

Preference will be given to practicing Catholics who have the credentials and ability to administer quality education programs to students.

Procedures

1. The criteria are:
 - 1.1 A commitment to Catholic education, a practicing Catholic and a servant leader;
 - 1.2 Skills in instructional leadership;
 - 1.4 Professional preparation and experience;
 - 1.5 Achievements and evidence of leadership ability;
 - 1.7 Administrative abilities in decision-making, organizing, planning, communicating, coordinating, managing and evaluating; and
 - 1.8 The ability to develop positive relations with students, staff, parents, parish and community.
2. Administrative and supervisory positions will be posted internally to ensure that ECACS employees have first opportunity to apply before advertisements are posted externally.
3. The process for selection of administrative staff will be as follows:
 - 3.1 Vice- Principal – Selection will be made by the Superintendent in consultation with the Principal and the Board;
 - 3.2 Principal – Selection will be made by the Superintendent in consultation with the Board;
 - 3.3 Secretary-Treasurer – Selection will be made by the Board in consultation with the Superintendent; and
 - 3.4 Superintendent – Selection will be made by the Board who will determine the recruitment process.

Reviewed/Revised: March 2014