



East Central Alberta Catholic Schools

Bus Rules and Regulations

School Year _____

We aim at making the bus journey safer and more pleasant for both students and drivers. We have therefore implemented the following Rules and Regulations which pertain to the conduct of students while being transported on a school bus regulated through the SCHOOL ACT, the TRAFFIC SAFETY ACT, and the policies and procedures of East Central Alberta Catholic Schools.

Please read and discuss this list with your child(ren) and **return one copy** to the school.

Student Responsibilities:

1. The student(s) must be on time (5 minutes prior to bus arrival)
2. Students shall cross the road three meters in front of the bus on their way to the other side, and before crossing, should look for traffic and the driver's signal to cross safely.
3. Students must conduct themselves in a quiet and courteous manner showing consideration of others while boarding, riding or disembarking the bus.
4. The driver is in full charge. Students must obey the driver promptly and, outside of ordinary conversation, classroom conduct is to be observed. Problems that occur on the bus shall be reported to the school principal and will be dealt with according the division's discipline procedures.
5. The driver will assign a seat for each student and may reassign an alternate seat due to misbehavior.
6. Unnecessary conversation with the driver is prohibited.
7. Students must not distract the driver with electronic devices or unnecessary loud conversation.
8. Scuffling, fighting, use of tobacco, illicit drugs, alcohol, and obscene language on the bus is prohibited.
9. Students causing willful damage to the bus will be held responsible for all costs and may lose riding privileges.
10. Students must not throw paper or other rubbish on the floor of the bus or out of the bus windows.
11. Students must not extend arms or heads out of the bus windows.
12. Students are to remain seated during the entire trip.
13. All students shall remain absolutely quiet while the bus is stopped at railway crossings and shall remain quiet while the bus is crossing.
14. No student shall be in possession of any type of weapons (i.e. knives, firearms), matches or lighters while on the school bus.
15. For safety reasons, NO hockey sticks, curling brooms, skis, or skateboards will be permitted on the bus. Any large item, that cannot be secured safely and/or fit in an average size backpack, will not be permitted.
16. Students must be dressed appropriately for the weather.
17. Students require written permission from their parents to disembark at other than their usual drop-off point (Form 605-1). Parent/guardian must provide written permission that is to be approved by the driver for the student to bring a friend/non-registered student on the bus.

Parents Responsibilities:

1. Instruct their children in safety and the rules for riding the school bus.
2. Ensure that their children are at the bus stop 5 minutes prior to bus arrival.

3. Ensure that their children are properly dressed in case of emergencies during cold or inclement weather.
 4. Provide the necessary supervision for their children when they are going to and from the bus stop.
 5. Inform the driver, by telephone if possible, when their children are to be absent from school or when they do not require busing.
 6. Be responsible for any damage to a bus caused by their children.
 7. Work with the bus driver and school principal to resolve any discipline concerns.
 8. Report any safety concerns to the bus driver or school administrator.
 9. If the bus comes into your yard, your driveway needs to be properly plowed.
 10. Complete form 605-1 – Alternate Drop off Location Form for your children to be dropped off at an alternate location.
 11. Provide a written, dated and signed request to the driver for additional riders at least half a day in advance to make alternate arrangements if the request is denied. The decision is at the drivers discretion based on available seating.
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I, _____ (parent name) and my children have read and understand the rules and regulations for riding the bus.

Student Names:

Grade:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Parent Signature: _____

Date: _____