

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Held in Person on Thursday, February 26, 2026 at
Central Office, 1018 1 Ave, Wainwright, AB

ADMINISTRATION IN ATTENDANCE

Jim Taplin - Superintendent
Kelly Ehalt – Deputy Superintendent
Michele Revoy – Director of Teaching
Quality & Staff Development
Mary Ann Threinen – Secretary-Treasurer
Liberty Stafford – Assistant Superintendent
of Faith and Educational Services
Jessica Knight – Board Executive Secretary
& PowerSchool Lead

ATTENDED

In Person
In Person
In Person
In Person
In Person
In Person
In Person

TRUSTEES IN ATTENDANCE

Derek Collins - Chair
Marlyn Charlebois – Vice Chair
Carolyn Fetaz
Angelique Peeters
Ryan Bolin
Rebecca Scherger
Noel Wirachowsky
Alan Rogan

ATTENDED

In Person
In Person
In Person
Absent
In Person
In Person
Absent
In Person

1. OPENING PRAYER

Opening Prayer – Trustee D. Collins
Next meeting (March) – Trustee M. Charlebois

2. TREATY ACKNOWLEDGEMENT

Chair D. Collins

3. CALL TO ORDER

Chair D. Collins commenced the meeting at 4:02 pm.

4. ADOPTION OF THE AGENDA

2026-008:

Trustee M. Charlebois moved to approve the agenda for the February 26, 2026, board meeting as presented. Motion carried.

5. APPROVAL OF MINUTES

2026-009:

Trustee R. Scherger moved to approve the Minutes of the January 22, 2026, Regular Board Meeting as circulated. Motion carried.

6. BOARD FAITH FORMATION

Assistant Superintendent of Faith and Educational Services, Liberty Stafford, lead the trustees in the faith reflection this month.

7. REVIEW BOARD ANNUAL WORK PLAN

If there are any items, the trustees would like to add they are able to add them.

8. BOARD BUSINESS ARISING FROM MINUTES

There was no business arising from the previous minutes.

9. ACTION ITEMS

2026-2027 School Calendar for South Schools

2026-010:

Trustee R. Bolin moved to approve the 2026–2027 Calendar for the South Schools (THS and CKS) as presented, and that the Superintendent of Schools be granted discretion and authority to make necessary, minor, non-instructional adjustments to the Division’s calendar to ensure immediate and continuous alignment with the approved Clearview Public School Division transportation schedule. Motion carried.

9.2 Blueprints

Trustees that would like to attend are to inform the Board Executive Secretary. Blueprints will take place from Tuesday, May 5 to Friday May 8 at the Pomeroy Kananaskis Mountain Lodge. The guest speaker is Roy Petitfils.

9.3 Board Strategic Plan 2025-2029

A draft Strategic Plan was shared with the trustees to review. The Strategic Plan should align with the division’s Education Plan. The board will review the strategic plan and bring it back to the March meeting to finalize it.

9.4 CCSTA Conference

Trustees that would like to attend the CCSTA Conference are to inform the Board Executive Secretary. The conference will take place from Thursday, June 4 to Saturday, June 6 in Winnipeg, Manitoba.

9.5 School Facilities Review

Trustees are undertaking School Facilities Reviews to assess whether existing school infrastructure continues to effectively support student learning, safety, operational efficiency, and long-term sustainability, in alignment with the division’s education plans and provincial expectations.

9.6 Blessed Sacrament School – International field trip to Greece

The Superintendent provided the Board of Trustees with final approval information regarding the Blessed Sacrament School international field trip to Greece (with travel component including Italy), scheduled for April 3-14, 2026, in accordance with Administrative Procedure 314. Motion 2024-094 approved the field trip in principle. The Superintendent has provided final approval for the trip to go ahead.

9.7 Review of School Safety Policies and Emergency Preparedness

The Minister of Education and Childcare has directed all school authorities to review their student and school safety policies and procedures in response to the tragic losses in Tumbler Ridge. School authorities are required to submit administrative policies and procedures related to student and school safety by March 13, 2026, and undertake a review of safety measures by May 1, 2026.

9.8 Classroom Complexity Team for St. Jerome’s School

The Superintendent provided an overview of the new Class Size and Complexity Grant, including allocation details, implementation requirements, reporting obligations, and next steps for the Division.

9.9 School Fees for 2026-2027

2026-011:

Trustee A. Rogan moved to approve the 2026-2027 school fees schedule as presented. Motion defeated.

9.10 St. Thomas Aquinas School – International field trip to Germany – Postpone to 2028

2026-012:

Trustee M. Charlebois moved to rescind motion 2024-110. Motion carried.

2026-013:

Trustee R. Scherger moved to approve in principle the St. Thomas Aquinas School's Germany International field trip request for April 14 to April 22, 2028, provided that all field trip procedure requirements for out of country field trips have been met. Motion carried.

10. TRUSTEE INFORMATION ITEMS AND COMMITTEE REPORTS

10.1 ASBA Representative

Chair D. Collins provided a report for the trustees from the March 13, 2026 meeting.

10.2 ACSTA Representative

The Director's report was provided for In-Camera.

10.3 Negotiations

Nothing to report at this time.

10.4 GrACE Committee

The GrACE newsletter and Executive Director's report was provided for the trustees to review. The annual general meeting will be held on April 9, 2026.

10.5 Rural Caucus

The next meeting will be on March 1-3, 2026.

10.6 Transportation

There is nothing to report at this time.

11. POLICY REVIEW

Trustees are to review Policy 1 – Foundation Statements and provide feedback by March 13, 2026. The Policy will be added to the March Agenda.

12. ADMINISTRATION REPORTS

12.1 Indigenous Culture and Program Facilitator

An Indigenous Culture and Program Facilitator report was provided for the trustees to review.

12.2 Dual Credit

A Dual Credit report was provided for the trustees to review.

12.3 Director of Teaching Quality and Staff Development

The Director of Teaching Quality and Staff Development provided a report for the trustees to review.

12.4 Assistant Superintendent of Faith and Educational Services

The Assistant Superintendent provided a report for the trustees to review.

12.5 Deputy Superintendent

The Deputy Superintendent provided a report for the trustees to review.

12.6 Secretary-Treasurer

The Secretary-Treasurer provided a report for the trustees to review.

12.7 Superintendent

The Superintendent provided a report for the trustees to review.

13. IN-CAMERA MEETING

2026-014:

Trustee R. Bolin moved to go in-camera at 7:36 pm. Motion carried.

2026-015:

Trustee M. Charlebois moved to come out of in-camera at 8:51 pm. Motion carried.

14. MOTIONS COMING OUT OF IN-CAMERA

There were no motions coming out of in-camera.

15. TRUSTEE ROUND TABLE

Chair D. Collins asked each trustee to share a challenge and a celebration.

16. CLOSING PRAYER AND ADJOURNMENT

Closing Prayer – Trustee D. Collins

Next Meeting (March) – Trustee M. Charlebois

Chair D. Collins adjourned the meeting at 8:57 pm.

SIGNATURE OF CHAIR

**SIGNATURE OF BOARD EXECUTIVE SECRETARY &
POWERSCHOOL LEAD**