

The *Education Act* enables parents to enroll their children in a shared program in which a portion is Teacher Directed and the other portion is Parent Directed. The parent may also decide to have the school portion of their child's educational program delivered through the online school. If this option is selected, the student will be registered as a student in the School of Hope Shared Responsibility Student Program.

Procedures

1. Students enrolled in an online school delivery mode shall have attendance monitored through their attending to learning. Assignment submission, online lesson attendance and interaction with their teachers will contribute toward teachers monitoring and recording if attending to learning is taking place. The teacher responsible for the subject/program shall initiate steps with the student and the parent to remedy unsatisfactory student progress, according to the School of hope Work Completion Protocol. The steps in this intervention protocol eventually lead to admin involvement and ultimately possible OSAR (Office of Student Attendance or Re-Engagement) or ABR (Attendance Board Referral) involvement.
2. Students enrolled in a funded Shared Responsibility Student program are required to complete an approved Religions studies course, a World religions course, or Christian based Special Project course (approved by the Principal), unless religion is selected as part of the Parent Directed portion.
3. Students enrolled in a funded Shared Responsibility Student program are strongly encouraged to write the Provincial Assessments for grades six and nine.

3.1 The following provisions will be made for students to write the tests:

Testing Centers for students to write in will be provided in major geographical locations or locations where our teaching centers are based from. Students will have the option of writing from these centers, or securing permission from local brick and mortar locations to write the Provincial Achievement exams from.

3.2 All examinations will be returned to the school and then forwarded to Alberta Education, Student Evaluation Branch.

3.3 The following procedures will be followed in the case of high school students writing Alberta Diploma Examinations:

3.3.1 Students will write examinations on the date and time specified by Alberta Education at an accredited school and under the supervision of a certificated teacher.

3.3.2 Testing centers for students to write in will be provided in major geographical locations or locations where our teaching centers are based from. Students will have the option of writing from these centers, or securing permission from local brick and mortar locations

to write their Diploma exams.

4. Parents of a student enrolled in a funded Shared Responsibility Student program shall receive funds based upon the percentage of time the student is enrolled in the home education program. For example, if the student is enrolled for 50% of the educational program in a home education program, the parent shall receive 50% of the amount provided to a parent if the student were to be enrolled 100% of the time in a home education program.
5. For reimbursement, or direct purchases, items must comply with Alberta Education regulations and guidelines, including those outlined in the Alberta Education Standards for Home Education Reimbursement, and be approved by the principal or designate.
6. The Principal (or designate) of the Shared Responsibility Student Program shall establish individual accounts for all students registered in the blended program and keep an inventory of the type of equipment, model and serial number; the date of issue and location of the equipment;
7. The Secretary-Treasurer shall be responsible for the accounting and the monitoring of all student expenditures in the Shared Responsibility Student program.

Reviewed/Revised: March 2014 April 2020 October 2022