

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person and Via Zoom on Thursday, September 22, 2022 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Glenn Nowosad - Superintendent	In Person
Kelly Ehalt – Deputy Superintendent	In Person
Michele Revoy – Director of Teacher Quality & Staff Development	In Person
Mary Ann Threinen – Secretary-Treasurer	In Person
Jessica Knight – Board Executive Secretary & PowerSchool Lead	In Person

ATTENDED

TRUSTEES IN ATTENDANCE

Debra Klein - Chair	In Person
Harry Loonen – Vice Chair	In Person
Jim Sanson	In Person
Malachy Young	Via Zoom
Robert Gratton	Via Zoom
Rob Nichols	In Person
Duane Austin	In Person

ATTENDED

PRESENTATION

There are no presentations this month.

1. OPENING PRAYER

Opening Prayer – Chair D. Austin
Next meeting (October) – Vice Chair H. Loonen

2. TREATY ACKNOWLEDGEMENT

Chair D. Klein

3. ACTION ITEM

Chair D. Klein commenced the meeting at 4:08 pm.

4. PRESENTATION

There are no presentations this month

5. CONSIDERATION OF THE AGENDA

2022-072:

Trustee J. Sanson moved to approve the agenda for the September 22, 2022, Regular Board meeting as circulated. Motion carried.

6. REVIEW OF PREVIOUS MINUTES

2022-073:

Trustee R. Gratton moved to approve the Minutes of the August 18, 2022, Organizational Meeting as circulated. Motion carried.

2022-074:

Trustee H. Loonen moved to approve the Minutes of the August 18, 2022, Regular Meeting as circulated. Motion carried.

7. BUSINESS ARISING OUT OF PREVIOUS MINUTES

A. MD OF PROVOST JUPA AGREEMENT

2022-075:

Trustee R. Nichols moved to approve the Joint Use and Planning Agreement with the MD of Provost which will be subject to an administrative review every five (5) years, with the first such review scheduled for 2027. Motion carried.

B. BY-ELECTION

2022-076:

Trustee J. Sanson moved to hold a by-election for one Trustee in Vermilion Ward 5 on November 14, 2022 and to declare October 17, 2022 as the nomination day. Motion Carried.

2022-077:

Trustee J. Sanson moved to approve Shirly Prosser be appointed as returning officer for the upcoming By-Election. Motion carried.

2022-078:

Trustee D. Austin moved to approve Mary Ann Threinen, Secretary-Treasurer be appointed as the Substitute Returning officer for the upcoming by-election. Motion carried.

Trustee M. Young joined the meeting at 4:20 pm.

8. IN-CAMERA SESSION

2022-079:

Trustee D. Austin moved to go in-camera at 7:01 pm. Motion carried.

2022-080:

Trustee J. Sanson moved to come out of in-camera at 9:05 pm. Motion carried.

2022-081:

Trustee D. Austin moves to approve Chris Smeaton's engagement letter and proceed with the Superintendent evaluation. Motion carried.

9. SECRETARY-TREASURERS REPORT

The Secretary-Treasurer reviewed her report with the trustees. She discussed the 3-year Capital Maintenance and Renewal plan with the trustees. She reviewed and discussed the Statement of Operations with the trustees.

10. DEPUTY SUPERINTENDENT'S REPORT

The Deputy Superintendent reviewed his report with the trustees. Blessed Sacrament Outreach School's move to the new building is completed. Father Ben came over and blessed the building. The atmosphere is very positive and the students and staff are happy. The Deputy is planning the Grand Opening for St. Thomas Aquinas School. He is offering Second Year of Aspiring Leaders to build internal leadership. VTRA Training has been scheduled for November 15 and 16.

11. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT

The Director reviewed her report with the trustees. She has been completing grant applications and working on assurance surveys. Mental Health in schools grant has been completed and submitted, the goal of the grant is to expand preventative measures at the schools that currently don't have any. She discussed the provincial and local survey results with the trustees.

12. SUPERINTENDENT'S REPORT

The Superintendent reviewed his report with the trustees.

13. COMMITTEES

a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN

Trustee D. Austin nothing to report at this time.

b. ACSTA DIRECTOR – Trustee R. Gratton

Trustee R. Gratton reported that the 2022-2023 budget has been approved and will be presented at the annual general meeting.

c. NEGOTIATIONS – TEBA – CHAIR D. KLEIN

Chair D. Klein had nothing to report at this time.

d. SERVICE AWARDS

There were no trustees up for awards this year.

e. GRACE COMMITTEE – VICE CHAIR H. LOONEN

Vice Chair H. Loonen to make sure that we have some of the coverage of St. Thomas Aquinas School blessing mentioned in the GrACE newsletter.

f. RURAL CAUCUS – TRUSTEE J. SANSON

Trustee J. Sanson had nothing to report at this time.

14. NEW BUSINESS

a. Town of Vermilion – Removal of MSR Designation

Motion 2022-082:

Trustee H. Loonen moved to approve the Town of Vermilions request to remove the MSR designation from Lot 8MSR, Block 6; Lot 23MSR, Block 5 and Lot 6MSR, Block 2 of Plan 802 2872. Motion Carried.

b. Deputy Superintendent Appointment

Motion 2022-083:

Trustee R. Gratton moved that Kelly Ehalt be designated as the Deputy Superintendent for East Central Alberta Catholic School Division effective August 30, 2022. Motion carried.

c. Draft JUPA for MD of Wainwright

The MD of Wainwright sent a draft agreement over for the division to review.

d. Reschedule October Board Meeting

Motion 2022-084:

Trustee R. Nichols moved to reschedule the October Regular Board Meeting to October 25, 2022. Motion carried.

15. DUAL CREDIT/RELIGION REPORTS

A religion report was provided for the trustees to review.

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16. INFORMATION ITEMS

a. CORRESPONDENCE

i. Board Meeting Dates for 2022-2023

iii. ACSTA November 18-20, 2022

A reminder that the ACSTA Conference will take place from November 18-20, 2022. Hotel rooms have been reserved for all trustees and senior administration attending. The deadline to cancel hotel rooms is October 23, 2022.

b. TRUSTEE ROUND TABLE

Trustee H Loonen mentioned there is a new priest in Wainwright, Father Ben.

17. FUTURE BUSINESS

The date of the next Regular Board meeting will be Tuesday, October 25, 2022, by zoom and in person, commencing at 4:00 pm.

18. CLOSING PRAYER

Closing Prayer – Trustee D. Austin

Next Meeting (October) – Trustee H. Loonen

19. ADJOURNMENT

Chair D. Klein adjourned the meeting at 9: 30 pm.

SIGNATURE OF CHAIR

**SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD**