

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person on Thursday, May 22, 2025 at  
Central Office, 1018 1 Ave, Wainwright, AB

### ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent  
Kelly Ehalt – Deputy Superintendent  
Michele Revoy – Director of Teaching  
Quality & Staff Development  
Mary Ann Threinen – Secretary-Treasurer  
Liberty Stafford – Director of Faith &  
Wellness  
Jessica Knight – Board Executive Secretary  
& PowerSchool Lead

### ATTENDED

In Person  
In Person  
In Person  
In Person  
In Person  
In Person  
In Person

### TRUSTEES IN ATTENDANCE

Harry Loonen - Chair  
Derek Collins – Vice Chair  
Jim Sanson  
Malachy Young  
Robert Gratton  
Duane Austin  
Debra Klein

### ATTENDED

In Person  
In Person  
In Person  
Absent  
In Person  
In Person  
In Person

### 1. OPENING PRAYER

Opening Prayer – Trustee J. Sanson  
Next meeting (June) – Trustee R. Gratton

### 2. TREATY ACKNOWLEDGEMENT

Chair H. Loonen

### 3. ACTION ITEM

Chair H. Loonen commenced the meeting at 4:03 pm.

### 4. PRESENTATION

There will be no presentation this month.

### 5. CONSIDERATION OF THE AGENDA

#### 2025-043:

*Trustee D. Klein moved to approve the agenda for the May 22, 2025, board meeting as presented. Motion carried.*

### 6. REVIEW OF PREVIOUS MINUTES

#### 2025-044:

*Trustee D. Austin moved to approve the Minutes of the April 27, 2025, Regular Board Meeting as circulated. Motion carried.*

### 7. BOARD FAITH PLAN

Director of Faith and Wellness, Liberty Stafford, lead the trustees in the faith reflection this month.

### 8. REVIEW BOARD ANNUAL WORK PLAN

If there are any items, the trustees would like to add they are able to add them.

### 9. BUSINESS ARISING OUT OF PREVIOUS MINUTES

There is no business arising out of previous minutes.

### 10. BOARD POLICY REVIEW

#### 2025-045:

*Trustee R. Gratton moved to approve Policy 16 – Ward Boundary Review as presented. Motion carried.*

## **11. IN-CAMERA SESSION**

### **2025-046:**

*Trustee J. Sanson moved to go in-camera at 6:31 pm. Motion carried.*

### **2025-047:**

*Trustee D. Klein moved to come out of in-camera at 7:51 pm. Motion carried.*

### **Motion 2025-48:**

*Trustee R. Gratton moved to approve the 2025-2026 Budget as presented. Motion carried.*

## **12. DIRECTOR OF TEACHING QUALITY AND STAFF DEVELOPMENT**

The Director provided a report for the trustees to review. She is preparing for the mandatory implementation of K-3 Social Studies curriculum for next year. A consultant will spend time with our K-3 teachers in June with the intention of reviewing the architecture of the curriculum and share resources with the teachers.

Edmonton Catholic shared resources they had created to help with EAL learners. The Director has completed the initial training for ECCS for the Acadience Reading K-6 which is a literacy screener for K-6. The school administrators would like to take the next year to train staff before utilizing it at the schools.

## **13. DIRECTOR OF FAITH AND WELLNESS**

The Director provided a report for the trustees to review. The Director of Faith and Wellness has sent out resources to the schools for the new Pope. World Catholic Education Day is on May 29, 2025. The Director of Faith and Wellness presented Cain Collins with the Excellence in Catholic Education Award at SPICE. Face to Face has been booked for the 2025-2026 school year.

## **14. SECRETARY-TREASURERS REPORT**

The Secretary-Treasurer provided a report for the trustees to review. The Secretary-Treasurer provided answers to the questions brought forward by Trustees at last months meeting. The trustees reviewed the 2025-2026 Alberta Education Funding Profile for ECCS. The Statement of Revenue and Expense for April 30, 2025 was reviewed and discussed.

## **15. DEPUTY SUPERINTENDENT'S REPORT**

The Deputy Superintendent provided a report for the trustees to review. The New Teacher Orientation sessions have wrapped up for the year. The Deputy Superintendent has had success in staffing positions with individuals met during Career Fairs. The Deputy Superintendent has been working alongside the principals to support teacher and EA supervisions and evaluations. The Deputy Superintendent has connected with Erika Barootes of MaKami College to discuss the possibility of a Dual Credit offering in Political Science.

## **16. SUPERINTENDENT'S REPORT**

The Superintendent provided a report for the trustees to review. The Superintendent has attended the New Teacher Orientation sessions throughout the year. ECCS currently has 100 students enrolled in summer school through School of Hope. The Superintendent has met with Intelica Inc regarding Filehold and Threat Actor. They updated our Filehold and we have not been affected. The Superintendent has finished Principal Evaluations and midterm evaluations. Cora is working with School of Hope to conduct a review of teacher quality of workload.

## **17. COMMITTEES**

### **a. ASBA REPRESENTATIVE – TRUSTEE D. AUSTIN**

Trustee D. Austin will attend the meeting on May 23. The Spring General meeting will take place June 1, 2,3.

**b. ACSTA DIRECTOR – TRUSTEE R. GRATTON**

Trustee R. Gratton will attend the spring meeting next week.

**c. NEGOTIATIONS – TEBA – TRUSTEE D. KLEIN**

Trustee D. Klein nothing to report at this time.

**d. GRACE COMMITTEE – TRUSTEE D. COLLINS**

Vice Chair D. Collins nothing to report at this time.

**e. RURAL CAUCUS – TRUSTEE J. SANSON**

Trustee J. Sanson there will be a meeting on June 1 in Calgary. Trustee D. Austin and the Superintendent will attend.

**18. NEW BUSINESS**

**a. Locally Developed Courses for 2025-2026**

**2025-049:**

*Trustee D. Collins moved to approve the use of the following locally developed courses by East Central Catholic Schools Division.*

Course Name	Version	Course Code	First Approved Year	Approved Start Date	Last Approved Year
Forensic Studies 25	3 Credits (2025-2029)	LDC2256	2025-2026		2028-2029
Forensic Studies 35	3 Credits (2025-2029)	LDC3256	2025-2026		2028-2029
Religions of the World 35	3 Credits (2025-2029)	LDC3450	2025-2026		2028-2029
Religions of the World 35	5 Credits (2025-2029)	LDC3450	2025-2026		2028-2029

*Motion carried.*

**b. Education Plan 2025-2029**

**2025-050:**

*Trustee J. Sanson moved to approve the 2025-2029 Education Plan as presented. Motion carried.*

**c. Terry Fox Foundation**

Received a letter from the Terry Fox Foundation which shows how much the schools in the division have raised.

**19. DUAL CREDIT AND INDIGENOUS CULTURE AND PROGRAM FACILITATOR REPORTS**

A Dual Credit report was provided for the trustees to review.

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

**20. INFORMATION ITEMS**

**a. CORRESPONDENCE**

There is no correspondence this month.

**b. TRUSTEE ROUND TABLE**

The trustees provided an update of events for their area.

**17. FUTURE BUSINESS**

The date of the next Regular Board Meeting will be Thursday, June 19, 2025, in person, commencing at 4:00 pm.

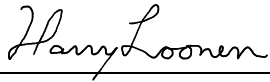
**18. CLOSING PRAYER**

Closing Prayer – Trustee J. Sanson

Next Meeting (June) – Trustee R. Gratton

**19. ADJOURNMENT**

Chair H. Loonen adjourned the meeting at 8:10 pm.



SIGNATURE OF CHAIR



SIGNATURE OF BOARD EXECUTIVE SECRETARY &  
POWERSCHOOL LEAD