



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Tuesday, June 27, 2017
Central Office – Wainwright, AB

Board and Representatives:

Mardy Charlebois	Board Chair	Presiding
Debra Klein	Vice Chair	Present
Rob Nichols	Trustee	Present
Duane Ausitn	Trustee	Present
Greg Ibach	Trustee	Present
Jim Sanson	Trustee	Present

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Assistant Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary	Absent
Sheryl Neypes	Administrative Assistant	Present

Presentations

ATA

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer –Trustee D. Klein Next meeting (August) – Trustee J. Sanson	
II.	<u>Action Item</u> Trustee R. Nichols joined the meeting via Google Hangouts at 3:56 pm Board Chair M. Charlebois commenced the June 27, 2017 meeting at 4:01 pm.	
III.	<u>Presentation</u> Motion 2017-049: <i>Trustee J. Sanson moved to go in camera at 4:15 pm. Motion carried.</i> Trustee R. Nichols left the meeting at 5:05 pm. <u>Alberta Teachers' Association (ATA):</u> <u>ATA Hearing Update</u> Trustee R. Nichols joined the meeting via Google Hangouts at 5:36 pm. Motion 2017-050: <i>Trustee G. Ibach moved to come out of camera at 6: 50 pm. Motion carried.</i>	
IV.	<u>Faith Formation</u> - There was no faith formation for this meeting but Superintendent said that the group will be discussing for the next school year the book entitled "Lead with Humility" written by Jeffrey A. Krames. - Assistant Superintendent gave an overview of the book which speaks of 12 leadership lessons from Pope Francis. The Assistant Superintendent talked about the author being Jewish and like other people, the author said that people are drawn to the Catholic Church because of Pope Francis, whether they are Catholic or not. The Assistant Superintendent said that this book is used by many Catholic school administrators.	

V. Consideration of the Agenda

Motion 2017-051

Trustee J. Sanson moved to approve the agenda for the June 27, 2017 Regular Board meeting as presented. Motion carried.

VI. Review of Previous Minutes

May 23, 2017 Regular Board Meeting Minutes

Motion 2017-052

Trustee D. Klein moved to approve the Minutes of the May 23, 2017 meeting as circulated. Motion carried.

VII. Business Arising Out of Previous Minutes

- Schedule of Fees -Discussed under Secretary-Treasurer's Report

VII. Inclusive Education/Dual Credit/Religion/Technology Reports

- An Inclusive Education report was provided for the Board Members to review.
- A Religion report was provided for the Board Members to review.
- A Dual Credit report was provided for the Board Members to review.
- A report from the Youth Minister was not provided this month for the Board Members to review.

IX. Secretary-Treasurer's Report

- The Secretary-Treasurer gave a concise overview of the different items mentioned on her reports. She pointed out important points regarding the new policy of the government on fees. She said that there are reports regarding fees that are required to be submitted by June 30, 2017. Field and Extra-curricular trips can be submitted until September 15, 2017. The Waiver of Policy has been drafted but has not be presented to the principals.
- She gave an up-date as to SRB and KEV projects, bus tender, preparations for the upcoming school board elections and replacement of a portion of the roof of Theresetta Catholic School. She mentioned that the project manager for the repair of basement is Johnsons Control

The Board accepts the Secretary-Treasurer's report as presented.

Motion 2017-053:

Trustee G. Ibach moved to approve the Preliminary Budget 2017-2018 as presented. Motion carried.

Motion 2017-054:

Trustee D. Klein moved that the Division enter into Election Agreements with towns, counties and municipal districts to conduct the October 2017 Trustees Elections if an election is required. Motion carried

Motion 2017-055:

Trustee G. Ibach moved to appoint the Secretary-Treasurer as Election Returning Officer. Motion carried

Motion 2017-056:

Trustee J. Sanson moved to declare 100% of property tax for support of Separate Schools. Motion carried

Motion 2017-057:

Trustee D. Austin moved to make a first reading of By-law No.2/2017, Being A By-Law of the East Central Alberta Catholic Separate Schools Regional Division No. 16 to Adopt a Modified Voting Procedure in Accordance with Ministerial Order Number 038/2017. Motion carried unanimously.

Motion 2017-058:

Trustee D. Klein moved to make a second reading of By-law No.2/2017, Being A By-Law of the East Central Alberta Catholic Separate Schools Regional Division No. 16 to Adopt a Modified Voting Procedure in Accordance with Ministerial Order Number 038/2017. Motion carried unanimously.

As per Section 69 (2) of School Act, "Not more than 2 readings of a bylaw shall be given at any one meeting unless the trustees present at the meeting unanimously agree to give the by law a third reading."

Motion 2017-059:

Trustee G. Ibach moved that the Board pass By-law No.2/2017, Being A By-Law of the East Central Alberta Catholic Separate Schools Regional Division No. 16 to Adopt a Modified Voting Procedure in Accordance with Ministerial Order Number 038/2017. Motion carried unanimously.

X. Assistant Superintendent's Report

- The Assistant Superintendent highlighted the different events and activities enumerated on his report. He attended the CASS Zone 2/3 meeting and Assurance Model workshop in Edmonton and participated in an online meeting with Stephen Wright from Alberta Education. Mr. Wright emphasized that Locally-Developed courses should be following the rules pertaining to Credit Enrollment Units (CEU).
- The Assistant Superintendent attended the grand opening of the newly renovated St. Jerome's School in Vermilion and the graduation luncheon of Blessed Sacrament Outreach School and will be attending the Farewell celebration at Theresetta Catholic School. He participated in the interview process at Blessed Sacrament School and School of Hope.
- He briefly discussed his meeting regarding the Wellness program as well as his meeting with Johnsons Controls and SNS Technologist.
- The Assistant Superintendent mentioned about the pilot nutrition program of the Alberta government. He said that the government wants to implement the program in one school per division.
- The 3 Year-AERR plan and Division Strategic plan were already completed while the Admin Bootcamp in August and Divisional retreat in February are in the planning stage.

The Board accepts the Assistant Superintendent's report as presented.

XI. Superintendent's Report

- The Superintendent concisely went over his report and highlighted activities and correspondences from the government. He said that there were several correspondences from the government but most of them are announcements.
- He mentioned that there is a concern over the resolution recently passed by the Alberta Teachers' Association (ATA) regarding instruction and religion.
- He said that the directive of the provincial government to school boards regarding reporting of school fees is in line with its goal of reducing the schools fees being paid by parents.
- He mentioned that the Division just recently signed five (5) Memorandum of Understanding (MOU) for Dual Credit program for next school year. Although a higher budget is being allocated by the government for Dual Credit, there is uncertainty on Dual Credit enrolments in relation to the action of the government in lowering the accredited CEU to be paid from 60 to 45.
- The Superintendent said that the Division is taking the path of improving professional development by planning them ahead of time and determining from the teachers and support staff the training or information that they need to learn for them to improve.
- He also said that according to Kathleen Ulrich, the annual Program Unit Funding (PUF) audit had a good result but mentioned that the budget given to the Regional Collaborative Service Delivery (RCSD) was reduced by the government. As a consequence, the Division will shoulder the expenses for some of those services that will be affected.
- School of Hope parent council's first meeting was in Edmonton while the school's graduation was held in Red Deer. Both events turned out very well.
- The Superintendent pointed out that all resignations and retirements as much as possible, should be filed or submitted on or before May 30 in order to draw more applicants for the vacant positions.

The Board accepts the Superintendent's report as presented.

XII. Committees

ASBA Representative - Trustee D. Klein

- ASBA Spring General Meeting was held last June 3, 4 and 5. Budget was discussed on the first day. ASBA came up with an idea of creating a video on doing budget so that the process will be uniform for all members.
- Trustee Klein mentioned about the Long Service Award given by ASBA to a trustee who has served at least two (2) terms. Chairperson Charlebois, Trustee Klein and Trustee Nichols is already on their fourth term while Trustee Ibach is on his third term and Trustee Austin on his first term.
- Trustee Klein talked about the ASBA hiring a Human Resource personnel and its plan of merging or joining with Public School Board Association (PSBA).

ACSTA Director – Trustee G. Ibach

- The ACSTA meeting mostly discussed transportation issues, dual credit and mental health issues. There are many school board that are experiencing deficit in terms of transportation and it was concluded that RSCD is not able to address mental health problems.
- The goal of the group is to get together to make more impact on important issues faced by school board. With the changes in the electoral boundaries, ACSTA is tying their meetings with ASBA
- Trustee Ibach made a brief discussion as to the status of court cases involving education and up-coming meetings of ACSTA.

Negotiations

- Nothing to report at this time.

XIII. New Business

Jr. High Locally Developed Courses

Motion 2017-060:

Trustee J. Sanson moved to approve the following locally developed courses for 2017-2020 school years: Fitness, Religion, Leatherwork, "Theology of the Body for Teen", Cinematography, Leadership, Athletic Pursuits, Robotics, Mentorship, Creative Writing, First Class Start, French/Spanish, Art, Drama, Foods, Quilting, Woods and Choir. Motion carried.

XIV. In Camera Sessions

Motion 2017-061:

Trustee D. Klein moved to go in camera at 8:55 pm. Motion carried.

Motion 2017-062:

Trustee D. Austin moved to come out of camera at 9:53 pm. Motion carried.

Motion 2017-063:

Trustee J. Sanson moved to extend the meeting beyond 10:00 pm. Motion carried.

Motion 2017-064:

Trustee G. Ibach moved that Dwayne Zarichny be designated as Deputy Superintendent for East Central Alberta Catholic School Division effective August 1, 2017. Motion carried.

XV. Information Items

Correspondence

- Board and Central Office Calendar

- MLA Luncheon on June 23, 2017-members of school board are encouraged to talk with their respective MLA in order for the MLAs to have clear picture of the issues regarding education.

Government Announcements

- SLAs-the implementation of SLA is not mandatory for the 2017-2018 school year but dependent on the teacher.
- Budget 2017-additional information for trustees

Trustee Round Table

- Trustee Klein thanked the Central Office staff for work done particularly the implementation of the different projects.
- Trustee Ibach congratulated Dwayne Zarichny for having been designated as Deputy Superintendent. He said that he will be available on August 19 for the Year-End Winding-up activity. He also mentioned about an incident that happened at St. Thomas Aquinas school wherein a child was fetched by an uncle without the knowledge of the school personnel or the father of the child. Trustee Ibach is hoping that this kind of incident could be addressed at the start of the 2017-2018 school year.
- Trustee Austin is also available on August 19 while Chairperson Charlebois thanked the group for another good year.

Board Evaluation (concerns)

- The next board evaluation will be completed at the August 22, 2017 meeting.

XVI. Future Business

Date of the next regular Board Meeting will be held Tuesday August 22, 2017 at Central Office, commencing at 4:00 pm.

XVII. Closing Prayer

Closing Prayer – Trustee D. Klein

Next Meeting (August) – Trustee Sanson

XVIII.

Adjournment

Meeting was adjourned 10:09 pm.

Respectfully submitted:

Sheryl Neypes, Administrative Assistant

Date

Approved:

Mardy Charlebois, Board Chair

Date