

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

Held in Person on Thursday, May 28, 2026 at  
Central Office, 1018 1 Ave, Wainwright, AB

**ADMINISTRATION IN ATTENDANCE**

Jim Taplin - Superintendent  
Kelly Ehalt – Deputy Superintendent  
Michele Revoy – Director of Teaching  
Quality & Staff Development  
Mary Ann Threinen – Secretary-Treasurer  
Liberty Stafford – Assistant Superintendent  
of Faith and Educational Services  
Jessica Knight – Board Executive Secretary  
& PowerSchool Lead

**ATTENDED**

In Person  
In Person  
In Person  
In Person  
Absent  
In Person

**TRUSTEES IN ATTENDANCE**

Derek Collins - Chair  
Marlyn Charlebois – Vice Chair  
Carolyn Fetaz  
Angelique Peeters  
Ryan Bolin  
Rebecca Scherger  
Noel Wirachowsky  
Alan Rogan

**ATTENDED**

In Person  
In Person  
In Person  
In Person  
In Person  
In Person  
In Person  
In Person

**1. OPENING PRAYER**

Opening Prayer – Trustee A. Bolin  
Next meeting (June) – Trustee C. Fetaz

**2. TREATY ACKNOWLEDGEMENT**

Chair D. Collins

**3. CALL TO ORDER**

Chair D. Collins commenced the meeting at 4:03 pm.

**4. ADOPTION OF THE AGENDA**

**2026-037:**

*Trustee C. Fetaz moved to approve the agenda for the May 28, 2026, board meeting as amended. Motion carried.*

**5. APPROVAL OF MINUTES**

**2026-038:**

*Trustee N. Wirachowsky moved to approve the Minutes of the April 23, 2026, Regular Board Meeting as circulated. Motion carried.*

**6. BOARD FAITH FORMATION**

Assistant Superintendent of Faith and Educational Services, Liberty Stafford, provided the trustees with a faith reflection this month.

**7. REVIEW BOARD ANNUAL WORK PLAN**

If there are any items, the trustees would like to add they are able to add them.

**8. BOARD BUSINESS ARISING FROM MINUTES**

There was no board business arising from previous minutes.

**9. ACTION ITEMS**

**9.1 Locally Developed Courses for 2026-2027**

**2026-039:**

*Trustee M. Charlebois moved to approve the use of the following locally developed courses by East Central Alberta Catholic Schools Division:*

Course Name	Version	Course Code	First Approved Year	Approved Start Date	Last Approved Year
Forensic Studies 35	5 Credits (2025-2029)	LDC3256	2025-2026		2028-2029
Learning Strategies 15	3 Credits (2026-2030)	LDC1599	2026-2027		2029-2030
Learning Strategies 15	5 Credits (2026-2030)	LDC1599	2026-2027		2029-2030
Learning Strategies 25	3 Credits (2026-2030)	LDC2599	2026-2027		2029-2030
Learning Strategies 25	5 Credits (2026-2030)	LDC2599	2026-2027		2029-2030
Learning Strategies 35	3 Credits (2026-2030)	LDC3599	2026-2027		2029-2030
Learning Strategies 35	5 Credits (2026-2030)	LDC3599	2026-2027		2029-2030

Motion carried.

## **9.2 Education Plan 2025-2029 – Year 2**

### **2026-040:**

*Trustee N. Wirachowsky moved that the Board of Trustees of East Central Alberta Catholic Separate School Division receive the 2025-2029 Education Plan – Year 2 as presented by the Superintendent and approve the East Central Catholic Schools 2025-2029 Education Plan Year 2, effective September 1, 2025. Motion carried.*

## **9.3 Class Size Reduction Grant**

The Alberta government announced a Class Size Reduction Grant representing \$200 million investment for the 2025-2026 school year. The grant is designed to enable hiring of 1,400 additional classroom teachers in K-9 across the province. East Central Alberta Catholic School received \$135,000 from that grant which provided us with funding for 3 teachers.

## **9.4 2026-2027 Budget**

### **2026-041:**

*Trustee A. Peeters moved that the Board of Trustees of East Central Alberta Catholic School Division receive the 2026-2027 Annual Operating Budget as presented by the Superintendent, and approve the 2026-2027 Annual Operating Budget, effective September 1, 2026. Motion carried.*

## **9.5 Letter for Ministerial Support – Christ-King Catholic School**

Board Chair D. Collins wrote a letter to the Minister of Affairs Dan Williams regarding land for Christ King Catholic School. The Superintendent and Chair are having a meeting with the Chief of Staff of the Minister of Education and Childcare's office.

## **9.6 Transporting Students in Personal Vehicles**

RMA insurance told the Division that staff could not transport students in their personal vehicles. RMA corrected this and said that they highly recommend that staff do not transport students in their personal vehicles. RMA does not have an issue with staff driving buses and vans. The division does not have problems with parents driving students.

## **9.7 Town of Castor Joint Use and Planning Agreement (JUPA):**

### **2026-042:**

*Trustee R. Bolin moved to approve entering into a Joint Use and Planning Agreement with the Town of Castor. Motion carried.*

## **10. TRUSTEE INFORMATION ITEMS AND COMMITTEE REPORTS**

### **10.1 ASBA Representative**

Chair D. Collins report will be provided next meeting.

### **10.2 ACSTA Representative**

The Director's report was provided for In-Camera.

### **10.3 Negotiations**

Nothing to report at this time.

### **10.4 GrACE Committee**

The GrACE newsletter was provided for the trustees to review.

### **10.5 Rural Caucus**

There was nothing to report at this time.

### **10.6 Transportation**

Trustee R. Scherger provided a report from the joint transportation meeting with Buffalo Trail Public Schools that takes place on May 11, 2026.

## **11. POLICY REVIEW**

Trustees reviewed Policy 2 – Role of the Board and provided feedback by April 10, 2026. The Policy was amended based on the feedback provided. Trustees reviewed Policy 3 – Role of the Trustee and provided feedback by May 8, 2026.

### **2026-043:**

*Trustee C. Fetaz moved to approve the third reading of Policy 2 – Role of the Board as amended. Motion carried.*

### **2026-044:**

*Trustee M. Charlebois moved to approve the first reading of Policy 3 – Role of the Trustee as amended. Motion carried.*

### **2026-045:**

*Trustee N. Wirachowsky moved to approve the second reading of Policy 3 – Role of the Trustee as amended. Motion carried.*

## **12. ADMINISTRATION REPORTS**

### **12.1 Indigenous Culture and Program Facilitator**

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

### **12.2 Dual Credit**

A Dual Credit report was provided for the trustees to review.

### **12.3 Director of Teaching Quality and Staff Development**

The Director of Teaching Quality and Staff Development provided a report for the trustees to review.

### **12.4 Assistant Superintendent of Faith and Educational Services**

The Assistant Superintendent provided a report for the trustees to review.

### **12.5 Deputy Superintendent**

The Deputy Superintendent provided a report for the trustees to review.

### **12.6 Secretary-Treasurer**

The Secretary-Treasurer provided a report for the trustees to review.

### **12.7 Superintendent**

The Superintendent provided a report for the trustees to review.

**13. IN-CAMERA MEETING**

**2026-046:**

*Trustee R. Bolin moved to go in-camera at 6:50 pm. Motion carried.*

**2026-047:**

*Trustee A. Peeters moved to come out of in-camera at 7:31 pm. Motion carried.*

**14. MOTIONS COMING OUT OF IN-CAMERA**

There were no motions coming out of in-camera.

**15. TRUSTEE ROUND TABLE**

Chair D. Collins asked each trustee to share a challenge and a celebration.

Trustee C. Fetaz - brought forward the dress code of staff while touring the schools.

**16. CLOSING PRAYER AND ADJOURNMENT**

Closing Prayer – Trustee R. Bolin

Next Meeting (June) – Trustee C. Fetaz

Chair D. Collins adjourned the meeting at 7:51 pm.

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**SIGNATURE OF CHAIR**

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**SIGNATURE OF BOARD EXECUTIVE SECRETARY &  
POWERSCHOOL LEAD**