



EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16

Regular Meeting - Minutes

Tuesday, January 23, 2018
Central Office – Wainwright, AB

Board and Representatives:

Mardy Charlebois	Board Chair	Presiding
Debra Klein	Vice Chair	Present
Rob Nichols	Trustee	Present
Duane Ausitn	Trustee	Absent
Greg Ibach	Trustee	Present
Jim Sanson	Trustee	Present
Thomas Laurence	Trustee	Present
Malachy Young	Trustee	Present

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Deputy Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary	Present

Presentations

Roger Fetaz – Theresetta Catholic School

<u>Item</u>	<u>Content</u>	<u>Action</u>
I.	<u>Opening Prayer</u> Opening Prayer –Trustee J. Sanson Next meeting (February) – Trustee D. Klein	
II.	<u>Action Item</u> Board Chair M. Charlebois commenced the meeting at 4:03 pm.	
III.	<u>Presentation</u> <u>Roger Fetaz – Theresetta Catholic School</u> Roger Fetaz will present to the board at the March Board Meeting in Stettler.	
IV.	<u>Faith Formation</u> Trustee G. Ibach led the Trustees in this month's faith formation which consists of a book study for Jeffrey A. Krames's book Lead with Humility. The Trustees reviewed and discussed chapter 7.	
V.	<u>Consideration of the Agenda</u> Motion 2018-001: <i>Trustee T. Laurence moved to approve the agenda for the January 23, 2018 Regular Board meeting as amended. Motion carried.</i>	
VI.	<u>Review of Previous Minutes</u> <u>Regular Board Meeting Minutes</u> Motion 2018-002: <i>Trustee R. Nichols moved to approve the Minutes of the December 19, 2017 Meeting as circulated. Motion carried.</i>	
VII.	<u>Business Arising Out of Previous Minutes</u> <u>Accountability Pillar Results</u> This will be discussed during the in-camera session.	

VII. Inclusive Education/Dual Credit/Religion/Technology Reports

- An Inclusive Education report was provided for the Board Members to review.
- A Religion report was provided for the Board Members to review.
- A Dual Credit report was provided for the Board Members to review.
 - Chair M. Charlebois asked about the Foods program mentioned in the Dual Credit report. The Superintendent mentioned that we will participate in the program if it is approved. Another school board is applying for approval for the program and we would have to send our students to St. Paul for the practical side of the program. There is a \$50,000 grant for the program.

IX. Secretary-Treasurer's Report

- The Secretary-Treasurer reviewed and discussed the Statement of Operations with the trustees. The Secretary-Treasurer adjusted the report by adding the IMR funding. It looks like we have a deficit of \$34,000. Alberta Education funded us the \$141,000 for the Nutrition grant. Alberta Education has not adjusted the districts funding to match the September 30 enrollments for 2017-2018, therefore we will receive additional funding from Alberta Education.

Trustee M. Young joined the meeting at 4:09 pm.

- The adoption rates are not where they should be at for the schools. The 2018-2019 year has been set up in KEV as registration for Little Steps have started coming in for Wainwright.
- The Secretary-Treasurer needs to review the documents that have been put together for the Enrollment Verification Audit.
- The board received an email from Dr. Richard Starke asking for infrastructure priorities for his constituency. These are projects that are deemed critical priorities. A request was submitted to Wes Taylor for a new school for Provost as it doesn't fall under Dr. Richard Starke's constituency.
- The Secretary-Treasurer informed the board that the Capital Plan is due to the government by March 31, 2018.
- The Deputy Superintendent informed the Secretary-Treasurer that the nutrition grant can be submitted anytime this month. Christ-King School is piloting a breakfast program.

The Board accepts the Secretary-Treasurer's report as presented.

X. Deputy Superintendent's Report

- The Deputy Superintendent has found another supplier in Coaldale for the CTS Trailer. The new quote is around \$890,000. The price will go up with the plugs that may be needed for the unit. Once everything is completed, the trailer will cost around \$1,000,000. The Deputy Superintendent mentioned that we should be able to provide access to the PA system and the bells to the CTS Trailer as well as the fire alarms. The Deputy Superintendent will have another conversation with Grasslands School Division about their CTS Trailer.
- The Deputy Superintendent will be meeting with Maureen Melnyk from Alberta Education to discuss the Three Year Education plan and what the district has done for FNMI. The Deputy Superintendent is working with the Religious Education team for the event in the spring; they are looking at some different presenters.
- There is a webinar on January 29, 2018 for the new employment standards that the Deputy Superintendent will be attending.
- February 2, 2018 is the jurisdictional Professional Development day. The speakers are booked and everyone is registered.
- The Deputy Superintendent mentioned Celeste Burdinsky from Alberta School Council Association come out and presented to the principals at the last Administrator's Meeting. She provided the principals information about what school councils are for and she reviewed the regulations. The Superintendent mentioned that the presentation was good and the presenter stated that it is a requirement to have a School Council and we have some schools that do not have one.
- Trustee R. Nichols asked why some of the schools didn't have a school council. The Superintendent mentioned that only Blessed Sacrament Outreach doesn't have a school council right now.

Trustee G. Ibach joined the meeting at 4:27 pm.

- The Deputy Superintendent stated that he is also planning the next wellness event. They are looking at a speaker from the University of Alberta that presented at the provincial session that was held a few months ago. The Deputy Superintendent stated that the government is looking at increasing the nutrition grant. The nutrition program at Christ-King school is working very well. The school is looking at replacing the industrial dish washer they purchased as the one they currently have isn't heating the water very well.

The Board accepts the Deputy Superintendent's report as presented.

XI. Superintendent's Report

- The Superintendent mention that there was a question about the confirmation retreat for this year. Confirmation will be held in Wainwright on June 3, 2018 and the Archbishop will be attending. The Confirmation Retreat will be held at Mistahiya Retreat Centre, Peter VanKamp and Face to Face Ministries will be attending the Confirmation Retreat.
- The Superintendent shared with the trustees an article from the Edmonton Journal about the new curriculum. The article is very informative about the curriculum development, where it came from and the history of the current practice.
- Michelle Folk has started registration for Little Steps and Kindergarten for Blessed Sacrament School. Trustee J. Sanson asked what is the difference in enrollments between the public schools and our school in Wainwright.
- The Superintendent commented on how the Acting Principal and Acting Vice-Principal are doing a great job with running School of Hope.
- The Superintendent mentioned that Sherri Garnier is applying for funding for a new Dual Credit course. There are \$50,000 grants available for new Dual Credit courses. The question about block funding for High School Redesign is having a negative effect on Dual Credit. If we can get the culinary arts program going and the new Dual Credit course from Sherri then it will help bring up the enrollments. Trustee G. Ibach asked if the Dual Credit program is transferrable to other colleges. The Deputy Superintendent mentioned that they are not always transferrable but the post secondary institutions are looking at getting rid of that.
- Gene Williams invited Superintendents to a meeting on February 8 to discuss TEBA. Superintendents are not represented on the table through their representation from CASS.
- The Superintendent is currently working on an Out of Scope agreement for the staff in Central Office.
- The Superintendent mentioned that a day of professional development has been arranged for the Central Office staff for January 29, 2018. Half of the day will be spent on Google and the other half will be spent on Adobe PDF.
- There has been a review of some of the districts procedures. The procedures were shared with the principals at the January Administrator's meeting they are given one month to review them and provide feedback.
- The Superintendent stated that Bill 24 has passed. Alberta Education has developed a template they want schools jurisdictions to use. The Superintendent would like to wait until other school boards get legal help with the policy as well as CASS and ACSTA.
- The Superintendent mentioned that the Deputy Superintendent will lead the board and the administrators through the divisions strategic plan and implementation for half a day at the retreat.
- The Superintendent reminded the board that the Rural Symposium is in March. Trustee D. Klein mentioned inviting a member from one of the school councils to attend. Trustee D. Klein will be attending the event. Trustee R. Nichols may be able to attend the event.

The Board accepts the Superintendent's report as presented.

XII. In-Camera Session

Motion 2018-003:

Trustee G. Ibach moved to go in camera at 5:09 pm. Motion carried.

Motion 2018-004:

Trustee J. Sanson moved to come out of camera at 5:58 pm. Motion carried.

Motion 2018-005:

Trustee R. Nichols moved to go in camera at 6:41 pm. Motion carried.

Motion 2018-006:

Trustee D. Klein moved to come out of camera at 8:09 pm. Motion carried.

XIII. Committees

ASBA Representative - Trustee D. Klein

- Trustee D. Klein attended the ASBA meeting on Friday, January 19, 2018. There was a professional development session for preparing Alberta School for Cannabis legislation. They are following the smoking policies for school divisions. They discussed the new smoking devices and shared some statistics about smoking. They also had professional development on how school boards can save money. Trustee D. Klein stated that on March 15 the MLA's are going to get together with the Trustees. Education week is May 1-5, 2018. There is a legal newsletter on their website that comes out quarterly.

ACSTA Director – Trustee G. Ibach

- Nothing to report at this time there will be a meeting on February 2, 2018.

Negotiations

- The next meeting will be on March 12, 2018.

XIV. New Business

St. Jerome's 2020 Europe Trip Request

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Motion 2018-007:

Trustee J. Sanson moved to approve the St. Jerome's School Europe field trip request for March 26, 2020 to April 6, 2020, provided that all field trip procedure requirements for out of country field trips have been met. Motion carried.

Bill 24 Statutory Requirements

- This was discussed under the Superintendent's report.

Meeting with Clearview Board

- The Board Chair has received a request to meet with the Clearview School Board as their board has new members. We will have a board meeting in Stettler in March so the boards could meet then.

Confirmation Retreat

- This was discussed under the Superintendents report.

Rural Symposium

- This was discussed under the Superintendents report.

XV. Information Items

Correspondence

- There was no correspondence this month.

Trustee Round Table

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XVI. Future Business

Date of the next regular Board Meeting will be held Tuesday, February 27, 2018 at Central Office, commencing at 4:00 pm.

XVII. Closing Prayer

Closing Prayer – Trustee J. Sanson

Next Meeting (February) – Trustee D. Klein

XVIII.

Adjournment

Meeting was adjourned at 8:34 pm.

Respectfully submitted:

Jessica Channon, Board Executive Secretary

Date

Approved:

Mardy Charlebois, Board Chair

Date