



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Tuesday, March 28, 2017
Central Office – Wainwright, AB

Board and Representatives:

Mardy Charlebois	Board Chair	Presiding
Debra Klein	Vice Chair	Present
Rob Nichols	Trustee	Present
Duane Ausitn	Trustee	Present
Greg Ibach	Trustee	Present
Jim Sanson	Trustee	Present

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Assistant Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary	Present

Presentations

Cardell Musyj – School of Hope
Shawn Fleck – School of Hope

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer –Trustee R. Nichols Next meeting (April) – Trustee D. Klein	
II.	<u>Action Item</u> Board Chair M. Charlebois commenced the March 28, 2017 meeting at 4:02 pm.	
III.	<u>Presentation</u> <u>School of Hope – Cardell Musyj</u> • Vice Principal Shawn Fleck reviewed some of the blackboard projects that the elementary teachers are doing to work with the families. • School of Hope is trying to get more blackboard session completed for the students. They are trying to create more of a live component to the lessons to try and engage students. The blackboard sessions are recordings. • They shared a Christmas liturgy that they have put together for everyone to participate in. • There are curriculum based face to face learning opportunities at the major centers that are teacher instructed and supervised. • One of the key components of the workshops and field trips is that there are staff on site. • Some of the programming for 2017-2018 is as follows: PowerSchool integration and expansion, Destiny Library, and Google Apps for Education • School of Hope teachers had an in-service for Google Apps for Education which was led by and instructor provided through the Learning Network. • All of the School of Hope and Vermilion Home Schooling students will all have Gmail accounts for next year. • The Google App Remind can be set up and controlled by one person and it can be used to send a message out to groups of people. • Alberta Education came to do a review of School of Hope. This is part of the review that they are doing of all the online schools in Alberta. Some of the Suggestions they had for School of Hope are as follows: • Recommended to separate the home education teachers from the teacher directed teachers. • They suggested connecting with other schools and authorities with similar delivery methods • Grades 1 through 9 would be synchronous daily instruction.	

IV. Faith Formation

- Trustee G. Ibach led the Trustees in this month's faith formation which consists of a book study for David Wells' book *The Grateful Disciple*. The Trustees reviewed and discussed chapters 19-21.

V. Consideration of the Agenda

Motion 2017-015:

Trustee D. Austin moved to approve the agenda for the March 28, 2017 Regular Board meeting as presented. Motion carried.

VI. Review of Previous Minutes

February 28, 2017 Regular Board Meeting Minutes

Motion 2017-016:

Trustee D. Klein moved to approve the Minutes of the February 28, 2017 Meeting as circulated. Motion carried.

VII. Business Arising Out of Previous Minutes

- There was no Business Arising out of Previous Minutes.

VII. Inclusive Education/Dual Credit/Religion/Technology Reports

- An Inclusive Education report was provided for the Board Members to review.
- A Religion report was provided for the Board Members to review.
- A Dual Credit report was provided for the Board Members to review.
- A report from the Youth Minister was provided for the Board Members to review.

IX. Secretary-Treasurer's Report

- In the Provincial Budget, the funding rates are unchanged from 2016-2017. However senior high funding is maxed to 45 CEUs. Last year students could earn up to 60 CEUs and we were paid for the lesser of the CEU earned and 60 CEU. We are currently looking at what the schools generated for CEUs.
- The government has changed the Plant Operation and Maintenance grant. They provided grant estimates for 2017-2018, however they did not reduce the calculations of the online students. The net plant operation grant will be higher next year based on the Small School by Necessity grant.
- The 2016-2017 reports are up to date with the school generate funds. All the data has been summarized for February and entered into the system.
- Secretary-Treasurer is currently working with SRB on the electronic expense claim. It will roll it out next week.
- The leave management will be rolled out about April 10. Training needs to be provided for the secretaries and principals. Everything will be tracked and if there is leave without pay it will be sent to payroll so it can be deducted from their pay. Once leave is logged, a replacement substitute teacher is scheduled.
- Schedule entry web requires a schedule to be entered into the system.
- Time entry web implementation is just starting and should be finished by June 24.
- The HR staff in Central Office had 14 hours of webinar training in leave management.
- KEV has been rolled out to the parents in the division so parents can now pay online.
- There was election training on December 2 put on by ASOBA however the Secretary-Treasurer was not able to attend.

The Board accepts the Secretary-Treasurer's report as presented.

X. Assistant Superintendent's Report

- The Assistant Superintendent is in the middle of the data and goals meetings with the Principals. So far he has visited Christ-King School, St. Jerome's School, Blessed Sacrament School, and St. Thomas Aquinas School tomorrow.
- The Assistant Superintendent has had a discussion with the youth minister about moving forward.

- The Assistant Superintendent had a discussion with Alberta Education Finance regarding three students from Poland. Finance said that those students would be funded as Alberta students if they get their study permit because they are a step child of a Canadian Citizen.
- The Assistant Superintendent has been working with Teledata to fix some issues with St. Jerome's School.
- The Assistant Superintendent has met with all the school councils except for St. Jerome's School.
- The next Wellness meeting is on April 28, 2016. It will be held at the Communiplex. The students will be organizing and chairing the meeting.

