EAST CENTRAL ALBERTA CATHOLIC SCHOOLS REGIONAL DIVISION # 16
Regular Meeting - Minutes
Thursday, April 11, 2019
Central Office – Wainwright, AB

Board and Representatives:

Debra Klein	Board Chair	Presiding
Greg Ibach	Vice Chair	Present
Rob Nichols	Trustee	Present
Duane Ausitn	Trustee	Present
Jim Sanson	Trustee	Present
Alan Rogan	Trustee	Absent
Malachy Young	Trustee	Present
Harry Loonen	Trustee	Present

Administrators

Charlie McCormack	Superintendent	Present
Dwayne Zarichny	Deputy Superintendent	Present
Mary Ann Threinen	Secretary-Treasurer	Present
Jessica Channon	Board Executive Secretary & PowerSchool Lead	Present

Presentations
Theresetta Catholic School – Roger Fetaz and the Grade 9 Class

Item	Content	Action
I.	**Opening Prayer** Opening Prayer –Trustee R. Nichols Next meeting (May) – Trustee J. Sanson	
II.	**Action Item** Board Chair D. Klein commenced the meeting at 4:03 pm.	
III.	**Presentation** **Theresetta Catholic School – Roger Fetaz** The grade 9 class from Theresetta School presented to the board of trustees. The students like to think of their school as the The Really Cool Super School (Theresetta Roman Catholic Separate School). They believe in Flexibility in Learning at the school. The staff have a good connection with the students; they engage with the students, participate in activities and maintain safety and comfort. There is a community feel within Theresetta. Bullying is a non-factor at Theresetta School. The students have a lot of fun at the school with activities such as Spirit Days, Pumpkin carving competition and the Christmas Concert. They have cross-country, Seder meal, basketball, volleyball and many CTS options. The students have started a composting project at the school that they will share the soil with the community. The students would like to see Theresetta expanded to a K-12 school they would like to stay in Theresetta for their school career. The trustees wanted to thank the students for their presentation. The students thanked the trustees for what they do for the school division and the school in Theresetta as their decisions are positively impacting the students.	
IV.	**Faith Formation** The trustees reviewed and discussed Chapters 9 & 10 from Redeeming Administration by Ann. M. Garrido.	

V. **Consideration of the Agenda**

Motion 2019-027:
Vice Chair G. Ibach moved to approve the agenda for April 11, 2019 the Regular Board meeting as presented. Motion carried.

VI. **Review of Previous Minutes**

Regular Board Meeting Minutes

Motion 2019-028:
Trustee H. Loonen moved to approve the Minutes of the March 28, 2019 Regular Meeting as circulated. Motion carried.

VII. **Business Arising Out of Previous Minutes**
Policy Review
Trustee G. Ibach asked about Policy 12 - Delegation of Authority item 6, is it required anymore as we don't allow alcohol on division premises anymore. Item 6 will be removed from Policy 12.

Motion 2019-029:
Trustee R. Nichols moved to approve Policy 9 – Board Committees, Policy 10 – Conflict of Interest, Policy 11 – Role of the Superintendent, and to accept the amendments to Policy 12 – Board Delegation of Authority. Motion carried.

VII. **Inclusive Education/Dual Credit/Religion/Technology Reports**
- An Inclusive Education report was provided for the Board Members to review.
- A Religion report was provided for the Board Members to review.
- A Dual Credit report was provided for the Board Members to review.

IX. **Secretary-Treasurer's Report**
The Secretary-Treasurer provided an updated Statement of Operations for the trustees to review. She is projecting a deficit for this year. One of the factors contributing to the deficit are the health related portions of maternity leave that are getting longer which costs the boards more. In addition, schools have to hire additional staff to cover sick (pay twice) and additional support staff have been hired.

Trustee M. Young wanted to know why there is a variance in funding from Alberta Education on the August 31, 2019 budget. The Secretary-Treasurer stated that we were overpaid for the PUF budget and the Nutrition Grant still has funds available.

The Secretary-Treasurer shared an Adjusted Accumulated Surplus Report with the trustees. The district has a $6,753,083 million surplus with the proposed projects list for the surplus funds the surplus will be $3,168.343 by the time the projects are completed.

