

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person on Thursday, March 27, 2025 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent
Kelly Ehalt – Deputy Superintendent
Michele Revoy – Director of Teaching
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Liberty Stafford – Director of Faith &
Wellness
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person
In Person

TRUSTEES IN ATTENDANCE

Harry Loonen - Chair
Derek Collins – Vice Chair
Jim Sanson
Malachy Young
Robert Gratton
Duane Austin
Debra Klein

ATTENDED

In Person
By Zoom
Absent
In Person
By Zoom
In Person
By Zoom

1. OPENING PRAYER

Opening Prayer – Trustee M. Young
Next meeting (April) – Trustee D. Klein

2. TREATY ACKNOWLEDGEMENT

Chair H. Loonen

3. ACTION ITEM

Chair H. Loonen commenced the meeting at 4:00 pm.

4. PRESENTATION

There will no presentation this month.

5. CONSIDERATION OF THE AGENDA

2025-024:

Trustee M. Young moved to approve the agenda for the March 27, 2025, board meeting as presented. Motion carried.

6. REVIEW OF PREVIOUS MINUTES

2025-025:

Trustee D. Klein moved to approve the Minutes of the February 27, 2025, Regular Board Meeting as circulated. Motion carried.

7. BOARD FAITH PLAN

Director of Faith and Wellness, Liberty Stafford, lead the trustees in the faith reflection this month.

8. REVIEW BOARD ANNUAL WORK PLAN

If there are any items, the trustees would like to add they are able to add them.

9. BUSINESS ARISING OUT OF PREVIOUS MINUTES

Policy 12 – Board Delegation of Authority

2025-026:

Trustee R. Gratton moved to approve the third reading of amended Policy 12 – Board Delegation of Authority. Motion carried.

Policy 13 – Appeals and Hearings Regarding Student Matters

2025-027:

Trustee D. Klein moved to approve the third reading of amended Policy 13 – Appeals and Hearings Regarding Student Matters. Motion carried.

10. BOARD POLICY REVIEW

2025-028:

Trustee M. Young moved to approve Policy 14 – School Closure as presented. Motion carried.

11. IN-CAMERA SESSION

2025-029:

Trustee M. Young moved to go in-camera at 6:30 pm. Motion carried.

2025-030:

Trustee M. Young moved to come out of in-camera at 7:57 pm. Motion carried.

12. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT

The Director provided a report for the trustees to review. In January the second round of K-3 literacy and numeracy screeners took place, there were a few more students identified as requiring support than there were in September. The division held SIVA Training on Monday and Tuesday for staff members. Currently the division has a total of 40 staff members that have received the SIVA staff training. The local assurance surveys closed for parents on March 21, however we will keep it open for a few more days.

13. DIRECTOR OF FAITH AND WELLNESS

The Director provided a report for the trustees to review. The director shared with the trustees the division's new 2025-2028 Faith Plan. We are currently in the final year of our four-year faith plan, we are moving to a three year plan to match with the Archdiocese. The 2025-2028 Faith Plan is called Educating in Truth, Beauty and Goodness, it is centered on the transcendentals: truth, beauty, and goodness.

14. SECRETARY-TREASURERS REPORT

The Secretary-Treasurer provided a report for the trustees to review. The Secretary-Treasurer and Superintendent received the division's budget profile this week. The Secretary-Treasurer reviewed it with the trustees and discussed it with them. She also provided the Statement of Operations as of February 28, 2025 and discussed with the trustees.

15. DEPUTY SUPERINTENDENT'S REPORT

The Deputy Superintendent provided a report for the trustees to review. The division has continued with instructional leadership PLN's with Cora about true instructional leadership and she had school visitations on March 4th. The CTF/CTS trailer has been moved to Theresetta School, and it will remain there until December. The Deputy Superintendent attended the CASS Learning Conference, he attended Understanding, Honouring, and Learning Cultural Protocol in Relationship with Indigenous Peoples and Communities.

16. SUPERINTENDENT'S REPORT

The Superintendent provided a report for the trustees to review. The Superintendent is completing Leading to Support Effective Governance which is his fourth course for Leadership certification. The Superintendent has scheduled a workday for the development of Administrative Procedure, Responsible Use of Artificial Intelligence (AI). He has two principals and a vice principal that would like to work on this procedure. The Superintendent has revised Administrative Procedure 415 and changed it to be Administrative Procedure 138 Respect in the Workplace and Learning Environment. The Superintendent is working with Intelica regarding the division's servers. The servers need to be replaced and so they are working on different solutions and a different footprint to move forward.

17. COMMITTEES

a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN

Trustee D. Austin attended the last monthly meeting, the ASBA president has been meeting with the Ministers.

b. ACSTA DIRECTOR – TRUSTEE R. GRATTON

Trustee R. Gratton ACSTA has provided a survey for the board to complete.

c. NEGOTIATIONS – TEBA – TRUSTEE D. KLEIN

Trustee D. Klein nothing to report at this time.

d. GRACE COMMITTEE – TRUSTEE D. COLLINS

Vice Chair D. Collins nothing to report at this time.

e. RURAL CAUCUS – TRUSTEE J. SANSON

Trustee J. Sanson was not present at the meeting.

18. NEW BUSINESS

a. 2025-2026 School Calendars

2025-031:

Trustee D. Klein moved to approve the 2025-2026 school calendars in principle for School of Hope, St. Jerome's School, Blessed Sacrament School, Blessed Sacrament Outreach, St. Thomas Aquinas School, Theresetta School and Christ-King School and to allow the Superintendent to amend the calendars if necessary. Motion carried.

b. Local Grace Committee Survey: Mapping our Mission

The Vice Chair D. Collins will complete the GrACE Committee Survey called Mapping our Mission on behalf of the Board of Trustees.

c. Capital Plan 2026-2029

2025-032:

Trustee R. Gratton moved to approve the Capital Plan for 2026-2029. Motion carried.

19. DUAL CREDIT AND INDIGENOUS CULTURE AND PROGRAM FACILITATOR REPORTS

A Dual Credit report was provided for the trustees to review.

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

20. INFORMATION ITEMS

a. CORRESPONDENCE

Toonies for Tuition

Provincial Priorities Act & Regulation

b. TRUSTEE ROUND TABLE

The trustees provided an update of events for their area.

17. FUTURE BUSINESS

The date of the next Regular Board Meeting will be Thursday, April 24, 2025, in person, commencing at 4:00 pm.

18. CLOSING PRAYER

Closing Prayer – Trustee M. Young
Next Meeting (April) – Trustee D. Klein

19. ADJOURNMENT

Chair H. Loonen adjourned the meeting at 8:35 pm.

SIGNATURE OF CHAIR

**SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD**