

Policy 3 ROLE OF THE TRUSTEE

The Board of East Central Alberta Catholic Separate Schools is a corporation made up of eight trustees. The decisions of the Board are those of the corporation. A trustee who is given corporate authority to act on behalf of the Board may carry out duties individually, but only as an agent of the Board. In such cases, the actions of the trustee are those of the Board and it is responsible for them. A trustee acting individually has only the authority and status of any other citizen of the Division.

Roles and responsibilities include:

1. Make positive contributions to the Board in achieving its vision and goals.
2. Model the values of a practicing Catholic and participate in parish and church activities.
3. Participate in training opportunities to acquire appropriate skills, knowledge and understandings.
4. Become familiar with Division policies and meeting agendas.
5. Adhere to the Trustee Code of Ethics.
6. Assist the Board in developing a positive learning and working culture both in the Boardroom and throughout the Division.
7. Attend all meetings of the Board unless unable to do so because of extenuating circumstances.
8. Contribute to the decisions of the Board in order to provide the best solutions possible for the education of children in the Division.
9. Support the decisions of the Board.
10. Refrain from making statements that may give the impression that such a statement reflects the corporate opinion of the Board when it does not.
11. Bring issues within the Division to the Board to discuss as a corporate body and give direction to the Superintendent.
12. Refer administrative matters to the Superintendent.

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