

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person and Via Zoom on Thursday, November 23, 2023 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent
Kelly Ehalt – Deputy Superintendent
Michele Revoy – Director of Teacher
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person

TRUSTEES IN ATTENDANCE

Debra Klein - Chair
Harry Loonen – Vice Chair
Jim Sanson
Malachy Young
Robert Gratton
Duane Austin
Derek Collins

ATTENDED

In Person
In Person
In Person
By Zoom
By Zoom
In Person
By Zoom

1. OPENING PRAYER

Opening Prayer – Trustee H. Loonen
Next meeting (December) – Trustee J.Sanson

2. TREATY ACKNOWLEDGEMENT

Chair D. Klein

3. ACTION ITEM

Chair D. Klein commenced the meeting at 4:01 pm.

4. PRESENTATION

Shannon Troke – King & Company Accountants

Shannon Troke reviewed the audited financial statements and the auditor's notes with the board of trustees.

5. CONSIDERATION OF THE AGENDA

2023-099:

Trustee H. Loonen moved to approve the agenda for the November 23, 2023, Regular Board meeting as circulated. Motion carried.

6. REVIEW OF PREVIOUS MINUTES

2023-100:

Trustee J. Sanson moved to approve the Minutes of the October 26, 2023, Regular Meeting as circulated. Motion carried.

7. BOARD FAITH PLAN

The trustees did not participate the Lectio Divina this month. They will continue with it in December.

8. REVIEW BOARD ANNUAL WORK PLAN

If there are any items, the trustees would like to add they are able to add them.

9. BUSINESS ARISING OUT OF PREVIOUS MINUTES

BOARD GOVERNANCE STRATEGIES

Trustees reviewed the Board Governance Strategies document.

10. IN-CAMERA SESSION

2023-101:

Trustee H. Loonen moved to go in-camera at 6:30 pm. Motion carried.

2023-102:

Trustee M. Young moved to come out of in-camera at 8:00 pm. Motion carried.

2023-103:

Trustee H. Loonen moved upon favorable legal review, ECCS will participate in the storage project to store excess electricity for discharge to school divisions in periods of low electricity generation by Bull Creek. Motion carried.

11. SECRETARY-TREASURERS REPORT

The Secretary-Treasurer provided a report for the trustees to review. The Secretary Treasurer answered questions from the trustees about the Audited Financial Statements. The Secretary Treasurer attended the CRA – GST in Education Series Webinar.

12. DEPUTY SUPERINTENDENT'S REPORT

The Deputy Superintendent provided a report for the trustees to review. On November 14 the Deputy Superintendent hosted LIFE Framework training for the Principals, Vice Principals and Family School Liaison workers. The Deputy Superintendent attended the CASS HR Session – 31 HR Topics for System Leader Learning. The Deputy Superintendent is meeting with Principals and discussing the Third Path Implementation of Condition #3 Belonging at the schools. The Deputy Superintendent will be attending career fairs to start recruiting teachers.

13. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT

The Director provided a report for the trustees to review. The Director enrolled all administrators, Family School Liaison workers, and Learning Support Teachers in a two-day webinar to learn ALSUP method (Assessment of Lagging Skills and Unsolved Problems) which is a Collaborative and Proactive Solutions model to challenging behaviours. The Director is preparing Grade Level collaborative meetings. Jayda has been working on FNMI Curricular Connections. The Division has received the funding amount for the Learning Disruption Grant to support grades 1-5 and we have received the funding amount for our Low Incidence Supports and Services Grant. Mental Health in Schools in the process of putting together the interim report.

14. SUPERINTENDENT'S REPORT

The Superintendent provided a report for the trustees to review. The Superintendent is meeting with Robin Lawrence with Johnson Controls to develop a protocol for coming out to investigate emergent calls. The Superintendent hosted a session at the CASS meeting.

15. COMMITTEES

a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN

Trustee D. Austin attended the Fall General Meeting. The past President and Vice President were voted back in again.

b. ACSTA DIRECTOR – Trustee R. Gratton

Trustee R. Gratton Kelly Whelan is the President. Dawn Miller is Vice Chair.

c. NEGOTIATIONS – TEBA – CHAIR D. KLEIN

Chair D. Klein discussed in camera.

d. GRACE COMMITTEE – TRUSTEE D. COLLINS

Trustee D. Collins had nothing to report at this time.

e. RURAL CAUCUS – TRUSTEE J. SANSON

Superintendent J. Taplin and Chair D. Klein attended the meeting. There was PD on transportation, electronic testing and education advocacy. The Rural Symposium will be at the River Cree hotel on March 3,4,5.

16. NEW BUSINESS

a. 2022-2023 Financial Audit Report

2023-104:

Trustee M. Young moved that the board receive the Audited Financial Statements dated August 31, 2023, as information, approving their release to the public and to Alberta Education. Motion carried.

2023-105:

Trustee H. Loonen moved to transfer \$75,253 from Operating Reserves to Unrestricted Reserves. Motion carried.

b. 2022-2023 Annual Education Results Report

2023-106:

Trustee R. Gratton moved to approve the Annual Education Results Report for the 2022-2023 school year. Motion carried.

c. Blessed Sacrament School Ski Trip Request

2023-107:

Trustee M. Young moved to approve the Blessed Sacrament Schools ski trip request for Grade 7 to 9 students to go skiing at Kinsoo Ridge Cold Lake, AB on March 14, 2024, provided that all field trip requirements have been met. Motion carried.

17. DUAL CREDIT/RELIGION REPORTS

A Religion report was provided for the trustees to review.

A Dual Credit report was provided for the trustees to review.

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

18. INFORMATION ITEMS

a. CORRESPONDENCE

- i. There was no correspondence this month.

b. TRUSTEE ROUND TABLE

The trustees provided an update of events for their area.

17. FUTURE BUSINESS

The date of the next Regular Board meeting will be Friday, December 15, 2023, by zoom and in person, commencing at 4:00 pm.

18. CLOSING PRAYER

Closing Prayer – Trustee H. Loonen

Next Meeting (December) – Trustee J. Sanson

19. ADJOURNMENT

Chair D. Klein adjourned the meeting at 9:20 pm.

Debra L. Klein

SIGNATURE OF CHAIR

Jessica Knight

**SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD**