

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES

Held in Person and Via Zoom on Thursday, August 18, 2022 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Glenn Nowosad - Superintendent
Kelly Ehalt – Assistant Superintendent
Michele Revoy – Director of Teacher
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

Via Zoom
Via Zoom
In Person
In Person
Via Zoom

TRUSTEES IN ATTENDANCE

Debra Klein
Harry Loonen
Jim Sanson
Malachy Young
Robert Gratton
Rob Nichols
Duane Austin
Jeremy Laurence

ATTENDED

In Person
In Person
In Person
Via Zoom
In Person
In Person
In Person
Absent

1. OPENING PRAYER

Opening Prayer – Trustee J. Sanson
Next meeting (August Regular Meeting) – Trustee D. Klein

2. TREATY ACKNOWLEDGEMENT

Secretary Treasurer M. Threinen

3. ACTION ITEM

Secretary Treasurer M. Threinen commenced the meeting at 4:00 pm.

4. DISCLOSURE STATEMENTS

Trustees submitted disclosure statements.

5. ELECTION OF OFFICERS

Chairman

Secretary Treasurer M. Threinen opened the floor for nominations for the Board Chair position.

Motion 2022-054:

Trustee H. Loonen moved to nominate Trustee D. Klein for the position of Board Chair.

Call was made 3 times for any further nominations and no further offers were made.

Motion 2022-055:

Trustee R. Nichols moved to cease nominations.

Trustee D. Klein accepted the position of Board Chair.

Motion carried.

Vice-Chair

Chair opened the floor for nominations for the Board Vice-Chair position.

Motion 2022-056:

Trustee R. Gratton moved to nominate Trustee H. Loonen for the position of Board Vice-Chair.

Call was made 3 times for any further nominations and no further offers were made.

Motion 2022-057:

Trustee R. Nichols moved to cease nominations.

Trustee H. Loonen accepted the position of Board Vice-Chair.

Motion carried.

6. FORMATION OF COMMITTEES

The Summary of Committee Representation is as follows:

Finance

Committee of the whole.

Negotiations

ATA

Debra Klein

Jim Sanson

Alternate Duane Austin

CUPE

Debra Klein

Harry Loonen

Alternate Jim Sanson

Policy

Committee of the whole.

Transportation

Debra Klein

Duane Austin

Rob Nichols

Harry Loonen

Maintenance

Jim Sanson

Duane Austin

Rob Nichols

Malachy Young

Public Relations/ Bereavement

Committee of the whole

ASBA Representative

Spring and Fall General Meetings

Meetings every 3rd Friday of the month

Duane Austin

Alternate: Debra Klein

ACSTA Representative

Spring and Fall General Meetings

Meetings every month

Robert Gratton
Alternate: Jim Sanson

TEBA Representative
Debra Klein

GrACE Committee
Harry Loonen
Debra Klein
Robert Gratton

Alberta Rural Caucus
Jim Sanson

Motion 2022-058:

Trustee J. Sanson moved that East Central Alberta Catholic Schools representative for TEBA be Trustee D. Klein for 2022-2023. Motion carried.

Motion 2022-059:

Trustee H. Loonen moved to approve the formation of the committees for East Central Catholic Schools. Motion carried.

7. SIGNING AUTHORITY

Motion 2022-060:

Trustee R. Gratton moved to nominate the following trustees and staff of Central Office as signing authority for East Central Alberta Catholic Schools:

Harry Loonen
Debra Klein
Mary Ann Threinen
Glenn Nowosad
Kelly Ehalt

Motion carried.

8. MEETING PLACE, DATE AND TIME

Motion 2022-061:

Trustee R. Nichols moved the following date, place and time be appointed for the ECACS regularly scheduled board meetings for the 2022-2023 school year and that the Board meetings end at 9:30 pm with a motion to extend the meeting until 10:00 pm if required.

Place – Board Office
Date – 4th Thursday of the month
Time – 4:00 pm

Motion carried.

9. REMUNERATION, PER DIEM, AND TRAVEL

Board mileage rate was set at 0.55 per km.

Honorarium Trustees: \$180/month
Chair: \$230/month

Per Diem: \$180/ 8 hours / full day
 \$90/ 4 hours / half day

Motion 2022-062:

Trustee D. Austin moved that the trustee honorarium be set at \$180/month, Board Chair honorarium \$230/month, per diems \$180/day and \$90/half day which includes online meetings, and \$20 will be provided to trustees and \$50 for the Board Chair every month in regard to a Phone/Internet fee pay out. Motion carried.

Motion 2022-063:

Trustee H. Loonen moved that the remuneration be set at \$0.55/km and meal allowance through reimbursement by per diem basis (Breakfast \$12.00, Lunch \$18.00 and Supper \$30.00). Motion carried.

- We will continue with not requiring receipts for claiming meals on expenses; meals will be paid on a per diem basis.
- Meals will not be covered if they are included in the conference/function registration fees.
- Breakfast will not be covered unless the staff members leave before 6:30 am.
- Supper will not be covered unless the staff member returns home after 6:30 pm.
- The Board will cover the cost of a banquet ticket if it is a part of a conference/function registration fee. This includes cost for a spouse when appropriate.

Motion 2022-064:

Trustee R. Gratton moved that the trustee discretionary funds remain at \$500 per trustee. Motion carried.

10. ASEBP BENEFITS

Trustees discussed the option of participating in a group blanket life insurance policy.

Motion 2022-065:

Trustee J. Sanson moved the Board does not participate in the blanket life insurance policy. Motion carried.

11. FUTURE BUSINESS

Regular Meeting will follow the adjournment of the Organizational Meeting.

12. CLOSING PRAYER

Trustee J. Sanson

13. ADJOURNMENT

Meeting adjourned at 4:35 pm.

SIGNATURE OF CHAIR

**SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD**