

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES

Held in Person on Thursday, October 23, 2025 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent
Kelly Ehalt – Assistant Superintendent
Michele Revoy – Director of Teacher
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Liberty Stafford – Assistant Superintendent
of Faith and Educational Services
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
In Person
Absent
In Person
In Person
In Person

TRUSTEES IN ATTENDANCE

Derek Collins
Alan Rogan
Mardy Charlebois
Angelique Peeters
Ryan Bolin
Carolyn Fetaz
Rebecca Scherger
Noel Wirachowsky

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person
In Person
In Person

1. OPENING PRAYER

Opening Prayer – Assistant Superintendent L. Stafford
Next meeting (October Regular Board Meeting) – Trustee D. Collins

2. TREATY ACKNOWLEDGEMENT

Superintendent J. Taplin

3. INTRODUCTIONS

4. ACTION ITEM

Superintendent J. Taplin commenced the meeting at 4:25 pm.

5. DISCLOSURE STATEMENTS

Trustees submitted disclosure statements.

6. ELECTION OF OFFICERS

Chairman

Superintendent J. Taplin opened the floor for nominations for the Board Chair position.

Motion 2025-075:

Trustee M. Charlebois moved to nominate Trustee D. Collins for the position of Board Chair.

Call was made 3 times for any further nominations and no further offers were made.

Motion 2025-076:

Trustee R. Scherger moved to cease nominations.

Trustee D. Collins accepted the position of Board Chair.

Motion carried.

Vice-Chair

Chair opened the floor for nominations for the Board Vice-Chair position.

Motion 2025-077:

Trustee R. Bolin moved to nominate Trustee M. Charlebois for the position of Board Vice-Chair.

Call was made 3 times for any further nominations and no further offers were made.

Motion 2025-078:

Trustee A. Rogan moved to cease nominations.

Trustee M. Charlebois accepted the position of Board Vice-Chair.

Motion carried.

7. FORMATION OF COMMITTEES

The Summary of Committee Representation is as follows:

Finance

Committee of the whole.

Audit Committee

Derek Collins

Alan Rogan

Negotiations

ATA Local

Noel Wirachowsky

Alan Rogan

Alternate: Ryan Bolin

CUPE

Ryan Bolin

Rebecca Scherger

Alternate: Carolyn Fetaz

Policy

Committee of the whole.

Transportation

Rebecca Scherger

Mardy Charlebois

Derek Collins

ASBA Representative

Spring and Fall General Meetings

Meetings every 3rd Friday of the month

Derek Collins

Alternate: Mardy Charlebois

ACSTA Representative

Spring and Fall General Meetings

Meetings every month

Carolyn Fetaz

Alternate: Mardy Charlebois

TEBA Representative

Alan Rogan

GrACE Committee

Angelique Peters

Alberta Rural Caucus

Rebecca Scherger

Facilities

Adhoc

Student Disciplinary

Adhoc

Motion 2025-079:

Trustee M. Charlebois moved that East Central Alberta Catholic Schools representative for TEBA be Trustee A. Rogan for 2025-2026. Motion carried.

Motion 2025-080:

Trustee R. Bolin moved to approve the formation of the committees for East Central Catholic Schools. Motion carried.

8. SIGNING AUTHORITY

Motion 2025-081:

Trustee R. Scherger moved to nominate the following trustees and staff of Central Office as signing authority for East Central Alberta Catholic Schools:

Angelique Peeters
Derek Collins
Mary Ann Threinen
Jim Taplin
Kelly Ehalt

Motion carried.

9. MEETING PLACE, DATE AND TIME

Motion 2025-082:

Trustee R. Bolin moved the following date, place and time be appointed for the ECACS regularly scheduled board meetings for the 2025-2026 school year and that the Board meetings end at 9:00 pm with a motion to extend the meeting until 10:00 pm if required.

Place – Board Office
Date – 4th Thursday of the month
Time – 4:00 pm

The November regular board meeting will take place on November 25, December regular board meeting will take place on December 12 and the June regular board meeting will take place on June 18.

Motion carried.

10. REMUNERATION, PER DIEM, AND TRAVEL

Board mileage rate was set at \$0.57 per km.

Honorarium Trustees: \$180/month
Chair: \$230/month

Per Diem: \$180/ 8 hours / full day
\$90/ 4 hours / half day

Motion 2025-083:

Trustee A. Peeters moved that the trustee honorarium be set at \$180/month, Board Chair honorarium \$230/month, per diems \$180/day and \$90/half day which includes online meetings, and \$20 will be provided to trustees and \$50 for the Board Chair every month in regard to a Phone/Internet fee pay out. Motion carried.

Motion 2025-084:

Trustee R. Bolin moved that the remuneration be set at \$0.57/km and meal allowance through reimbursement by per diem basis (Breakfast \$12.00, Lunch \$18.00 and Supper \$30.00). Motion carried.

- We will continue with not requiring receipts for claiming meals on expenses; meals will be paid on a per diem basis.
- Meals will not be covered if they are included in the conference/function registration fees.
- Breakfast will not be covered unless the staff members leave before 6:30 am.
- Supper will not be covered unless the staff member returns home after 6:30 pm.
- The Board will cover the cost of a banquet ticket if it is a part of a conference/function registration fee. This includes cost for a spouse when appropriate.

Motion 2025-085:

Trustee A. Peeters moved that the trustee discretionary funds remain at \$500 per trustee. Motion carried.

11. ASEBP BENEFITS

Trustees discussed the option of participating in a group blanket life insurance policy.

Motion 2025-086:

Trustee N. Wirachowsky moved the Board does not participate in the blanket life insurance policy. Motion carried.

12. FUTURE BUSINESS

Regular Meeting will follow the adjournment of the Organizational Meeting.

13. LAPTOP 101 - INTELICA

14. CLOSING PRAYER

Deputy Superintendent – K. Ehalt

15. ADJOURNMENT

Meeting adjourned at 5:39 pm.

SIGNATURE OF CHAIR

SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD