

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person on Thursday, June 19, 2025 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent
Kelly Ehalt – Deputy Superintendent
Michele Revoy – Director of Teaching
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Liberty Stafford – Director of Faith &
Wellness
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person
In Person

TRUSTEES IN ATTENDANCE

Harry Loonen - Chair
Derek Collins – Vice Chair
Jim Sanson
Malachy Young
Robert Gratton
Duane Austin
Debra Klein

ATTENDED

In Person
Absent
In Person
In Person
In Person
In Person
In Person

1. OPENING PRAYER

Opening Prayer – Trustee R. Gratton
Next meeting (August) – Trustee D. Austin

2. TREATY ACKNOWLEDGEMENT

Chair H. Loonen

3. ACTION ITEM

Chair H. Loonen commenced the meeting at 4:05 pm.

4. PRESENTATION

There will be no presentation this month.

5. CONSIDERATION OF THE AGENDA

2025-051:

Trustee D. Klein moved to approve the agenda for the June 19, 2025, board meeting as presented. Motion carried.

6. REVIEW OF PREVIOUS MINUTES

2025-052:

Trustee J. Sanson moved to approve the Minutes of the May 22, 2025, Regular Board Meeting as circulated. Motion carried.

2025-053:

Trustee D. Austin moved to approve the Minutes of the May 30, 2025, Special Board Meeting as circulated. Motion carried.

7. BOARD FAITH PLAN

Director of Faith and Wellness, Liberty Stafford, lead the trustees in the faith reflection this month.

8. REVIEW BOARD ANNUAL WORK PLAN

If there are any items, the trustees would like to add they are able to add them.

9. BUSINESS ARISING OUT OF PREVIOUS MINUTES

There is no business arising out of previous minutes.

10. BOARD POLICY REVIEW

2025-054:

Trustee D. Klein moved to approve Policy 17 – Hearings on Teacher Transfers as presented. Motion carried.

11. IN-CAMERA SESSION

2025-055:

Trustee M. Young moved to go in-camera at 6:34 pm. Motion carried.

2025-056:

Trustee D. Austin moved to come out of in-camera at 8:02 pm. Motion carried.

2025-057:

Trustee D. Klein moves to approve a borrowing resolution for \$5000. Motion carried.

12. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT

The Director provided a report for the trustees to review. The Director participated in the K-3 Social Studies sessions which were presented by The North East Office of The Consortium. The Director has had discussions with a psychologist out of Stettler around the possibility of engaging her for behaviour consultations with our schools.

13. DIRECTOR OF FAITH AND WELLNESS

The Director provided a report for the trustees to review. We will be moving into our three year faith formation plan next year. Father Paul Kavanaugh will speak at Mission & Ministry Day. The Director has been working with the Resource Sub Committee on Resource Discernment and Vetting they are working on a selection tool for library resources. The priest engagement meeting will be held on June 24, 2025. The assurance data is ready for the trustees to have a discussion with the priests.

14. SECRETARY-TREASURERS REPORT

The Secretary-Treasurer provided a report for the trustees to review. Alberta Education announced an increase in the Services and Supports grants. The Secretary-Treasurer reviewed the funding update to the 2025-2026 Alberta Education Funding Profile & grants not included in the profile. The Secretary-Treasurer reviewed the statement of Revenue and Expense for May 31, 2025.

15. DEPUTY SUPERINTENDENT'S REPORT

The Deputy Superintendent provided a report for the trustees to review. The Deputy Superintendent attended graduation ceremonies at Blessed Sacrament Outreach, St. Thomas Aquinas School, School of Hope and Christ-King Catholic School Grade 9 Farewell. The schools have done a wonderful job with the ceremonies and celebrating the success of the students. The Deputy Superintendent is wrapping up hiring for the division. The Deputy Superintendent met with MaKami College to discuss Dual Credit and the possibility of engaging with them in the 2026-2027 school year.

16. SUPERINTENDENT'S REPORT

The Superintendent provided a report for the trustees to review. The Superintendent sent out 26 appreciation letters this month. He attended the grade 9 farewell at Christ-King Catholic School. The Superintendent attended a meeting with other Superintendents regarding funding pressures. The Superintendent has held instructional leadership meetings with the schools.

17. COMMITTEES

a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN

Trustee D. Austin provided the trustees with an update from the ASBA General Meeting.

b. ACSTA DIRECTOR – TRUSTEE R. GRATTON

Trustee R. Gratton provided the trustees with an update from the directors meeting. They are looking at the Blueprints conference, the cost, moving to a new location or alternating years holding it.

c. NEGOTIATIONS – TEBA – TRUSTEE D. KLEIN

Trustee D. Klein nothing to report at this time.

d. GRACE COMMITTEE – TRUSTEE D. COLLINS

The Director of Faith and Wellness stated we have 40 students from the division attending the GrACE youth summit from St. Thomas Aquinas School, St. Jerome's School, Blessed Sacrament School and School of Hope.

e. RURAL CAUCUS – TRUSTEE J. SANSON

Trustee D. Austin attended the last meeting and had nothing to report at this time.

18. NEW BUSINESS

a. Procedure 322 – Safe and Caring Learning Environments for Students

2025-058:

Trustee R. Gratton moved to approve Procedure 322 – Safe and Caring Learning Environments for Students as presented. Motion carried.

b. Procedure 305 – Student Code of Conduct and Discipline

2025-059:

Trustee M. Young moved to approve Procedure 305 – Student Conduct and Discipline as presented. Motion carried.

c. Procedure 130 – Four-Year Education Plans and Annual Education Results Report (AERR)

2025-060:

Trustee D. Klein moved to approve Procedure 130 – Four-Year Education Plans and Annual Education Results Report (AERR) as presented. Motion carried.

d. Board Orientation

A Board Orientation will be held on November 10, 2025, by Chris Smeaton for the board of trustees.

e. ACSTA Award for Archbishop Smith

2025-061:

Trustee R. Gratton moved that we co-sponsor Archbishop Smith for the honorary life membership award. Motion carried.

19. DUAL CREDIT AND INDIGENOUS CULTURE AND PROGRAM FACILITATOR REPORTS

A Dual Credit report was not provided for the trustees to review.

An Indigenous Culture and Program Facilitator report was not provided for the trustees to review.

20. INFORMATION ITEMS

a. CORRESPONDENCE

There is no correspondence this month.

b. TRUSTEE ROUND TABLE

The trustees provided an update of events for their area.

17. FUTURE BUSINESS

The date of the next Regular Board Meeting will be Thursday, August 28, 2025, in person, commencing at 4:00 pm.

18. CLOSING PRAYER

Closing Prayer – Trustee R. Gratton

Next Meeting (August) – Trustee D. Austin

19. ADJOURNMENT

Chair H. Loonen adjourned the meeting at 8:07 pm.

SIGNATURE OF CHAIR

**SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD**