

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person on Thursday, March 26, 2026 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent
Kelly Ehalt – Deputy Superintendent
Michele Revoy – Director of Teaching
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Liberty Stafford – Assistant Superintendent
of Faith and Educational Services
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person
In Person

TRUSTEES IN ATTENDANCE

Derek Collins - Chair
Marlyn Charlebois – Vice Chair
Carolyn Fetaz
Angelique Peeters
Ryan Bolin
Rebecca Scherger
Noel Wirachowsky
Alan Rogan

ATTENDED

In Person
In Person
Google Meet
In Person
Absent
Absent
In Person
In Person

1. OPENING PRAYER

Opening Prayer – Trustee M. Charlebois
Next meeting (April) – Trustee A. Rogan

2. TREATY ACKNOWLEDGEMENT

Vice Chair M. Charlebois

3. CALL TO ORDER

Vice Chair M. Charlebois commenced the meeting at 4:00 pm.

4. ADOPTION OF THE AGENDA

2026-016:

Trustee A. Rogan moved to approve the agenda for the March 26, 2026, board meeting as presented. Motion carried.

5. APPROVAL OF MINUTES

2026-017:

Trustee A. Rogan moved to approve the Minutes of the February 26, 2026, Regular Board Meeting as circulated. Motion carried.

6. BOARD FAITH FORMATION

Assistant Superintendent of Faith and Educational Services, Liberty Stafford, lead the trustees in the faith reflection this month.

7. REVIEW BOARD ANNUAL WORK PLAN

If there are any items, the trustees would like to add they are able to add them.

8. BOARD BUSINESS ARISING FROM MINUTES

2026-018:

Trustee A. Peeters moved to approve the 2026-2027 school fees schedule as presented and to allow the Superintendent to amend the transportation fees as needed. Motion carried.

2026-019:

Trustee A. Rogan moved to approve the 2025-2029 Strategic Plan as presented with a review of the plan to take place every August. Motion carried

9. ACTION ITEMS

9.1 Blessed Sacrament School Renovation – School Nutrition Program Infrastructure

Administration informed the Board of Trustees of proposed renovations to the kitchen classroom at Blessed Sacrament School to expand the facility's capacity to support student nutrition programming. The renovation will create additional food preparation workstations and storage space required to support expanded school food programming funded through provincial and federal initiatives.

9.2 Information Provided to MLA Rowswell Regarding Structural Funding Pressures at ECACS

East Central Alberta Catholic Schools is experiencing increasing structural financial pressures related to provincial funding model limitations, rising transportation and labour costs, aging infrastructure, and localized enrolment growth. Information outlining these pressures was provided to MLA Rowswell in order to support ongoing advocacy for funding model adjustments and to ensure awareness of operational challenges facing the division.

9.3 Physical Security Gaps and Capital Requirements for Safe Access Compliance

East Central Alberta Catholic Schools must address physical security gaps within several division facilities in order to meet enhanced provincial expectations for safe and secure school access. Many existing buildings rely on aging infrastructure that cannot fully support modern access control, surveillance, and visitor verification systems. A division wide review identified vulnerabilities which has resulted in the implementation of access control systems, surveillance systems and video intercom systems where they are needed.

9.4 Alberta Education Field Services Meeting – AERR Review

The Superintendent and senior administration team met with Alberta Education Field Services on March 24, 2026 to review the Division's Annual Education Results Report (AERR), discuss system performance, and identify key priorities moving forward.

9.5 Three Year Capital Plan

Motion 2026-020:

Trustee A. Rogan moved that the Board of Trustees approve the Three Year Capital Plan 2026-2029 as presented, and direct administration to submit the approved plan to Alberta Education prior to the April 1st deadline. The approved plan identifies the following divisional capital priorities:

- *Christ-King School, Stettler – New School Construction*
- *Blessed Sacrament School, Wainwright – Modernization or Replacement*
- *Theresetta Catholic School, Castor – Modernization*

Motion carried.

10. TRUSTEE INFORMATION ITEMS AND COMMITTEE REPORTS

10.1 ASBA Representative

Chair D. Collins provided a report for the trustees from the March 13, 2026 meeting.

10.2 ACSTA Representative

The Director's report was provided for In-Camera.

10.3 Negotiations

Nothing to report at this time.

10.4 GrACE Committee

The GrACE newsletter was provided for the trustees to review. The annual general meeting will be held on April 9, 2026.

10.5 Rural Caucus

Trustee R. Scherger provided notes from the Alberta Rural Education Symposium that took place on March 1-3, 2026.

10.6 Transportation

There is nothing to report at this time.

11. POLICY REVIEW

Trustees reviewed Policy 1 – Foundation Statements and provided feedback by March 13, 2026. The Policy was amended based on the feedback provided.

Motion 2026-021:

Trustee M. Charlebois moved to approve the first reading of Policy 1 – Foundation Statements as amended. Motion carried.

Motion 2026-022:

Trustee C. Fetaz moved to approve the second reading of Policy 1 – Foundation Statements as amended. Motion carried.

12. ADMINISTRATION REPORTS

12.1 Indigenous Culture and Program Facilitator

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

12.2 Dual Credit

A Dual Credit report was provided for the trustees to review.

12.3 Director of Teaching Quality and Staff Development

The Director of Teaching Quality and Staff Development provided a report for the trustees to review.

12.4 Assistant Superintendent of Faith and Educational Services

The Assistant Superintendent provided a report for the trustees to review.

12.5 Deputy Superintendent

The Deputy Superintendent provided a report for the trustees to review.

12.6 Secretary-Treasurer

The Secretary-Treasurer provided a report for the trustees to review.

12.7 Superintendent

The Superintendent provided a report for the trustees to review.

13. IN-CAMERA MEETING

2026-023:

Trustee N. Wirachowsky moved to go in-camera at 6:51 pm. Motion carried.

2026-024:

Trustee M. Charlebois moved to come out of in-camera at 7:37 pm. Motion carried.

14. MOTIONS COMING OUT OF IN-CAMERA

There were no motions coming out of in-camera.

15. TRUSTEE ROUND TABLE

Chair D. Collins asked each trustee to share a challenge and a celebration.

16. CLOSING PRAYER AND ADJOURNMENT

Closing Prayer – Trustee M. Charlebois

Next Meeting (April) – Trustee A. Rogan

Chair D. Collins adjourned the meeting at 7:45 pm.

SIGNATURE OF CHAIR

**SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD**