

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person on Thursday, April 24, 2025 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent
Kelly Ehalt – Deputy Superintendent
Michele Revoy – Director of Teaching
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Liberty Stafford – Director of Faith &
Wellness
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
Absent
In Person
In Person
Absent
In Person

TRUSTEES IN ATTENDANCE

Harry Loonen - Chair
Derek Collins – Vice Chair
Jim Sanson
Malachy Young
Robert Gratton
Duane Austin
Debra Klein

ATTENDED

In Person
In Person
In Person
By Zoom
In Person
In Person
In Person

1. OPENING PRAYER

Opening Prayer – Trustee D. Klein
Next meeting (May) – Trustee J. Sanson

2. TREATY ACKNOWLEDGEMENT

Chair H. Loonen

3. ACTION ITEM

Chair H. Loonen commenced the meeting at 4:06 pm.

4. PRESENTATION

There will no presentation this month.

5. CONSIDERATION OF THE AGENDA

2025-033:

Trustee D. Klein moved to approve the agenda for the April 24, 2025, board meeting as presented. Motion carried.

6. REVIEW OF PREVIOUS MINUTES

2025-034:

Trustee R. Gratton moved to approve the Minutes of the March 27, 2025, Regular Board Meeting as circulated. Motion carried.

7. BOARD FAITH PLAN

Director of Faith and Wellness, Liberty Stafford, will lead the trustees in the faith reflection next month.

8. REVIEW BOARD ANNUAL WORK PLAN

If there are any items, the trustees would like to add they are able to add them.

9. BUSINESS ARISING OUT OF PREVIOUS MINUTES

There is no business arising out of previous minutes.

10. BOARD POLICY REVIEW

2025-035:

Vice Chair D. Collins moved to approve Policy 15 – Retirement Incentive Plan as presented. Motion carried.

11. IN-CAMERA SESSION

2025-036:

Trustee R. Gratton moved to go in-camera at 6:33 pm. Motion carried.

2025-037:

Trustee D. Klein moved to come out of in-camera at 7:55pm. Motion carried.

2025-038:

Trustee R. Gratton moved to approve Daventry as the contractor for the BSS renovation at a cost of \$125, 843.50. Motion carried.

2025-039:

Trustee D. Austin moved to approve the contract with Prairie Bus for 2025-2026 in the amount of \$285,053.23. Motion carried.

2025-040:

Vice Chair D. Collins moved to contract MSK Developments to conduct a feasibility study for Christ-King School at a cost of \$32,889 plus GST. Motion carried.

12. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT

The Director provided a report for the trustees to review. The senior administration team met with ASEBP representatives. After the meeting the Director investigated the Employee Family Assistance Program that is provided through ASEBP. The Director has been attending a webinar series called the NeuroRelational Framework which aligns with the Third Path. The Director has been working on the ECCS Assurance results.

13. DIRECTOR OF FAITH AND WELLNESS

The Director provided a report for the trustees to review.

14. SECRETARY-TREASURERS REPORT

The Secretary-Treasurer provided a report for the trustees to review. The Secretary-Treasurer reviewed the ECCS Financial profile for 2020-2024 with the Trustees. She reviewed the Preliminary Projected Operational Funding as of March 2025 with the Trustees as well as the Statement of Revenue and Expenses as of March 31, 2025. The Secretary-Treasurer also reviewed the 2025-2026 school fees with the Trustees.

2025-041:

Trustee J. Sanson moved to approve the school fees for 2025-2026. Motion carried.

15. DEPUTY SUPERINTENDENT'S REPORT

The Deputy Superintendent provided a report for the trustees to review.

16. SUPERINTENDENT'S REPORT

The Superintendent provided a report for the trustees to review. The Superintendent sent out 14 appreciation letters this month. A letter was also sent out to a student from St. Jerome's School for their video on depression which won them second place in the 2025 SafeGen Safety Video Contest. The Superintendent attended the St. Jerome's School gymnastics day and was a judge. He met with a group of administrators to develop an Artificial Intelligence Procedure for the division.

17. COMMITTEES

a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN

Trustee D. Austin has attended the monthly meetings. The 2023-2026 strategic plan was approved.

b. ACSTA DIRECTOR – TRUSTEE R. GRATTON

Trustee R. Gratton shared a survey to be completed.

c. NEGOTIATIONS – TEBA – TRUSTEE D. KLEIN

Trustee D. Klein had nothing to report at this time.

d. GRACE COMMITTEE – TRUSTEE D. COLLINS

Vice Chair D. Collins had nothing to report at this time.

e. RURAL CAUCUS – TRUSTEE J. SANSON

Trustee J. Sanson had nothing to report at this time.

18. NEW BUSINESS

**a. Theresetta School National Trip to Toronto April 2026
2025-042:**

Trustee R. Gratton moved to approve in principle the Theresetta Catholic School's Toronto Field trip request for April 22-26, 2026, provided that all field trip procedure requirements have been met. Motion carried.

19. DUAL CREDIT AND INDIGENOUS CULTURE AND PROGRAM FACILITATOR REPORTS

A Dual Credit report was provided for the trustees to review.

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

20. INFORMATION ITEMS

a. CORRESPONDENCE

Father Joy sent a message of thanks to the Trustees.

b. TRUSTEE ROUND TABLE

The trustees provided an update of events for their area.

17. FUTURE BUSINESS

The date of the next Regular Board Meeting will be Thursday, May 22, 2025, in person, commencing at 4:00 pm.

18. CLOSING PRAYER

Closing Prayer – Trustee D. Klein

Next Meeting (May) – Trustee J. Sanson

19. ADJOURNMENT

Chair H. Loonen adjourned the meeting at 8:30 pm.



SIGNATURE OF CHAIR



**SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD**