



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Tuesday, March 27, 2018
Christ-King School – Stettler, AB

Board and Representatives:

Mardy Charlebois	Board Chair	Presiding
Debra Klein	Vice Chair	Present
Rob Nichols	Trustee	Present (via Google Hangouts)
Duane Ausitn	Trustee	Present
Greg Ibach	Trustee	Present
Jim Sanson	Trustee	Present
Thomas Laurence	Trustee	Absent
Malachy Young	Trustee	Present

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Deputy Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary	Present

Presentations

Roger Fetaz – Theresetta School
Clearview Board – Supper Discussion

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer –Trustee D. Austin Next meeting (April) – Trustee D. Klein	
II.	<u>Action Item</u> Board Chair M. Charlebois commenced the meeting at 4:00 pm.	
III.	<u>Presentation</u> <u>Roger Fetaz – Theresetta School</u> - Students from Theresetta School presented to the board. - They have a social justice club, face-to-face retreats and they participate in various community events. <i>Trustee M. Young joined the meeting at 4:03 pm.</i> - They have volleyball and basketball teams at the school. - They have the travelling art program at their school. - They offer cosmetology at the school for CTS. Trustee J. Sanson asked about the cosmetology course and what the students learn in it. The Principal mentioned that the students learn how to do nails, makeup and hair in the class.	
IV.	<u>Faith Formation</u> Trustee G. Ibach led the Trustees in this month's faith formation, which consists of a book study for Jeffrey A. Krames's book Lead with Humility. The Trustees reviewed and discussed chapter 9.	
V.	<u>Consideration of the Agenda</u> Motion 2018-015: <i>Trustee D. Klein moved to approve the agenda for the March 27, 2018 Regular Board meeting as presented. Motion carried.</i>	
VI.	<u>Review of Previous Minutes</u>	

Regular Board Meeting Minutes

Motion 2018-016:

Trustee M. Young moved to approve the Minutes of the February 27, 2018 Regular Board Meeting as circulated. Motion carried.

VII. Business Arising Out of Previous Minutes

Fight the New Drug

- The Superintendent asked the Principals if they felt pornography was an issue in their school. They did not feel it was an issue or problem in their schools but they are aware that the accessibility to it has increased. The Superintendent shared with the principals the website Fight the New Drug for them to look at and share with their staff at a staff meeting. With personal devices, it makes it easier for students to access pornography.

VII. Inclusive Education/Dual Credit/Religion/Technology Reports

- An Inclusive Education report was provided for the Board Members to review.
- A Religion report was provided for the Board Members to review.
- A Dual Credit report was provided for the Board Members to review.

IX. Secretary-Treasurer's Report

- The Secretary-Treasurer put together a Statement of Operations Report as of February 28, 2018. Based on what was posted to the General Ledger there are no accruals except for Johnson Controls. The Johnson controls revenue is less because we received some of our IMR money.
- The staffing component for the budget has been updated, new employees have been added, employees have been removed and increments have been added. A part time Teacher Assistant has been added for Blessed Sacrament School.
- There is a decrease in LAPP premiums which has resulted in the government clawing back \$34,000.
- The Secretary-Treasurer compared the Fall Budget Update with the present day budget report. The enrollments have not been adjusted for the budget report and it has not been rolled out to the school for enrollment changes and changes to expenditures. The expenditures will decrease by \$356,966 for the present day budget report and revenues will decrease by \$410,429.
- The Secretary-Treasurer informed the board that the KEV statistics are pretty static. She suggested sending out a survey asking parents why they are not using KEV and what would help them use it.
- The Secretary-Treasurer asked Goodwin Roofing to inspect the roofs at Christ-King Catholic School and St. Thomas Aquinas School and recommend solutions for the leaks. The Superintendent received an email from A&M Roofing Ltd. offering free roof inspections. A&M will also inspect the roofs at Christ-King School and St. Thomas Aquinas School.
- The Secretary-Treasurer informed the board of issues with getting new Staples cards for St. Thomas Aquinas School. Staples requires a motion for schools to be able to acquire staples purchase cards.
- The Secretary-Treasurer has attended training sessions for SRB.
- Chair M. Charlebois asked about the FOIP request. The Secretary-Treasurer issued a letter stating that the information requested was not available. The party has 60 days to respond. The Privacy Commissioner may order us to provide the information; then we will provide an estimate of the fee to generate a report with the information.

Motion 2018-017:

Trustee D. Klein moved the board support all East Central Alberta Catholic Schools to obtain a staples card with a card limit of \$1000. Motion carried.

The Board accepts the Secretary-Treasurer's report as presented.

X. Deputy Superintendent's Report

- The Deputy Superintendent and Superintendent attended the CASS Zone2/3 meeting. They spent time discussing the curriculum and timelines for it.

- Lavonne Adams attended our Administrator's meeting on March 15, 2018. She reviewed what is required to be submitted to the government for enrollment verification audits.
- The Deputy Superintendent participated in the ACAT (Alberta Council of Admissions and Transfer) teleconference. It is a tool to help transfer credits acquired through dual credit over to college or university.
- The Parish Priest and Secretary meeting and the School Council meeting were held on March 14, 2018.
- The Deputy Superintendent has received a quote for the School of Hope website. There is an individual from St. Paul Education who is creating a template for us to see if we like it using the Wix website. We should be up and running close to the timeline projected.
- St. Thomas Aquinas School Council has invited the Deputy Superintendent to the School Council meeting on April 10, 2018.
- The Deputy Superintendent has scheduled the next Wellness Committee meeting for May 3, 2018, speakers from University of Alberta will be there.

The Board accepts the Deputy Superintendent's report as presented.

XI. Superintendent's Report

- The Superintendent discussed Mission & Ministry Day with the Board Members. He is going to discuss the cost of the presenter with Richard Ries, REN representative. The Superintendent will provide an update about this at the April Board meeting.
- Highlights from the Budget for Education are attached to the Superintendent's report. The biggest issue for us is the claw back for LAPP.
- The division will receive two modular classrooms and a modular bathroom for Blessed Sacrament School. The Superintendent is working with N53 to get the paperwork submitted to the government on time for the modulars. The Superintendent is trying to get modulars that will match the ones that are currently at the school. The company that made the current modular at the school was bought out by BOLT and the distributor for Alberta Education is Motis Trailers.
- Trustee J. Sanson asked if we could ask for an addition to Blessed Sacrament School instead of another modular. The Superintendent mentioned that the government won't add an addition to schools they are directing divisions to request a modular instead.
- The Superintendent mentioned that St. Thomas Aquinas School replacement was announced in the budget for this year from the government. Trustee J. Sanson asked about the Johnson Controls project for St. Thomas Aquinas School. The Superintendent has asked that they not proceed with the work outlined for St. Thomas Aquinas School since a new school has been announced.
- The Department of Education is moving ahead with curriculum at great speed and there seems to be a lack of a plan for implementation. The department is going to the ATA to select teachers to assist with the implementation.
- According to the Dual Credit report there were 67 students enrolled in Dual Credit for September. Currently there are about 125 students registered for Dual Credit for second semester.
- The board has ratified a collective agreement with the Alberta Teachers' Association.
- The Superintendent mentioned that the Government has set up TEBA but the school boards are going to have to pay for it. Districts will be charged a fee based on a flat rate and student enrollment.
- The Superintendent discussed the Superintendent's Salary Report.

Trustee R. Nichols joined the meeting at 5:30 pm via Google Hangouts.

- The Safe and Caring procedure needs to be revised because of Bill 24 and many boards are creating a policy for the denominational rights that would be part of our core Policy 1.
- Trustee D. Klein said the rural symposium was very well done, the presenters were good.
- The Superintendent attended the Teacher Convention on March 8-9, 2018.
- Johnson controls will start working on the schools over the Easter break and the target is to complete the work by the end of August. St. Jerome's School has problems with two of the roof top units since modernization and the Superintendent has asked Johnson Controls to look at them.

The Board accepts the Superintendent's report as presented.

Trustee R. Nichols left the meeting at 6:00 pm

The board broke for supper at 6:00 pm. Clearview School Board members, the Superintendent and Associate Superintendent/Secretary-Treasurer joined ECACS board members for supper.

The Board reconvened from supper at 7:45 pm.

Trustee R. Nichols joined the meeting at 7:45 pm.

XII. In-Camera Session

Motion 2018-018:

Trustee D. Klein moved to go in camera at 7:47 pm. Motion carried.

Motion 2018-019:

Trustee G. Ibach moved to come out of camera at 8:21 pm. Motion carried.

Trustee R. Nichols left the meeting at 8:23 pm.

XIII. Committees

ASBA Representative - Trustee D. Klein

- This was discussed during the in-camera session.

ACSTA Director – Trustee G. Ibach

- Trustee G. Ibach had nothing new to report at this time.

Negotiations

- This was covered under the Superintendent's report and during the in-camera session.

XIV. New Business

Policy 15 – Early Retirement Incentive Plan

Motion 2018-020:

Trustee J. Sanson moved to suspend the implementation of the Retirement Incentive Plan for the 2017-2018 school year. Motion carried.

St. Thomas Aquinas School Replacement

- This was discussed under the Superintendent's Report
- The Superintendent will tour some recently built schools with the school principal. A school committee will be formed to provide advice on design of the new school.

ATA Collective Agreement:

Motion 2018-021:

Trustee J. Sanson moved to accept the collective agreement. Motion carried.

Blessed Sacrament School Modularity

- This was discussed under the Superintendents Report.

2018-2019 School Calendars

Motion 2018-022:

Trustee G. Ibach moved the Board approve the 2018/2019 school calendars in principle as presented for School of Hope, St. Jerome's School, Blessed Sacrament School, Blessed Sacrament Outreach School, St. Thomas Aquinas School, Theresetta School and Christ-King Catholic School and to allow the Superintendent to amend the calendars if necessary. Motion carried.

	<u>Division Logos</u> • There were three draft logos brought forward to the board to review and provide input on. • Trustee J. Sanson suggested he would like more time to review the logo. • They will bring this back to the April board meeting to determine if this is the logo to bring forward.	
XV.	<u>Information Items</u> <u>Correspondence</u> • There was no correspondence this month. <u>Trustee Round Table</u> • Trustee D. Klein the Principal of St. Thomas Aquinas School had received a nice compliment about the students who participated in the Mass. • The Chair would like to send a thank you to the students from Theresetta School that presented to the board tonight and to the host school for the placemats and set up.	
XVI.	<u>Future Business</u> Date of the next regular Board Meeting will be held on Tuesday, April 24, 2018 at Central Office, in Wainwright, AB, commencing at 4:00 pm.	
XVII.	<u>Closing Prayer</u> Closing Prayer – Trustee D. Austin Next Meeting (April) – Trustee D. Klein	
XVIII.	<u>Adjournment</u> Meeting was adjourned at 9:02 pm.	

Respectfully submitted:

Jessica Channon, Board Executive Secretary

Date

Approved:

Mardy Charlebois, Board Chair

Date