

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person and Via Zoom on Thursday, June 20, 2024 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent
Kelly Ehalt – Deputy Superintendent
Michele Revoy – Director of Teaching
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Liberty Stafford – Director of Faith &
Wellness
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
In Person
In Person
In Person
In Person

TRUSTEES IN ATTENDANCE

Debra Klein - Chair
Harry Loonen – Vice Chair
Jim Sanson
Malachy Young
Robert Gratton
Duane Austin
Derek Collins

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person
In Person

1. OPENING PRAYER

Opening Prayer – Trustee D. Collins
Next meeting (August) – Trustee D. Klein – Organizational
Trustee R. Gratton - Regular

2. TREATY ACKNOWLEDGEMENT

Chair D. Klein

3. ACTION ITEM

Chair D. Klein commenced the meeting at 4:03 pm.

4. PRESENTATION

There will be no presentation this month.

5. CONSIDERATION OF THE AGENDA

2024-048:

Trustee H. Loonen moved to approve the agenda for the June 20, 2024 board meeting as circulated. Motion carried.

6. REVIEW OF PREVIOUS MINUTES

2024-049:

Trustee M. Young moved to approve the Minutes of the May 23, 2024, Regular Meeting as circulated. Motion carried.

7. BOARD FAITH PLAN

Director of Faith and Wellness, Liberty Stafford, lead the trustees in the faith reflection this month.

8. REVIEW BOARD ANNUAL WORK PLAN

If there are any items, the trustees would like to add they are able to add them.

9. BUSINESS ARISING OUT OF PREVIOUS MINUTES

Religion Locally Developed Course Service Hours

2024-050:

Trustee D. Collins moved to approve that the Christian Service Project in Religious Studies 15, 25, and 35 require students to volunteer a minimum of 7-10 hours or undertake a service project of equivalent time and that students must complete a reflection on their volunteer experience, emphasizing how they served as disciples of Christ. Motion carried.

10. BOARD POLICY REVIEW

2024-051:

Trustee J. Sanson moved to approve Policy 6 – Role of the Vice Chair as presented. Motion carried.

11. IN-CAMERA SESSION

2024-052:

Trustee H. Loonen moved to go in-camera at 6:30 pm. Motion carried.

2024-053:

Trustee J. Sanson moved to come out of in-camera at 7:46 pm. Motion carried.

12. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT

The Director provided a report for the trustees to review. The Director is bringing in several teaching and learning resources for the teachers to use next year. These digital platforms allow the teachers to assign individual tasks to students. The digital platforms being brought in are BrainPOP, BrainPOP Jr. BrainPOP ELL, Mathseeds, Mathletics, Reading Eggs and MathMap. These resources will support Kindergarten to Grade 10, although BrainPOP can be used with grade 11 and 12 as well. The Director will ensure that there are some training sessions for the teachers for these platforms and they are able to integrate it into their work.

13. DIRECTOR OF FAITH AND WELLNESS

The Director provided a report for the trustees to review. Catholic Education week has been moved to October. The Director has been training Grade 4, 5 and 6 teachers for Growth & Development training. A spreadsheet has been created to track the teachers in our division who have training for the lesson sets. She will provide training through out the year. Face to Face has been booked to attend 4 of our schools, they will be at the schools in February.

14. SECRETARY-TREASURERS REPORT

The Secretary-Treasurer provided a report for the trustees to review. A statement of Revenues and Expenses at May 31, 2024 was provided for the trustees to review. The Secretary Treasurer provided an update on the Nutrition Grant expenditures and provided an update on facility projects. Alberta Infrastructure and Capital Planning will be visiting Christ-King School. There was a discussion on the school fees that were provided for the trustees to review.

The Superintendent provided an update on St. Thomas Aquinas school. He stated that the division has received \$150,000 from Alberta Infrastructure to cover the cost of repairs that need to take place at the school. Alberta Infrastructure will not cover the complete cost of a water softener for the school but they will cover 50% of the cost.

2024-054:

Trustee R. Gratton moved to approve the school fees for the 2024-2025 school year. Motion carried.

