Secretary-Treasurer shared the Statement of Operations as of March 31, 2018. There are notes explaining why the revenues are done the way they were. At the end of April we will be getting \$297,000 for the final installment of the IMR grant..
- The Budget reports have been shared. The Draft budget has been shared. Every year we project a deficit because the schools like to estimate a lower budget.

- Chair M. Charlebois asked about the Faith Development in the budget as our plans have changed for it. Mary Ann said that money was set aside for the schools to use if they want to implement a new program with approval from the district.
- There was a graph by school report for the budget as well.
- In May there will be a final budget that needs to be approved.
- Christ-King and School of Hope have had parents go online and purchase items for KEV.
- The Secretary-Treasurer needs to follow up with Goodwin Roofing.
- ASBOA sent out notification that trustee honorariums will be 100% taxable effective January 1, 2019. Currently only 66% is taxable.
- CPP deductions are going to take a bigger part of an employee's pay cheque for the next few years. Tiered CPP premiums one to "cap" Level and one for wages over "cap".

The Board accepts the Secretary-Treasurer's report as presented.

X. Deputy Superintendent's Report

- The April Admin meeting went well. The Principals got together after the meeting to plan Professional Learning Days for next year.
- The Deputy Superintendent will be purchasing Fountas and Pinnell for the district. The CIF funds were used to purchase this program. This is mandatory for all of the schools. The Deputy Superintendent will also be purchasing an Early Years Screening tool to assess the Preschool students.
- The Faith Leadership Committee will meet again Mid May for the next meeting. They will have a couple of speakers for the day. They want the meeting to be energized for the students to get them involved.
- The Deputy Superintendent attended the School Council meeting at St. Thomas Aquinas School on April 10. They had a nice discussion about the new school.
- The next Wellness Committee meeting will be on May 3. They are expecting about 70 students to attend the meeting.
- Trustee G. Ibach asked about the CTS trailer. The trailer is being processed. They need to determine how to outfit the trailer. The Deputy Superintendent and Superintendent will go and visit Grasslands School Division and discuss how to outfit the trailer. The trailer could be in by October or November. Trustee G. Ibach asked about aligning staff for the CTS trailer as it moves from school to school. In our situation we would have a teacher there to supervise the students and hire someone to teach the students.

The Board accepts the Deputy Superintendent's report as presented.

XI. Superintendent's Report

- The new classroom modular for Blessed Sacrament School will be ready for September 1 but the washroom will not be ready in time therefore the modular will not be set up in time for the start of the 2018/2019 school year.
- The Superintendent has a new contact for Alberta Infrastructure. He will start the first discussions for the new school at St. Thomas Aquinas school on April 25, 2018.
- The Superintendent expressed some concern about the implementation of the new curriculum.
- The Superintendent informed the trustees that Dual Credit enrollment is up to 125 students for this term. Our district will be able to access a Red Seal program with five other school districts. The students will have the opportunity to work with a red seal chef in St. Paul. All of the costs will be covered. Our students will also have access to Pre-Employment Heavy Equipment Technician (HET) when it is set up.
- There is another grant coming out that we can apply for Dual Credit. The Superintendent has asked Sheri Garnier to look into this.
- The Superintendent informed the trustees that ULead was a great conference.
- The Superintendent has attended various TEBA meetings.
- The new Professional standards will be available for September 2019.
- Johnson controls has started the work in the schools. The lights have been replaced. Johnson controls monitored the schools power usage and it has gone down 30% at Blessed Sacrament School.

- The Superintendent and Board Chair received a letter from Maureen Melnyk that Alberta Education has accepted our Three Year Education Plan and the AERR.

The Board accepts the Superintendent's report as presented.

Trustee R. Nichols left the meeting at 6:10 pm.

Trustee R. Nichols joined the meeting at 6:49 pm

XII. In-Camera Session

Motion 2018-026:

Trustee D. Klein moved to go in camera at 6:51 pm. Motion carried.

Motion 2018-027:

Trustee G. Ibach moved to come out of camera at 7:27 pm. Motion carried.

XIII. Committees

ASBA Representative - Trustee D. Klein

- Trustee D. Klein has a meeting on April 27, 2018. She asked if anyone else can attend the webinar for the ASBA budget.

ACSTA Director – Trustee G. Ibach

- Trustee G. Ibach is unable to attend the next ACSTA meeting May 24-25, 2018.

Negotiations

- Nothing at this time.

XIV. New Business

Cross Boundary Jurisdiction Request ECAC18-19#2

Motion 2018-028:

Trustee D. Klein moved to approve upon Prairie Land's approval, a transportation agreement with Buffalo Trail for the 2018/2019 school year for cross jurisdiction boundary exemption requesting bus pick up at NW-05-36-02-W4. ECACS agrees to pay any transportation shortfall should there be a shortfall incurred while transporting the student to St. Thomas Aquinas School in Provost, AB. This request is to be reviewed and approved annually. Motion carried.

Policy 1 – Foundation Statements

Motion 2018-029:

Trustee G. Ibach moved that Policy 1- Foundation Statements be amended as indicated. Motion Carried.

Motion 2018-030:

Trustee D. Austin moved that Policy 1 – Foundation Statements be amended as indicated. Motion Carried.

Blessed Sacrament School Grade 1 Field Trip Request – Petting Zoo:

Motion 2018-031:

Trustee M. Young moved the Board approve the Blessed Sacrament School Grade One field trip request to the Lloydminster Petting Zoo and Bud Miller Park on June 13, 2018, provided that all field trip procedure requirements have been met. Motion carried.

St. Thomas Aquinas School Grade 3 Field Trip Request – Petting Zoo

Motion 2018-032:

Trustee D. Klein moved the Board approve the St. Thomas Aquinas School Grade Three field trip request to the Lloydminster Petting Zoo and Bioclean Aquatic Centre on June 21, 2018, provided that all field trip procedure requirements have been met. Motion carried.

St. Thomas Aquinas School Grade 5 Field Trip Request – Blue Mountain

Motion 2018-033:

Trustee G. Ibach moved the Board approve the St. Thomas Aquinas School grade 5 field trip request to Blue Mountain in North Battleford, Saskatchewan on June 15, 2018, provided that all field trip procedure requirements have been met. Motion Carried.

XV. Information Items**Correspondence**

- There was no correspondence this month.

Trustee Round Table

- Trustee D. Klein thank you to Sheri Garner and Shawn Fleck for managing School of Hope.
- Trustee G. Ibach had a weekend retreat at the school. He has used the school a lot this year. He also had a request for the youth group to use the school bus. The Superintendent declined the request. Trustee G. Ibach wanted to know if they would be able to sell items that are salvageable from St. Thomas Aquinas School in order to raise funds to purchase playground equipment, etc.
- Trustee T. Laurence thanked the Superintendent for bringing forward the website Fight the New Drug to the Principals.
- Chair Charlebois has resigned from her position as Board Chair and school board trustee.

Motion 2018-034:

Trustee D. Klein moves to accept the resignation of Mardy Charlebois as trustee and board chair effective April 24, 2018. Motion carried.

Motion 2018-035:

Trustee D. Austin moved to nominate Trustee G. Ibach as acting Vice Chair until fall 2018 Organizational Meeting. Motion Carried.

XVI. Future Business

Date of the next regular Board Meeting will be held on Tuesday, May 22, 2018 at Central Office, in Wainwright, AB, commencing at 5:00 pm. This meeting will begin with a supper with all the school principals.

XVII. Closing Prayer

Closing Prayer – Trustee D. Klein

Next Meeting (May) – Trustee T. Laurence

XVIII.**Adjournment**

Meeting was adjourned at 8:19 pm.

Respectfully submitted:

Jessica Channon, Board Executive Secretary

Date

Approved:

Mardy Charlebois, Board Chair

Date