The Board accepts the Assistant Superintendent's report as presented.

XI. Superintendent's Report

- The Secretary Treasurer has explained the impact of the budget as much as we know it now.
- The Assistant Superintendent and Superintendent attended the latest CASS session.
- The Assistant Superintendent and Superintendent attended a session with the School of Hope parents in Edmonton this month.
- Alberta Education met with School of Hope as part of their review of online schools throughout the Province.
- Interviews will be held for the Principal positions at St. Thomas Aquinas School and Christ-King School.
- Trustee J. Sanson and Superintendent McCormack provided supper for the St. Jerome's School staff to say thank you for their patience during the modernization.
- The Assistant Superintendent, Secretary-Treasurer and Superintendent watched a session on solar energy.

The Board accepts the Superintendent's report as presented.

XII. Committees

ASBA Representative - Trustee D. Klein

- Trustee D. Klein informed the board members that Saskatchewan will leave the school boards as being elective. There is a Rural Cacaous that is speaking with one voice but there are different needs in places. There was a discussion on student teachers and an overabundance of biology and chemistry teachers. It was mention that they should send them to rural Alberta but a comment was made that there was no housing accommodations for them. The Professional Development this month was on the effects of pornography on children. They were shown a video that went through how a 9 year old became addicted to pornography and the effect that it had on the child and family. The video can be purchased for \$180. They also had Professional Development on eating disorders which went through all of the different types of eating disorders that people are dealing with.

ACSTA Director – Trustee G. Ibach

- ACSTA did not meet last month and won't meet again until the end of May.
- ACSTA is currently reviewing their vision statement and they are looking for feedback from the school boards. Any responses from school boards need to be received by mid-April.

Negotiations

- Nothing to report at this time.

XIII. New Business

Cross-Jurisdictional Boundary Exemption Request – Provost SE-06-36-02-W4

Motion 2017-017:

Trustee D. Klein moved to approve upon Prairie Land Regional Divisions approval a request for a transportation agreement with Buffalo Trail Public Schools for the 2017/2018 school year for cross-jurisdiction boundary exemption requesting bus pick up at SE-06-36-02-W4. ECACS agrees to pay any transportation shortfall should there be a shortfall incurred while transporting the student to St. Thomas Aquinas School in Provost, AB. This request is to be reviewed and

approved annually. Motion carried.

Cross-Jurisdictional Boundary Exemption Request – Provost NW-05-36-02-W4

Motion 2017-018:

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Blessed Sacrament School Field Trip Request – Lloydminster Cultural and Science Centre

Motion 2017-019:

Trustee G. Ibach moved to approve the Blessed Sacrament School field trip request for the Grade 5 students to go to the Lloydminster Cultural and Science Centre on June 9, 2017 provided that all field trip requirements have been met. Motion carried.

St. Thomas Aquinas Field Trip Request – Luseland Bible Camp

Motion 2017-020:

Trustee D. Klein moved to approve the St. Thomas Aquinas School field trip request for the grade one students to go to the Luseland Bible Camp on June 20, 2017 provided that all field trip requirements have been met. Motion carried.

2017-2018 School Calendars

- Discussed the draft calendar that we put together for the 2017-2018 school year.
- Divisions have to wait until the central table collective bargaining is complete before they can finalize their school calendars.

St. Thomas Aquinas School 2019 Europe Field Trip Request

- The board would like to defer this until the new principal has been hired.

Rural Alberta Symposium

- Trustee D. Klein attended the Rural Alberta Symposium this year. Trustee D. Klein strongly encouraged the other trustees to attend next year. It was well worth going to.
- Doug Griffiths was the presenter at the Rural Alberta Symposium. He discussed his book *13 Ways to Kill Your Community*.
- Ag for Life was at the Symposium and they will come out and talk about farm safety to students at school and they will also discuss where your food comes from with the students.

Rural Board Caucus

- The board needs a representative for the Rural Board Caucus. The trustees are to let the Board Chair if they are interested in representing our division.

XIV. In Camera Sessions

Motion 2017-021:

Trustee R. Nichols moved to go in camera at 8:24 pm. Motion carried.

Motion 2017-022:

Trustee G. Ibach moved to come out of camera at 9:04 pm. Motion carried.

- Trustee J. Sanson is able to attend the Archbishops meeting on April 19 in the place of the Board Chair.

XV. Information Items Correspondence

Trustee Round Table

- Trustee G. Ibach suggested having Face2Face Ministries go to each of the schools within the division.
- The grand opening for St. Jerome's school will be on June 8, 2017.

Board Evaluation (concerns)

- The trustees completed the board evaluation this month.
- The next board evaluation will be completed at the August 22, 2017.

XVI. Future Business

Date of the next regular Board Meeting will be held Tuesday April 28, 2017 at St. Jerome's School, commencing at 4:00 pm.

XVII. Closing Prayer

Closing Prayer – Trustee R. Nichols
Next Meeting (April) – Trustee D. Klein

XVIII.**Adjournment**

Meeting was adjourned at 9:16 pm.

Respectfully submitted:

Jessica Channon, Board Executive Secretary

Date

Approved:

Mardy Charlebois, Board Chair

Date