15. DEPUTY SUPERINTENDENT'S REPORT

The Deputy Superintendent provided a report for the trustees to review. The Deputy Superintendent attended the 82nd Annual Ceremonial Review of the #140 Cayuga Royal Canadian Sea Cadet Corps on Saturday, June 15th. The Deputy Superintendent has been working on implementing Hour Zero and has been coordinating with BTPS to get some timelines set. The Deputy Superintendent attended a Dual Credit meeting partnering with other school divisions and ACE so Dual Credit and RAP programs can be offered across the province. Third Path Condition 5 Engagement and Condition 6 Identity will be implemented for the 2024-2025 school year.

16. SUPERINTENDENT'S REPORT

The Superintendent provided a report for the trustees to review. The Superintendent attended the Blessed Sacrament Outreach and the School of Hope Graduations. The Superintendent attended the press briefing before the Education Minister's announcement about the use of personal mobile devices in school. The Superintendent is looking for direction from the board on a procedure for this. School of Hope Summer School has 75 students registered. The Superintendent revised Procedure 123 Responsible Use of Technology Resources. The trustees are to review and sign form 123-2- Technology Responsible Use Agreement – Staff, Contractor, Volunteer. The Superintendent has a transportation meeting with Government of Alberta and Clearview.

17. COMMITTEES

a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN

Trustee D. Austin attended the last meeting.

b. ACSTA DIRECTOR – Trustee R. Gratton

Trustee R. Gratton next meeting is in September.

c. NEGOTIATIONS – TEBA – CHAIR D. KLEIN

Chair D. Klein nothing to report at this time.

d. GRACE COMMITTEE – TRUSTEE D. COLLINS

Trustee D. Collins nothing to report at this time.

e. RURAL CAUCUS – TRUSTEE J. SANSON

Trustee D. Austin attended the Rural Caucus meeting in June. It was a good meeting. There is a virtual meeting on Tuesday, June 24.

18. NEW BUSINESS

a. Procedure 322 – Safe and Caring Learning Environments for Students

2024-055:

Trustee R. Gratton moved to approve Procedure 322 – Safe and Caring Learning Environments for Students as presented. Motion carried.

b. Procedure 305 - Student Code of Conduct and Discipline

2024-056:

Trustee H. Loonen moved to approve Procedure 305 – Student Conduct and Discipline as presented. Motion carried.

c. Procedure 130 – Four Year Education Plans and Annual Education Results Report (AERR)

2024-057

Trustee J. Sanson moved to approve Procedure 130 – Four Year Education Plans and Annual Education Results Report (AERR) as presented. Motion carried.

d. **School Capital Funding for St. Thomas Aquinas School**

This was discussed under the Secretary-Treasurers report.

e. **Bill 13, the Real Property Governance Act – Point of Contact Request**

The Superintendent received a request from the Deputy Minister requesting a point of contact be submitted to help establish the centralized real property inventory and facilitate the Minister’s request for providing any owned lands, buildings, or structures currently held by our entity.

f. **St. Thomas Aquinas Radon Test Report**

The report was provided for the trustees to review.

19. DUAL CREDIT/INDIGENOUS CULTURE AND PROGRAM REPORTS

A Dual Credit report was provided for the trustees to review.

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

20. INFORMATION ITEMS

a. **CORRESPONDENCE**

b. **TRUSTEE ROUND TABLE**

The trustees provided an update of events for their area.

Trustee R. Gratton would like to congratulate Julie Bouma on her retirement and thank her for her 17 years at St. Thomas Aquinas School.

17. FUTURE BUSINESS

The date of the next Organizational Meeting and Regular Board Meeting will be Thursday, August 22, 2024, by zoom and in person, commencing at 4:00 pm.

18. CLOSING PRAYER

Closing Prayer – Trustee D. Collins

Next Meeting (August) – Trustee D. Klein Organizational
Trustee R. Gratton Regular

19. ADJOURNMENT

Chair D. Klein adjourned the meeting at 8:05 pm.

SIGNATURE OF CHAIR

SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD