

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2021**

[Education Act, Sections 139(2)(b) and 244]

4330 The East Central Alberta Catholic Separate School Division

Legal Name of School Jurisdiction

1018 1st Avenue Wainwright AB T9W 1G9; 780-842-3992; maryann.threinen@ecacs16.ab.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Debra Klein

Name

Signature

SUPERINTENDENT

Mr. Charlie McCormack

Name

Signature

SECRETARY TREASURER or TREASURER

Ms. Mary Ann Threinen

Name

Signature

Certified as an accurate summary of the year's budget as approved by the Board

of Trustees at its meeting held on May 21 2020 **.**
Date

c.c. Alberta Education
c/o Jianan Wang, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
Phone: (780) 427-3855
E-MAIL: EDC.FRA@gov.ab.ca

	A	B	C	D	E	F	G	H	I	
1	School Jurisdiction Code:								4330	
3	TABLE OF CONTENTS									
5									Page	
6	BUDGETED STATEMENT OF OPERATIONS & ALLOCATION OF EXPENSES (BY OBJECT)								3	
7	BUDGETED SCHEDULE OF PROGRAM OPERATIONS								4	
8	BUDGETED SCHEDULE OF FEE REVENUE								5	
9	PROJECTED STATEMENT OF CHANGES IN ACCUMULATED OPERATING SURPLUS								6	
10	SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES								7	
11	BUDGETED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS								8	
12	PROJECTED STUDENT STATISTICS								9	
13	PROJECTED STAFFING STATISTICS								10	
15	Color coded cells:									
16		blue cells: require the input of data/descriptors wherever applicable.					grey cells: data not applicable - protected			
17		green cells: populated based on information previously submitted					white cells: within text boxes REQUIRE the input of points and data.			
18						yellow cells: to be completed when yellow only.				
19										
20	HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2020/2021 BUDGET REPORT									
21	The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into									
22	consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year									
23	Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will									
24	support the jurisdiction's plans.									
25	<u>Budget Highlights, Plans & Assumptions:</u>									
26										
27	1. Assumptions:									
28	a) Assume an enrolment increase of 40 (increasing the Weighted Moving Average (WMA) enrolment by 20.)									
29	b) If enrolment is less than the 3-year WMA, the division's 2021-2022 funding will be reduced to reflect the overpayment in 2020-2021.									
30	c) Assume a return to normal operations by September 1, 2020 and that Post-COVID-19 prevention protocols have a minimum financial impact on instructional and									
31	operational costs. If the financial impact of COVID-19 protocols or impact of a second wave cost more than the \$200,000 budgeted, additional funding will be required.									
32	d) Assume insurance premiums will less than 20% and that a portion of the IMR grant can be available for building and equipment insurance premiums.									
33	2. Budget Highlights:									
34	a) Planned budgeted operating deficit of \$ 500,000 which will be offset utilizing operating reserves. Alberta Education approval for use of reserves is pending. The deficit									
35	budget includes \$200,000 for COVID-19 protocol requirements and \$ 300,000 for an instructional adjustment period. The adjustment period provides time to evaluate the									
36	impact of 2020-2021 budget changes on instruction and to identify additional changes for 2021-2020.									
37	b) Assume an enrolment increase of 40 (increasing the Weighted Moving Average (WMA) enrolment by 20.)									
38	c) Assume a return to normal operations by September 1, 2020 and that Post-COVID-19 prevention protocols have a minimum financial impact on instructional									
39	and operational costs. If the financial impact of COVID-19 protocols or impact of a second wave cost more than the \$200,000 budgeted, additional funding will									
40	be required.									
41	d) Assume insurance premiums will less than 20% and that a portion of the IMR grant can be available for building and equipment insurance premiums.									
42	2. Budget Highlights:									
43	a) Planned budgeted operating deficit of \$ 500,000 which will be offset utilizing operating reserves. Alberta Education approval for use of reserves is pending.									
44	The deficit budget includes \$200,000 for COVID-19 protocol requirements and \$ 300,000 for an instructional adjustment period. The adjustment period provides									
45	time to evaluate the impact of 2020-2021 budget changes on instruction and to identify additional changes for 2021-2020.									
46										
47	<u>Significant Business and Financial Risks:</u>									
48	1. Significant operational and budget challenges if schools are open while COVID-19 prevention protocols include physical distancing between individuals and limiting group-									
49	size. There are a limited number of school buses, limited number of qualified bus drivers, and limited transportation budget available to meeting physical distancing protocols									
50	when busing students. Schools may not have sufficient space to meet the group size limitations. Current practices must change to meet the distancing requirements in									
51	school entrances, hallways and in playgrounds.									
52	2. Potential budget challenges if COVID-19 protocol maintains requirement for individuals to self-isolate for at least 10 days if they have any cold or flu symptoms. What is									
53	the financial impact if a child, volunteer or employee tests positive for COVID-19?									
54	3. Unknown impact of COVID-19 on students, staff and families' mental health. Will more parents choose to Home School their children?									
55	4. High unemployment may reduce enrolment as families move to communities with perceived better employment opportunities or where they have more family supports.									
56	5. Staffing reductions at Alberta Health Services Speech & Language, Occupational Therapy and Physio Therapy may reduce availability of services and may increase costs of									
57	providing these services to students who already experience significant learning challenges.									
58	6. Collective Agreement settlements continue to impact budgets without offsetting increases in base instruction grant rates.									
59	7. Insurance premiums continue to increase.									
60	8. Unexpected equipment and building failures that exceed amount in deferred Infrastructure Maintenance and Renewal grants. The life expectancy of a roof is 25 years.									
61	9. Except for the addition of 4 classrooms to Blessed Sacrament School, projects are projections not yet approved.									
62										
63										
64										
65										
66										
67										

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual Audited 2018/2019
REVENUES			
Government of Alberta	\$ 22,069,641	\$21,757,161	\$22,033,683
Federal Government and First Nations	\$ -	\$0	\$0
Out of province authorities	\$ -	\$0	\$0
Alberta Municipalities-special tax levies	\$ -	\$0	\$0
Property taxes	\$ 1,423,316	\$1,423,316	\$1,463,415
Fees	\$ 169,860	\$188,410	\$200,874
Other sales and services	\$ 222,314	\$213,652	\$245,838
Investment income	\$ 73,264	\$85,000	\$183,971
Gifts and donations	\$ 35,000	\$47,562	\$39,681
Rental of facilities	\$ 8,935	\$10,000	\$9,215
Fundraising	\$ 198,212	\$186,000	\$180,145
Gains on disposal of capital assets	\$ -	\$0	\$0
Other revenue	\$ -	\$0	\$33,518
TOTAL REVENUES	\$24,200,542	\$23,911,101	\$24,390,340
EXPENSES			
Instruction - Pre K	\$ 137,894	\$ -	\$ -
Instruction - K to Grade 12	\$ 19,169,235	\$19,715,862	\$19,451,203
Operations & maintenance	\$ 3,713,019	\$3,599,675	\$3,679,256
Transportation	\$ 442,532	\$473,708	\$447,057
System Administration	\$ 1,237,862	\$1,303,737	\$1,304,701
External Services	\$ -	\$85,406	\$125,088
TOTAL EXPENSES	\$24,700,542	\$25,178,388	\$25,007,305
ANNUAL SURPLUS (DEFICIT)	(\$500,000)	(\$1,267,287)	(\$616,965)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual Audited 2018/2019
EXPENSES			
Certificated salaries	\$ 10,762,245	\$11,136,343	\$11,251,138
Certificated benefits	\$ 2,378,995	\$2,472,631	\$2,419,973
Non-certificated salaries and wages	\$ 3,188,092	\$3,540,985	\$3,353,565
Non-certificated benefits	\$ 963,523	\$968,383	\$879,881
Services, contracts, and supplies	\$ 5,431,487	\$5,078,706	\$5,213,967
Capital and debt services			
Amortization of capital assets			
Supported	\$ 1,487,853	\$1,485,913	\$1,466,148
Unsupported	\$ 484,147	\$495,227	\$417,344
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ 4,200	\$200	\$5,289
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$0
TOTAL EXPENSES	\$24,700,542	\$25,178,388	\$25,007,305

**BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31**

REVENUES	Approved Budget 2020/2021								Actual Audited 2018/19
	Instruction			Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
	Pre K - PUF	Pre - K non PUF	K - Grade 12						
(1) Alberta Education	\$ 62,040	\$ -	\$ 16,964,765	\$ 2,235,093	\$ 151,344	\$ 1,237,862	\$ -	\$ 20,651,104	\$ 20,510,523
(2) Alberta Infrastructure	\$ -	\$ -	\$ -	\$ 1,383,616	\$ -	\$ -	\$ -	\$ 1,383,616	\$ 1,368,519
(3) Other - Government of Alberta	\$ -	\$ -	\$ -	\$ 26,585	\$ -	\$ -	\$ -	\$ 26,585	\$ 70,153
(4) Federal Government and First Nations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(5) Other Alberta school authorities	\$ -	\$ -	\$ 8,336	\$ -	\$ -	\$ -	\$ -	\$ 8,336	\$ 84,488
(6) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8) Property taxes	\$ -	\$ -	\$ 1,423,316	\$ -	\$ -	\$ -	\$ -	\$ 1,423,316	\$ 1,463,415
(9) Fees	\$ -	\$ -	\$ 135,160	\$ -	\$ 34,700	\$ -	\$ -	\$ 169,860	\$ 200,874
(10) Other sales and services	\$ -	\$ 75,854	\$ 146,460	\$ -	\$ -	\$ -	\$ -	\$ 222,314	\$ 245,838
(11) Investment income	\$ -	\$ -	\$ 73,264	\$ -	\$ -	\$ -	\$ -	\$ 73,264	\$ 183,971
(12) Gifts and donations	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 39,681
(13) Rental of facilities	\$ -	\$ -	\$ -	\$ 8,935	\$ -	\$ -	\$ -	\$ 8,935	\$ 9,215
(14) Fundraising	\$ -	\$ -	\$ 198,212	\$ -	\$ -	\$ -	\$ -	\$ 198,212	\$ 180,145
(15) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(16) Other revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,518
(17) TOTAL REVENUES	\$ 62,040	\$ 75,854	\$ 18,984,513	\$ 3,654,229	\$ 186,044	\$ 1,237,862	\$ -	\$ 24,200,542	\$ 24,390,340
EXPENSES									
(18) Certificated salaries		\$ -	\$ 10,408,458			\$ 353,787	\$ -	\$ 10,762,245	\$ 11,251,138
(19) Certificated benefits		\$ -	\$ 2,336,065			\$ 42,930	\$ -	\$ 2,378,995	\$ 2,419,973
(20) Non-certificated salaries and wages	\$ 39,071	\$ 54,511	\$ 2,373,951	\$ 221,669	\$ 195,817	\$ 303,073	\$ -	\$ 3,188,092	\$ 3,353,565
(21) Non-certificated benefits	\$ 9,908	\$ 19,642	\$ 751,542	\$ 71,718	\$ 18,135	\$ 92,578	\$ -	\$ 963,523	\$ 879,881
(22) SUB - TOTAL	\$ 48,979	\$ 74,153	\$ 15,870,016	\$ 293,387	\$ 213,952	\$ 792,368	\$ -	\$ 17,292,855	\$ 17,904,557
(23) Services, contracts and supplies	\$ 13,061	\$ 1,701	\$ 3,123,822	\$ 1,744,859	\$ 170,954	\$ 377,090	\$ -	\$ 5,431,487	\$ 5,213,967
(24) Amortization of supported tangible capital assets	\$ -	\$ -	\$ -	\$ 1,487,853	\$ -	\$ -	\$ -	\$ 1,487,853	\$ 1,466,148
(25) Amortization of unsupported tangible capital assets	\$ -	\$ -	\$ 171,397	\$ 186,920	\$ 57,626	\$ 68,204	\$ -	\$ 484,147	\$ 417,344
(26) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(27) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(28) Other interest and finance charges	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ 200	\$ -	\$ 4,200	\$ 5,289
(29) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(30) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31) TOTAL EXPENSES	\$ 62,040	\$ 75,854	\$ 19,169,235	\$ 3,713,019	\$ 442,532	\$ 1,237,862	\$ -	\$ 24,700,542	\$ 25,007,305
(32) OPERATING SURPLUS (DEFICIT)	\$ -	\$ -	\$ (184,722)	\$ (58,790)	\$ (256,488)	\$ -	\$ -	\$ (500,000)	\$ (616,965)

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual 2018/2019
FEEES			
TRANSPORTATION	\$34,700	\$34,700	\$37,718
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$4,160	\$4,160	\$5,657
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES	\$50,000	\$50,100	\$60,472
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$75,000	\$88,350	\$89,186
Non-curricular goods and services	\$6,000	\$11,100	\$6,141
NON-CURRICULAR TRAVEL	\$0	\$0	\$0
OTHER FEES	\$0	\$0	\$1,700
TOTAL FEES	\$169,860	\$188,410	\$200,874

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.		Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual 2018/2019
Cafeteria sales, hot lunch, milk programs		\$82,000	\$82,192	\$91,574
Special events		\$16,000	\$18,800	\$19,837
Sales or rentals of other supplies/services		\$33,000	\$34,000	\$35,833
International and out of province student revenue		\$11,660	\$11,660	\$11,660
Adult education revenue		\$3,800	\$500	\$3,650
Preschool		\$75,854	\$66,500	\$79,434
Child care & before and after school care		\$0	\$0	\$0
Lost item replacement fees		\$0	\$0	\$0
Other (describe)	Other (Describe)	\$0	\$0	\$0
Other (describe)	Other (Describe)	\$0	\$0	\$0
Other (describe)	Other (Describe)	\$0	\$0	\$0
Other (describe)	Other sales (describe here)	\$0	\$0	
Other (describe)	Other sales (describe here)	\$0	\$0	
TOTAL		\$222,314	\$213,652	\$241,988

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2019	\$10,863,510	\$4,702,014	\$0	\$5,332,409	\$0	\$5,332,409	\$829,087
2019/2020 Estimated impact to AOS for:							
Prior period adjustment	(\$450,000)	\$0	\$0	(\$450,000)	\$0	(\$450,000)	\$0
Estimated surplus(deficit)	\$0			\$0	\$0		
Estimated board funded capital asset additions		\$250,000		(\$250,000)	\$0	(\$250,000)	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$1,993,660)		\$1,993,660	\$1,993,660		
Estimated capital revenue recognized - Alberta Education		\$89,478		(\$89,478)	(\$89,478)		
Estimated capital revenue recognized - Alberta Infrastructure		\$1,383,616		(\$1,383,616)	(\$1,383,616)		
Estimated capital revenue recognized - Other GOA		\$26,585		(\$26,585)	(\$26,585)		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated assumptions/transfers of operations (Increase size of	\$0	\$0	\$0	(\$495,000)	\$0	(\$495,000)	\$495,000
Estimated Balances for August 31, 2020	\$10,413,510	\$4,458,033	\$0	\$4,631,390	\$493,981	\$4,137,409	\$1,324,087
2020/21 Budget projections for:							
Budgeted surplus(deficit)	(\$500,000)			(\$500,000)	(\$500,000)		
Projected board funded capital asset additions		\$495,000		\$0	\$0	\$0	(\$495,000)
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$1,972,000)		\$1,972,000	\$1,972,000		
Budgeted capital revenue recognized - Alberta Education		\$75,909		(\$75,909)	(\$75,909)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$1,385,359		(\$1,385,359)	(\$1,385,359)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$26,585		(\$26,585)	(\$26,585)		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2021	\$9,913,510	\$4,468,886	\$0	\$4,615,537	\$478,128	\$4,137,409	\$829,087

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31**

	Unrestricted Surplus Usage			Operating Reserves Usage			Year Ended		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2021	31-Aug-2022	31-Aug-2023	31-Aug-2021	31-Aug-2022	31-Aug-2023	31-Aug-2021	31-Aug-2022	31-Aug-2023
Projected opening balance	\$493,981	\$478,128	\$159,242	\$4,137,409	\$4,137,409	\$1,902,409	\$1,324,087	\$829,087	\$829,087
Projected excess of revenues over expenses (surplus only)	\$0		\$0						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	\$1,972,000	\$1,964,739	\$1,942,860		\$0	\$0			
Budgeted capital revenue recognized	(\$1,487,853)	(\$1,573,625)	(\$1,561,253)		\$0	\$0			
Budgeted changes in Endowments	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	(\$25,000)	(\$25,000)		\$0	\$0		\$0	\$0
New school start-up costs	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	\$0	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	(\$256,488)	(\$275,000)	(\$275,000)		\$0	\$0			
Operations & maintenance	\$0	\$0	\$0		\$0	\$0			
English language learners	\$0	\$0	\$0		\$0	\$0			
System Administration	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	\$0	\$0	\$0		\$0	\$0			
Debt repayment	\$0	\$0	\$0		\$0	\$0			
POM expenses	(\$58,790)	(\$80,000)	(\$100,000)		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	\$0	(\$150,000)	(\$140,849)		\$50,000	(\$60,000)			
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0		(\$40,000)	\$0			
Repairs & maintenance - Other (explain)	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$2,200,000)	\$0
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	\$0	(\$180,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Costs - Furniture & Equipment	\$0	\$0	\$0	\$0	(\$45,000)	(\$45,000)	\$0	\$0	\$0
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0	(\$495,000)	\$0	\$0
Building leases	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - COVID19 protocol costs and unexpected expenditures		(\$184,722)	\$0		\$0	\$0		\$0	\$0
Other 2 Transfer - additional classrooms Blessed Sacrament School		\$0	\$0		(\$2,200,000)	\$0		\$2,200,000	\$0
Other 3 - please use this row only if no other row is appropriate		\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate		\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency	\$478,128	\$159,242	\$0	\$4,137,409	\$1,902,409	\$1,797,409	\$829,087	\$829,087	\$829,087

Total surplus as a percentage of 2020 Expenses	22.04%	11.70%	10.63%
ASO as a percentage of 2020 Expenses	18.69%	8.35%	7.28%

**PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)
for the Year Ending August 31**

	Amount	Detailed explanation to the Minister for the purpose of using ASO
Estimated Operating Surplus (Deficit) Aug. 31, 2021	\$ (500,000)	
PLEASE ALLOCATE IN BLUE CELLS BELOW	(500,000)	
Estimated Operating Deficit Due to:		
Description 1 (fill only your board projected an operating deficit)	\$300,000	To cover deficits in current budget, to provide time to evaluate effectiveness of budgeted staff reductions and to determine the best future actions to balance budget.
Description 2 (fill only your board projected an operating deficit)	\$200,000	Supplies and labor budget to meet COVID-19 protocols
Description 3 (fill only your board projected an operating deficit)		
Description 4 (fill only your board projected an operating deficit)		
Description 5 (fill only your board projected an operating deficit)		
Description 6 (fill only your board projected an operating deficit)		
Description 7 (fill only your board projected an operating deficit)		
Subtotal, access of operating reserves to cover operating deficit	500,000	
Projected board funded Tangible Capital Assets additions using both unrestricted surplus and operating reserves	-	0
Budgeted disposal of unsupported Tangible capital Assets	-	
Budgeted amortization of board funded Tangible Capital Assets	(484,147)	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	-	
Total projected amount to access ASO in 2020/21	\$ 15,853	

Total amount approved by the Minister

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2020/2021 (Note 2)	Actual 2019/2020	Actual 2018/2019	Notes
Kindergarten, and Grades 1 to 12				
Eligible Funded Students:				
Kindergarten	129	125	145	Head count
Kindergarten program hours	475	475	475	Minimum: 475 hours
Kindergarten FTE's Enrolled	65	63	73	0.5 times Head Count
Grades 1 to 9	1,416	1,410	1,308	Head count
Grades 10 to 12 - 1st, 2nd & 3rd year	473	489	446	Head count
Grades 10 to 12 - 4th year	12	12	9	Head count
Grades 10 to 12 - 4th year FTE	6	6	5	0.5 times Head Count
Grades 10 to 12 - 5th year	5	4	5	Head count
Grades 10 to 12 - 5th year FTE	1	1	1	0.25 times Head Count
Total FTE	1,960	1,969	1,832	K- Grade 12 students eligible for base instruction funding from Alberta Education.
Percentage Change	-0.4%	7.4%		
Other Students:				
Total	-	-	-	Note 3
Total Net Enrolled Students	1,960	1,969	1,832	
Home Ed Students	330	330	461	Note 4
Total Enrolled Students, Kindergarten, and Grades 1-12	2,290	2,299	2,293	
Percentage Change	-0.4%	0.2%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	70	70	46	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	211	211	158	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
Pre - Kindergarten (Pre - K)				
Eligible Funded Children	4	2	3	Children between the age of 2 years 8 months and 4 years 8 months.
Other Children	-	4	5	Children between the age of 2 years 8 months and 4 years 8 months.
Total Enrolled Children - Pre - K	4	6	8	
Program Hours	400	400	400	Minimum: 400 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 800
FTE's Enrolled, Pre - K	2	3	4	
Percentage Change	-33.3%	-25.0%		
Of the Eligible Funded Children:				
Students with Severe Disabilities (PUF)	4	4	3	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	4	-	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2020/2021 budget report preparation.				
3) Other K to Grade 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
4) Because they are funded separately, Home Education students are not included with total net enrolled students.				

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2020/2021	Actual 2019/2020	Actual 2018/2019	Notes
CERTIFICATED STAFF				
School Based	110.6	118.2	119.7	Teacher certification required for performing functions at the school level.
Non-School Based	1.8	1.5	1.5	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	112.4	119.7	121.2	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	-6.1%	-1.2%	-7.8%	
If an average standard cost is used, please disclose rate:	\$ -	\$ -	\$ -	
Student F.T.E. per certificated Staff	20.4	19.2	19.0	
	Please Allocate			
	(7.3)			
Enrolment Change				
Other Factors	(7.3)	(1.5)		Descriptor (required): 18-19 Full Budget included extra teachers to cover increases in post-test & included C/F tested teacher; 19-20 reduced 'new' teachers hired in 18-19; 20-21 further teacher reduction to reduce spending costs.
Total Change	(7.3)	(1.5)		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:				
Continuous contracts terminated	-	-		FTEs
Non-permanent contracts not being renewed	(4.3)	(1.5)		FTEs
Other (retirement, attrition, etc.)	(3.0)	-		Descriptor (required): Retired
Total Negative Change in Certificated FTEs	(7.3)	(1.5)		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):				
Certificated Number of Teachers				
Permanent - Full time	88.0	86.0	74.0	
Permanent - Part time	16.0	13.0	11.0	
Probationary - Full time	3.0	12.0	16.0	
Probationary - Part time	3.0	1.0	-	
Temporary - Full time	6.0	13.0	19.0	
Temporary - Part time	2.0	1.0	7.0	
NON-CERTIFICATED STAFF				
Instructional - Education Assistants	53.0	68.4	61.7	Personnel support students as part of a multidisciplinary team with teachers and other other support pe
Instructional - Other non-certificated instruction	18.5	16.8	16.8	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	5.1	5.5	5.5	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	6.0	6.0	6.0	Bus drivers employed, but not contracted
Transportation - Other Staff	-	-	-	Other personnel providing direct support to the transportation of students to and from school other than t
Other	10.0	13.0	13.0	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	92.5	109.7	103.0	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-15.7%	6.5%	-10.2%	
Explanation of Changes:				
= staff reduction due to budgetary constraints				
Additional Information				
Are non-certificated staff subject to a collective agreement? <input checked="" type="checkbox"/> yes				
Please provide terms of contract for 2020/21 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.				
Agreement ends August 31, 2021. No hourly increases except for positions that were less than minimum wage. Increase of Health Spending from \$350 to \$450 a year. Other change - temporary employees in a position of more than 3 months and less than 12 months are entitled to all applicable benefits except for LAPP (previously received benefits as per Alberta Labour Standards requirements.)				