

February 19, 2026

INVITATION TO QUOTE

East Central Alberta Catholic School Division invites interested Vendors to submit quotes to expand the home economics classroom at Blessed Sacrament School. The school is at 1321 4th Avenue in Wainwright. Project completion date is March 31, 2026.

Please Note:

- The quote and all forms/sheets must show the name of the firm and must be signed by a person duly authorized to sign on behalf of the firm. The name and title of that authorized person who signed the quote must be clearly printed or typed under the signature.
- Closing date is March 6, 2026, at 2:00 p.m. Mountain Standard Time.

Please submit Quote documents by:

Mail or Courier:

Attention Sheryl Neypes

East Central Alberta Catholic School Division
1018 1 Ave. Wainwright, Alberta, T9W 1G9

Email: sheryl.neypes@ecacsl6.ab.ca

If you have any questions regarding this invitation, please contact the principal Mark deJong (780-842-3808) or Secretary Treasurer Mary Ann Threinen (780-842-3992).

The lowest or any quote is not necessarily accepted. The Divisions Catholic School Division reserves the right to accept or reject any tender or any part thereof and to annul the process and reject all quotes at any time, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for the Division's action.

The East Central Alberta Catholic School Division reserves the right to request selected suppliers to provide the necessary follow-up information or to make a presentation to the proper officers of the division. The Division also reserves the right to fully investigate the qualifications of any bidder(s).

Project:

East Central Alberta Catholic School Division is requesting a formal quotation for renovations to an existing kitchen classroom to accommodate four new student workstations and a newly framed storage room at Blessed Sacrament School.

Please review the scope of work below and provide a detailed quote, including timelines, exclusions, and any assumptions. To review the project, please contact Mark deJong, Principal, at 780-842-3808

Project Location; 1321 4 Ave, Wainwright, AB, T9W 2R7

Scope of Work

Demolition & Removal

- Remove existing Parent Group pantry storage room
- Remove cabinetry from current kitchen pantry area
- Remove washer and dryer and disconnect services for relocation
- Remove hallway ceiling as required for new storage room construction
- Remove lockers from hallway area and reinstall into new storage room wall

Framing & Construction

- Frame new storage room (24' x 8')
- Frame doorway (8' x 42") for storage room
- Supply and install 8' x 42" fire-rated door
- Install Type X fireguard drywall in storage room and hallway
- Install new dropped ceiling in storage room

Electrical

- Wire new storage room for freezer and fridge relocation
- Disconnect and rework electrical in existing classroom as required
- Install emergency exit signage
- Rework lighting in new storage room and add fixtures as required
- Adjust suspended ceiling lighting where impacted

Plumbing & Mechanical

- Install new plumbing drain and water lines for washing machine in storage room
- Install new dryer vent in storage room
- Install and plumb four (4) new sinks in classroom
- Install exhaust ductwork for four new workstations, connected to existing ventilation system

Included in Quotation

- Patch flooring where walls are removed in classroom using VLC tile (match as close as possible)
- Patch and repair drywall in classroom and hallway
- Supply and install four (4) new 14' kitchen workstations
 - Total: 56 linear feet of lower cabinets only
 - Laminate countertops
 - Match existing cabinetry as closely as possible
- Finish and paint drywall (interior and exterior classroom areas) to match existing
- Rework suspended ceiling in classroom and install new ceiling tiles where affected
- Relocate freezers and fridge from lunchroom into new storage room
- Protective floor covering during construction
- Construction clean-up upon completion
- Installation of new appliances (supplied by the school division)

Submission Requirements

Please include:

- Total project cost (itemized if possible)
- Estimated start date and project duration
- Warranty information
- Any exclusions or optional add-ons

We appreciate your interest and look forward to receiving your quotation by March 6, 2026 at 2:00 Mountain Standard Time.

Please email quote with subject line 'Kitchen Renovation' to Sheryl.neypes@ecacs16.ab.ca or deliver quote in a sealed envelope to 1018 1st Avenue, Wainwright before 2:00 on March 6, 2026.