The Superintendent wants the principals to be able to identify in their budgets how they are going to spend their money and cover a deficit if they will have one. The board will have other items coming up that they will need to make decisions on that will affect the surplus of the district.

The district was approved for a Joint Work Site Health and Safety Committee. The committee held their first meeting on April 9, 2019.

The Board accepts the Secretary-Treasurer's report as presented.

X. **Deputy Superintendent's Report**
The Administrator's Meeting was held on April 10. There was a discussion on teacher contracts and teacher evaluations. The Deputy Superintendent reviewed a SMART board purchasing option with the Principals. The information about the Provincial Youth Summit was shared with the Principals to take back to their schools. Pat Calyniuk from VIBE presented to the Principals and let them know about the Mental Health Programs they offer.

The Deputy Superintendent is planning on attending the Seder Meal at Theresetta School. The Archbishop meeting was on April 24. The Deputy Superintendent will be interviewing for the Secretary-Receptionist position for the office on April 12. There will be a wrap up planning session for the Wellness Champs on May 21.

Several district staff attended the conference on Digital Threat Assessment. The day was designed around threats made on Social Media against the school it taught them how to take apart the post to see if it is an actual threat. The Deputy Superintendent is looking into getting the presenter from the conference to come and present to the principals and staff at schools.

The Board accepts the Deputy Superintendent's report as presented.

XI. **Superintendent's Report**

The Superintendent informed everyone that World Catholic Education Day will be held on May 30.

We are fortunate to have been approved for a district Occupational Health & Safety committee.

Glenn Nowosad has been contracted to review our technology system and will be working with SNS. The board will need to decide how they want to proceed whether we go to the cloud or purchase new equipment.

Blessed Sacrament School is having their Kindergarten Information night tonight and they currently have 58 students registered.

Motion 2019-030:
Vice Chair G. Ibach moved to make a formal request to Alberta Infrastructure to increase the size of the St. Thomas Aquinas School gym for the new school from 434 m2 to 600m2 at the agreed upon cost of $500,000 raised by the board and the fundraising committee. Motion carried.

The Board accepts the Superintendent's report as presented.

XII. **Committees**

ASBA Representative - Trustee D. Klein
The next meeting is at the end of April.

ACSTA Director – Trustee G. Ibach
There is nothing to report at this time.

Negotiations
There is nothing to report at this time.

GrACE Committee
Trustee H. Loonen will attend the May 13 School Council at Christ-King School to discuss the GrACE Committee.

XIII. **New Business**

There is no new business this month.

XIV. **In Camera Sessions**

Motion 2019-031:
Trustee R. Nichols moved to go in camera at 6:42 pm. Motion carried.

Motion 2019-032:
Trustee R. Nichols moved to come out of camera at 7:12 pm. Motion carried.

Regarding the request of the Provost Fundraising Committee to match the funds raised on a two-to-one ration with no cap the following motion was made.

Regarding the request by the Fundraising Committee to use the additional funds for items at the school the following motion was made.

Motion 2019-033:
Trustee M. Young moved that the East Central Alberta School Board stay with the terms of their original motion of matching funds up to $250,000 to enlarge the new gym up to 600m². The board will let the fundraising committee use the additional funds raised at their discretion provided that it does not alter the approved floorplan of the school and it has the prior approval of the school board administration. Motion carried.

XV. **Information Items**

Correspondence

The letter from the Catholic Bishops of Alberta and Northwest Territories has been shared with the trustees.

Trustee Round Table

Trustee M. Young asked about the Diploma Exam results report. The Deputy Superintendent will provide it for the next board meeting.

XVI. **Future Business**

Date of the next regular Board Meeting will be held Thursday, May 23, 2019 at Central Office, commencing at 4:00 pm.

XVII. **Closing Prayer**

Closing Prayer – Trustee R. Nichols
Next Meeting (May) – Trustee J. Sanson

XVIII. **Adjournment**

Meeting was adjourned at 8:34 pm.

Respectfully submitted:

______________________________ ______________________________

Jessica Channon, Board Executive Secretary & PowerSchool Lead — Date

Approved:

______________________________ ______________________________

Debra Klein, Board Chair — Date