

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person and Via Zoom on Thursday, October 26, 2023 at  
Central Office, 1018 1 Ave, Wainwright, AB

### ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent  
Kelly Ehalt – Deputy Superintendent  
Michele Revoy – Director of Teacher  
Quality & Staff Development  
Mary Ann Threinen – Secretary-Treasurer  
Jessica Knight – Board Executive Secretary  
& PowerSchool Lead

### ATTENDED

In Person  
In Person  
In Person  
In Person  
In Person  
In Person

### TRUSTEES IN ATTENDANCE

Debra Klein - Chair  
Harry Loonen – Vice Chair  
Jim Sanson  
Malachy Young  
Robert Gratton  
Duane Austin  
Derek Collins

### ATTENDED

In Person  
In Person  
In Person  
By Zoom  
In Person  
In Person  
In Person

### 1. OPENING PRAYER

Opening Prayer – Trustee D. Austin  
Next meeting (November) – Trustee H. Loonen

### 2. TREATY ACKNOWLEDGEMENT

Chair D. Klein

### 3. ACTION ITEM

Chair D. Klein commenced the meeting at 4:01 pm.

### 4. PRESENTATION

There is no presentation this month.

### 5. CONSIDERATION OF THE AGENDA

#### 2023-092:

*Trustee D. Austin moved to approve the agenda for the October 26, 2023, Regular Board meeting as circulated. Motion carried.*

### 6. REVIEW OF PREVIOUS MINUTES

#### 2023-093:

*Trustee R. Gratton moved to approve the Minutes of the September 28, Regular Meeting as circulated. Motion carried.*

#### 2023-094:

*Trustee J. Sanson moved to approve the Minutes of the October 12, 2023, Special Board Meeting as circulated. Motion carried.*

### 7. BOARD FAITH PLAN

Liberty Stafford explained the Lectio Devina that the division is doing throughout the year.

### 8. REVIEW BOARD ANNUAL WORK PLAN

If there are any items, the trustees would like to add they are able to add them.

## **9. BUSINESS ARISING OUT OF PREVIOUS MINUTES**

### **Ward 1 Theresetta Ward By-Election**

#### **2023-095:**

*Trustee H. Loonen moved to defer the by-election for the Theresetta Ward to a later date. Motion carried.*

### **Governance Strategies October 28 9-12 am**

This will be a zoom meeting. The agenda will be sent out to the trustees.

## **10. IN-CAMERA SESSION**

#### **2023-096:**

*Trustee R. Gratton moved to go in-camera at 6:16 pm. Motion carried.*

#### **2023-097:**

*Trustee H. Loonen moved to come out of in-camera at 7:57 pm. Motion carried.*

#### **2023-098:**

*Trustee D. Collins moved to approve the pilot project for a 1.0 FTE Director of Faith and Wellness position for 1.5 years to be funded from operational reserves. Motion carried.*

## **11. SECRETARY-TREASURERS REPORT**

The Secretary-Treasurer reviewed her report with the trustees. She reviewed the September 29 enrolment FTE with the Trustees. The Secretary-Treasurer reviewed the Statement of Revenue and Expenses.

## **12. DEPUTY SUPERINTENDENT'S REPORT**

The Deputy Superintendent provided a report for the trustees to review. Attending CASS with the Superintendent and Director. The Deputy Superintendent has registered for career fairs. The Deputy Superintendent is continuing with the Aspiring Leaders sessions this year and there are three teachers attending this year.

## **13. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT**

The Director reviewed her report with the trustees. The Director is working with the teachers and administration on reporting, assessment and report cards for this year. She will be attending a session where jurisdictions are coming together to discuss the new curriculum, assessment and PowerSchool and how it is working or isn't. The Director is working on PD for the Administration team. The Director has been in discussion with the Mental Health Navigators to work out the expectations and logistics around providing parent sessions.

## **14. SUPERINTENDENT'S REPORT**

The Superintendent reviewed his report with the trustees. The Director & Superintendent met with AHS to discuss implementation of the e-Mental Health Project for St. Jerome's School. Attended St. Jerome's award ceremony. The Superintendent has signed a 2-year contract with CIRA for Cyber Awareness training.

## **15. COMMITTEES**

### **a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN**

Trustee D. Austin Fall AGM is in November.

### **b. ACSTA DIRECTOR – Trustee R. Gratton**

Trustee R. Gratton stated the Fall AGM is in November. Trustee J. Sanson will attend the meeting on November 16 as the alternate.

**c. NEGOTIATIONS – TEBA – CHAIR D. KLEIN**

Chair D. Klein discussed in camera.

**d. GRACE COMMITTEE – TRUSTEE D. COLLINS**

Trustee D. Collins had nothing to report at this time.

**e. RURAL CAUCUS – TRUSTEE J. SANSON**

Trustee J. Sanson Fall general meeting will take place on November 19 from 2:30 to 4:30 at Chateau Lacombe.

**16. NEW BUSINESS**

**a. Professional Development**

Chair would like to know if the board needs to book extra days or if an hour before board meetings will suffice.

**b. Christ—King School Bus Driver Recognition**

Bus driver for Christ-King School has been driving bus for 50 years. Trustee D. Austin would like to recognize the driver.

**17. DUAL CREDIT/RELIGION REPORTS**

A religion report was provided for the trustees to review.

A Dual Credit report was provided for the trustees to review.

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

**18. INFORMATION ITEMS**

**a. CORRESPONDENCE**

- i. Town of Wainwright informed the division of which counsellors are on the Municipal Reserve Committee.

**b. TRUSTEE ROUND TABLE**

The trustees provided an update of events for their area.

**17. FUTURE BUSINESS**

The date of the next Regular Board meeting will be Thursday, November 23, 2023, by zoom and in person, commencing at 4:00 pm.

**18. CLOSING PRAYER**

Closing Prayer – Trustee D. Austin

Next Meeting (November) – Trustee H. Loonen

**19. ADJOURNMENT**

Chair D. Klein adjourned the meeting at 8:03 pm.

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**SIGNATURE OF CHAIR**

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**SIGNATURE OF BOARD EXECUTIVE SECRETARY &  
POWERSCHOOL LEAD**